

Agenda

Vermillion Co. Soil and Water Conservation District Monthly Meeting

April 8, 2025 – 6:00 PM
SWCD Office, Newport, Indiana

- I. Call to order
- II. Approval of minutes
- III. Financial report
- IV. Approval of Claims
- V. Partner/Staff reports – *when in attendance*
 - i. NRCS
 - ii. ISDA
 - iii. FSA
 - iv. Purdue Extension
 - v. IASWCD
 - vi. Conservation Resource Technician
 - vii. Director
- VI. Old business
- VII. New business
 - Capital Assessts Policy
 - Materiality Policy
 - 2025 Salary Ordinance
 - Residential and Small Farm Soil Testing Program
 - River Friendly Farmer Candidates
 - 2025 Education Program Ideas
- VIII. Other Business and Announcements
- IX. Public Comments

This is a draft agenda and can be changed up to the opening of the meeting

From 2025 ANNUAL PLAN OF WORK

April

Coordinate Annual Field Day – planning
Submit monthly conservation column to the
Vermillion Parke On The Level online news
outlet
Coordinate Kindergarten Day – finalize plans
Begin planning fair exhibit
Attend Reuse Authority meeting
Coordinate Poster Contest – Judging and
returning posters to classrooms
Water Quality Topic Workshop Planning
Coordinate Roller Crimper use
Coordinate IDEM 319 Steering Committee
Coordinate CISMA Steering Committee
Coordinate Weed Wrangle in County

Provide soil testing for non-farm landowners in
cooperation with CARP and IASWCD/USH
Coordinate well water testing program –
advertise
Publicize monthly board meeting
Promote Soil and Water Stewardship Week
Annual Employee/ED Evaluation
Prepare monthly financial statement
Balance SWCD books
Prepare monthly Activity Report
Set the board meeting Agenda
Prepare the previous month's minutes for review
Review Annual Plan of Work
Review the Annual Budget
Pay IASWCD dues

May

Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

Host Kindergarten Day at Cayuga Fairgrounds
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet

Coordinate Annual Field Day – planning
Fund Vermillion Co. Purdue Extension’s Conservation Days, Wetland Days and 4H Awards

Develop Fair exhibit

Attend Reuse Authority meeting

Host Water Quality Topic Workshop

Coordinate Roller Crimper use

Coordinate Poster Contest – Pick up poster for local judging

Coordinate IDEM 319 Steering Committee

Coordinate Cisma Steering Committee

Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH

Coordinate well water testing program – mailing to previous participants and distribute bottles

Review Plat book stock levels

Publicize monthly board meeting

Coordinate Woodland/Timber Stand workshop – preliminary planning

Prepare monthly financial statement

Balance SWCD books

Prepare monthly Activity Report

Set the board meeting Agenda

Review Annual Plan of Work

Prepare the previous month’s minutes for review

Prepare the budget

Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

Coordinate IDEM 319 Steering Committee

Coordinate Cisma Steering Committee

Evaluate CWI Grant

Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH

Coordinate well water testing program – collect samples

Complete CWI Grant Reporting in GMS

Conduct surface water testing at determined locations

Review River Friendly Farmer Candidates and Make Recommendation for Nomination

Prepare and send Quarterly SWCD/NRCS Newsletter

Monitor Butterfly Garden, Beechwood Rain Garden, & Visitor’s Center Bioswale sites

Finalize Crimper use data and invoices

Publicize monthly board meeting

Prepare monthly financial statement

Balance SWCD books

Prepare monthly Activity Report

Set the board meeting Agenda

Review Annual Plan of Work

Prepare the previous month’s minutes for review

Submit the budget to the county

Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

June

Perform a Tillage Transect

Coordinate Annual Field Day – finalize details

Coordinate Ground Water/ Well Testing

Informational Event – County Fair

Fund Woodland Steward mailing to all county woodland owners

Submit monthly conservation column to the Vermillion Parke On The Level online news outlet

Submit an article quarterly to the Extension Express

Participate in Vermillion Co. Fair

Attend Reuse Authority meeting