

Agenda

Vermillion Co. Soil and Water Conservation District Monthly Meeting

June 3, 2025

6:00 PM

Vermillion County Soil and Water Conservation District Office

- I. Call to order
- II. Approval of minutes
- III. Financial report
- IV. Approval of Claims
- V. Staff/Partner reports – *when in attendance*
 - i. NRCS
 - ii. ISDA (DSS, RSS)
 - iii. FSA
 - iv. Purdue Extension
 - v. IASWCD (USH, RITA, CCSI)
 - vi. Conservation Resource Technician
 - vii. Director
- VI. Old business
 - River Friendly Farmer Nomination
- VII. New business
 - TextMyGov Plan
 - 2025 4-H Fair Plans
 - Building update
 - Radio Broadcast Proposal
- VIII. Other Business and Announcements
- IX. Public Comments

From 2025 ANNUAL PLAN OF WORK

May

Host Kindergarten Day at Cayuga Fairgrounds
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet
Coordinate Annual Field Day – planning
Fund Vermillion Co. Purdue Extension's Conservation Days, Wetland Days and 4H Awards
Develop Fair exhibit
Attend Reuse Authority meeting
Host Water Quality Topic Workshop
Coordinate Roller Crimper use
Coordinate Poster Contest – Pick up poster for local judging
Coordinate IDEM 319 Steering Committee
Coordinate CISMA Steering Committee
Provide soil testing for non-farm landowners in cooperation with CARP and IASWC/USH

Coordinate well water testing program – mailing to previous participants and distribute bottles
Review Plat book stock levels
Publicize monthly board meeting
Coordinate Woodland/Timber Stand workshop – preliminary planning
Conduct surface water testing at determined locations
Prepare monthly financial statement
Balance SWCD books
Prepare monthly Activity Report
Set the board meeting Agenda
Review Annual Plan of Work
Prepare the previous month's minutes for review
Prepare the budget
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

June

Perform a Tillage Transect

Coordinate Annual Field Day – finalize details
 Coordinate Ground Water/ Well Testing
 Informational Event – County Fair
 Fund Woodland Steward mailing to all county
 woodland owners
 Submit monthly conservation column to the
 Vermillion Parke On The Level online news
 outlet
 Submit an article quarterly to the Extension
 Express
 Participate in Vermillion Co. Fair
 Attend Reuse Authority meeting
 Coordinate IDEM 319 Steering Committee
 Coordinate Cisma Steering Committee
 Evaluate CWI Grant
 Provide soil testing for non-farm landowners in
 cooperation with CARP and IASWC/USH
 Coordinate well water testing program – collect
 samples
 Complete CWI Grant Reporting in GMS
 Conduct surface water testing at determined
 locations
 Review River Friendly Farmer Candidates and
 Make Recommendation for Nomination
 Prepare and send Quarterly SWCD/NRCS
 Newsletter
 Monitor Butterfly Garden, Beechwood Rain
 Garden, & Visitor's Center Bioswale sites
 Finalize Crimper use data and invoices
 Publicize monthly board meeting
 Prepare monthly financial statement
 Balance SWCD books
 Prepare monthly Activity Report
 Set the board meeting Agenda
 Review Annual Plan of Work
 Prepare the previous month's minutes for review
 Submit the budget to the county
 Upload signed minutes, bank reconciliation and
 monthly P&L statement to Gateway

July

Coordinate Annual Field Day – mailing
 Submit monthly conservation column to the
 Vermillion Parke On The Level online news
 outlet
 Attend Reuse Authority meeting
 Coordinate IDEM 319 Steering Committee
 Coordinate Cisma Steering Committee
 Provide soil testing for non-farm landowners in
 cooperation with CARP and IASWC/USH

Coordinate well water testing program test
 results disbursement
 Conduct surface water testing at determined
 locations
 Mail Local Led Meeting invitations and put
 announcement of meeting in Vermillion Parke
 On The Level online news outlet
 Publicize monthly board meeting
 Prepare monthly financial statement
 Balance SWCD books
 Prepare monthly Activity Report
 Set the board meeting Agenda
 Review Annual Plan of Work
 Prepare the previous month's minutes for review
 Upload signed minutes, bank reconciliation and
 monthly P&L statement to Gateway

August

Coordinate Annual Field Day
 Submit monthly conservation column to the
 Vermillion Parke On The Level online news
 outlet
 Participate in Vermillion Co. Purdue Extension
 Wetland Days
 Attend Reuse Authority meeting
 Coordinate IDEM 319 Steering Committee
 Coordinate Cisma Steering Committee
 Coordinate Lead testing Program with Health
 Department (local and state)
 Provide soil testing for non-farm landowners in
 cooperation with CARP and IASWC/USH
 Coordinate Woodland/Timber stand Fall
 Workshop – finalize plans
 Host Local Led meeting
 Participate in Wonders of the Wetlands at Duke
 Publicize monthly board meeting
 Prepare leveraging sheet to present to County
 Council
 Conduct surface water testing at determined
 locations
 Participate in Pathway to Water Quality at State
 Fair or River Friendly Farmer Event
 Participate in North Southwest Region Meeting
 Prepare monthly financial statement
 Balance SWCD books
 Prepare monthly Activity Report
 Set the board meeting Agenda
 Review Annual Plan of Work
 Prepare the previous month's minutes for review
 Renew Farm Bureau membership