

# Agenda

## Vermillion Co. Soil and Water Conservation District Monthly Meeting

September 8, 2026

6:00 PM

SWCD Office Conference Room, VC Annex

- I. Call to order
- II. Approval of minutes
- III. Financial report
- IV. Approval of Claims
- V. Partner/Staff reports – *when in attendance*
  - i. NRCS
  - ii. ISDA
  - iii. FSA
  - iv. Purdue Extension
  - v. IASWCD/RITA/ISMC
  - vi. DNR
  - vii. Conservation Resource Technician
  - viii. Director
- VI. Old business
- VII. New business
  - IASWCD Delegate Appointment
  - Recommendations for Appointed Supervisor opening
  - Annual Meeting Date, Time, Speaker/Entertainment, Venue
- VIII. Other Business and Announcements
- IX. Public Comments

### August

Coordinate Annual Field Day  
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet  
Participate in Vermillion Co. Purdue Extension Wetland Days  
Attend Reuse Authority meeting  
Coordinate IDEM 319 Steering Committee  
Coordinate CISMA Steering Committee  
Coordinate Lead testing Program with Health Department (local and state)  
Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH  
Coordinate Woodland/Timber stand Fall Workshop – finalize plans  
Host Local Led meeting  
Participate in Wonders of the Wetlands at Duke  
Publicize monthly board meeting  
Prepare leveraging sheet to present to County Council  
Conduct surface water testing at determined locations  
Participate in Pathway to Water Quality at State Fair or River Friendly Farmer Event  
Participate in North Southwest Region Meeting

Prepare monthly financial statement  
Balance SWCD books  
Prepare monthly Activity Report  
Set the board meeting Agenda  
Review Annual Plan of Work  
Prepare the previous month's minutes for review  
Renew Farm Bureau membership  
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

### September

Increase cover crops applied by 1%  
Coordinate Annual Field Day – pay invoices  
Coordinate Hoosier River Watch Volunteer Training  
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet  
Submit an article quarterly to the Extension Express  
Attend Reuse Authority meeting  
Coordinate IDEM 319 Steering Committee  
Coordinate CISMA Steering Committee  
Prepare Advertisements for Lead Program with Health Department  
Evaluate CWI Grant

Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH  
Prepare and send Quarterly SWCD/NRCS Newsletter  
Review Plat book stock levels  
Publicize monthly board meeting  
Set 2026 Annual Meeting date and scout entertainment/speaker options  
Attend the IDEA conference  
Participate in Vigo Co. SWCD Conservation Days  
Participate in Vermillion County Conservation Days  
Present 2027 budget to County Council  
Conduct surface water testing at determined locations  
Prepare monthly financial statement  
Balance SWCD books  
Prepare monthly Activity Report  
Set the board meeting Agenda  
Review Annual Plan of Work  
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

### **October**

Submit monthly conservation column to the Vermillion Parke On The Level online news outlet  
File NRCS Contribution Agreement Invoice  
File NRCS Contribution Agreement Report  
Attend Reuse Authority meeting  
Coordinate IDEM 319 Steering Committee  
Coordinate Cisma Steering Committee  
Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH  
Coordinate Woodland/Timber stand Workshop  
Evaluate SWCD Long Range Plan and prepare recommendations for 2028-2031  
Monitor Butterfly Garden, Beechwood Rain Garden, & Visitor's Center Bioswale sites  
Finalize CRP Reviews and submit all appropriate paperwork  
Publicize monthly board meeting  
Appoint Delegate to State Association Conference  
Set Annual Meeting Date and finalize entertainment  
Conduct surface water testing at determined locations  
Prepare monthly financial statement  
Balance SWCD books  
Prepare monthly Activity Report  
Set the board meeting Agenda  
Review Annual Plan of Work  
Prepare the previous month's minutes for review  
Appoint Supervisor Election Committee  
Make recommendation for Appointed Supervisor  
Pay 2025 NACD dues  
Upload signed minutes, bank reconciliation, and monthly P&L statement to Gateway

### **November**

Host Small Group meeting or County Tour  
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet  
Attend Reuse Authority meeting  
Coordinate IDEM 319 Steering Committee  
Coordinate Cisma Steering Committee  
Prepare for IDEM 319 Fund Disbursement  
Participate in Vermillion Co. Purdue Extension 4H Fun Fest

Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH  
Host Woodland/Timber stand Fall Workshop  
Publicize monthly board meeting  
Prepare monthly financial statement  
Balance SWCD books  
Prepare monthly Activity Report  
Set the board meeting Agenda  
Review Annual Plan of Work  
Prepare 2027 Annual Plan of Work draft  
Prepare the previous month's minutes for review  
Review Long Range Plan  
Submit nominees for election  
Submit Annual Meeting information  
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway