

# Agenda

## Vermillion Co. Soil and Water Conservation District Monthly Meeting

May 12, 2026

6:00 PM

SWCD Office Conference Room, VC Annex

- I. Call to order
- II. Approval of minutes
- III. Financial report
- IV. Approval of Claims
- V. Partner/Staff reports – *when in attendance*
  - i. NRCS
  - ii. ISDA
  - iii. FSA
  - iv. Purdue Extension
  - v. IASWCD/RITA/ISMC
  - vi. Conservation Resource Technician
  - vii. Director
- VI. Old business
- VII. New business
  - Records Retention Policy
  - Current Records to be destroyed
  - CWI Application Payment Approval
  - 319 Watershed Practices Approval
  - Jordan Creek Watershed Plan Notice of Intent
  - 4-H Fair Booth Event Nights
  - Lapel Pins for Fair/other Events
  - Tree Stress Balls for Fair
  - IDEA 2027 Conference Support
  - Proposed 2027 County Appropriation Budget
- VIII. Other Business and Announcements
- IX. Public Comments

May

**Host Kindergarten Day at Cayuga Fairgrounds**  
**Prepare 2027 Budget for County Appropriation**  
**Submit monthly conservation column to the Vermillion Parke On The Level online news outlet**  
**Coordinate Annual Field Day – planning**  
**Fund Vermillion Co. Purdue Extension’s Conservation Days, Wetland Days and 4H Awards**  
**Develop Fair exhibit**  
**Attend Reuse Authority meeting**  
**Host Water Quality Topic Workshop**  
**Coordinate Roller Crimper use**  
**Coordinate Poster Contest – Pick up poster for local judging**  
**Coordinate IDEM 319 Steering Committee**  
**Coordinate CISMA Steering Committee**

**Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH**  
**Coordinate well water testing program – mailing to previous participants and distribute bottles**  
**Review Plat book stock levels**  
**Publicize monthly board meeting**  
**Coordinate Woodland/Timber Stand workshop – preliminary planning**  
**Conduct surface water testing at determined locations**  
**Prepare monthly financial statement**  
**Balance SWCD books**  
**Prepare monthly Activity Report**  
**Set the board meeting Agenda**  
**Review Annual Plan of Work**  
**Prepare the previous month’s minutes for review**  
**Prepare the budget**

**June**

**Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway**

**Perform a Tillage Transect**

**Approve 2027 Budget for County Appropriation**

**Coordinate Annual Field Day – finalize details**

**Coordinate Ground Water/ Well Testing**

**Informational Event – County Fair**

**Fund Woodland Steward mailing to all county woodland owners**

**Submit monthly conservation column to the Vermillion Parke On The Level online news outlet**

**Submit an article quarterly to the Extension Express**

**Participate in Vermillion Co. Fair**

**Attend Reuse Authority meeting**

**Coordinate IDEM 319 Steering Committee**

**Coordinate CISMA Steering Committee**

**Evaluate CWI Grant**

**Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH**

**Coordinate well water testing program – collect samples**

**Complete CWI Grant Reporting in GMS**

**Conduct surface water testing at determined locations**

**Review River Friendly Farmer Candidates and Make Recommendation for Nomination**

**Prepare and send Quarterly SWCD/NRCS Newsletter**

**Monitor Butterfly Garden, Beechwood Rain Garden, & Visitor’s Center Bioswale sites**

**Finalize Crimper use data and invoices**

**Publicize monthly board meeting**

**Prepare monthly financial statement**

**Balance SWCD books**

**Prepare monthly Activity Report**

**Set the board meeting Agenda**

**Review Annual Plan of Work**

**Prepare the previous month’s minutes for review**

**Submit the budget to the county**

**Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway**

Prepare monthly financial statement

Balance SWCD books

Prepare monthly Activity Report

Set the board meeting Agenda

Review Annual Plan of Work

Prepare the previous month’s minutes for review

Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

**July**

Coordinate Annual Field Day – mailing

File NRCS Contribution Agreement Invoice

Submit monthly conservation column to the Vermillion Parke On The Level online news outlet

Attend Reuse Authority meeting

Coordinate IDEM 319 Steering Committee

Coordinate CISMA Steering Committee

Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH

Coordinate well water testing program test results disbursement

Conduct surface water testing at determined locations

Mail Local Led Meeting invitations and put announcement of meeting in Vermillion Parke On The Level online news outlet

Publicize monthly board meeting

Prepare monthly financial statement

Balance SWCD books

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