

Agenda

Vermillion Co. Soil and Water Conservation District Monthly Meeting

October 13, 2026

6:00 PM

SWCD Office Conference Room, VC Annex

- I. Call to order
- II. Approval of minutes
- III. Financial report
- IV. Approval of Claims
- V. Partner/Staff reports – *when in attendance*
 - i. NRCS
 - ii. ISDA
 - iii. FSA
 - iv. Purdue Extension
 - v. IASWCD/RITA/ISMC
 - vi. DNR
 - vii. Conservation Resource Technician
 - viii. Director
- VI. Old business
 - Annual Meeting Date
- VII. New business
 - Exhibit Farm Contract approval
 - TCGM grant purchases approval
 - Woodland Steward subscription renewal
 - Small Trailer modifications
- VIII. Other Business and Announcements
- IX. Public Comments

October

Submit monthly conservation column to the Vermillion Parke On The Level online news outlet
File NRCS Contribution Agreement Invoice
File NRCS Contribution Agreement Report
Attend Reuse Authority meeting
Coordinate IDEM 319 Steering Committee
Coordinate Cisma Steering Committee
Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH
Coordinate Woodland/Timber stand Workshop
Evaluate SWCD Long Range Plan and prepare recommendations for 2028-2031

Monitor Butterfly Garden, Beechwood Rain Garden, & Visitor's Center Bioswale sites
Finalize CRP Reviews and submit all appropriate paperwork
Publicize monthly board meeting
Appoint Delegate to State Association Conference
Set Annual Meeting Date and finalize entertainment
Conduct surface water testing at determined locations
Prepare monthly financial statement
Balance SWCD books
Prepare monthly Activity Report
Set the board meeting Agenda
Review Annual Plan of Work
Prepare the previous month's minutes for review
Appoint Supervisor Election Committee

Make recommendation for Appointed Supervisor
Pay 2025 NACD dues
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

Coordinate IDEM 319 Steering Committee
Coordinate Cisma Steering Committee
Evaluate CWI Grant
Prepare and send Quarterly SWCD/NRCS Newsletter
Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH
Sign Vermillion Co. Nepotism Policy and file with County Auditor
Sign Annual Conflict of Interest form
Publicize monthly board meeting
Prepare monthly financial statement
Balance SWCD books
Prepare monthly Activity Report
Set the board meeting Agenda
Review and Update Annual Plan of Work
Approve 2026 Plan of Work
Prepare the previous month's minutes for review
Appoint Audit Committee
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

November

Host Small Group meeting or County Tour
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet
Attend Reuse Authority meeting
Coordinate IDEM 319 Steering Committee
Coordinate Cisma Steering Committee
Prepare for IDEM 319 Fund Disbursement
Participate in Vermillion Co. Purdue Extension 4H Fun Fest
Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH
Host Woodland/Timber stand Fall Workshop
Publicize monthly board meeting
Prepare monthly financial statement
Balance SWCD books
Prepare monthly Activity Report
Set the board meeting Agenda
Review Annual Plan of Work
Prepare 20267 Annual Plan of Work draft
Prepare the previous month's minutes for review
Review Long Range Plan
Submit nominees for election
Submit Annual Meeting information
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

December

Submit monthly conservation column to the Vermillion Parke On The Level online news outlet
Submit an article quarterly to the Extension Express
Recruit and involve two new associate supervisors
Attend Reuse Authority meeting
Complete CWI Grant Reporting in GMS