

Agenda

Vermillion Co. Soil and Water Conservation District Monthly Meeting

February 4, 2025

Immediately following the SWCD Annual Meeting
Vermillion County Fairgrounds Community Building

- I. Call to order
- II. Approval of minutes
- III. Financial report
- IV. Approval of Claims
- V. Staff reports – *when in attendance*
 - i. NRCS
 - ii. ISDA
 - iii. FSA
 - iv. Purdue Extension
 - v. IASWCD
 - vi. Conservation Resource Technician
 - vii. Director
- VI. Old business
- VII. New business
 - Board Reorganization
 - AR Sandbox Use Request
- VIII. Other Business and Announcements
- IX. Public Comments

February

Submit monthly conservation column to the Vermillion Parke On The Level online news outlet
Attend Reuse Authority meeting
Coordinate Kindergarten Day – Confirm date, inform the schools and get a nose count
Coordinate Poster Contest – Deliver supplies and make school presentations
Review Roller crimper Rental Agreement
Coordinate IDEM 319 Steering Committee
Coordinate Cisma Steering Committee
Provide soil testing for non-farm landowners in cooperation with CARP and IASWC/USH
Finalize plans for the Annual Meeting
Print Annual Report and Meeting Agenda
Host Annual Meeting
Develop activity for 4H Fun Fest
Coordinate surface water testing locations
Prepare monthly financial statement
Balance SWCD books
Prepare monthly Activity Report
Prepare the previous month's minutes for review
Submit Annual Financial Report
Submit Election Certification
Board elections
Update Conservation Link – Election Results

Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

March

Coordinate Annual Field Day – preliminary planning
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet
Submit an article quarterly to the Extension Express
Participate in Vermillion Co. Purdue Extension 4H Fun Fest
Coordinate Kindergarten Day – order supplies and confirm presenters
Attend Reuse Authority meeting
Coordinate Poster Contest
Publicize Roller crimper availability
Coordinate IDEM 319 Steering Committee
Coordinate Cisma Steering Committee
Coordinate Hoosier River Watch Volunteer Training
Evaluate CWI Grant
Provide soil testing for non-farm landowners in cooperation with CARP and IASWC/USH
Prepare and send Quarterly SWCD/NRCS Newsletter
Monitor Butterfly Garden, Beechwood Rain Garden, & Visitor's Center Bioswale sites

Coordinate CRP Reviews
Attend IASWCD Regional Trainings as available
Coordinate well water testing program – develop flier
Conduct surface water testing at determined locations
Publicize monthly board meeting
Prepare monthly financial statement
Balance SWCD books
Prepare monthly Activity Report
Set the board meeting Agenda
Prepare the previous month's minutes for review
Review Annual Plan of Work
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

April

Coordinate Annual Field Day – planning
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet
Coordinate Kindergarten Day – finalize plans
Begin planning fair exhibit
Attend Reuse Authority meeting
Coordinate Poster Contest – Judging and returning posters to classrooms
Water Quality Topic Workshop Planning
Coordinate Roller Crimper use
Coordinate IDEM 319 Steering Committee
Coordinate Cisma Steering Committee
Coordinate Weed Wrangle in County
Provide soil testing for non-farm landowners in cooperation with CARP and IASWC/USH
Coordinate well water testing program – advertise
Publicize monthly board meeting
Promote Soil and Water Stewardship Week
Conduct surface water testing at determined locations
Annual Employee/ED Evaluation
Prepare monthly financial statement
Balance SWCD books
Prepare monthly Activity Report
Set the board meeting Agenda
Prepare the previous month's minutes for review
Review Annual Plan of Work
Review the Annual Budget
Pay IASWCD dues
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway