

# Agenda

## Vermillion Co. Soil and Water Conservation District Monthly Meeting

March 10, 2026

6:00 PM

SWCD Office Conference Room, VC Annex

- I. Call to order
- II. Approval of minutes
- III. Financial report
- IV. Approval of Claims
- V. Staff reports – *when in attendance*
  - i. NRCS
  - ii. ISDA
  - iii. FSA
  - iv. Purdue Extension
  - v. IASWCD
  - vi. Conservation Resource Technician
  - vii. Director
- VI. Old business
- VII. New business
  - Bank Reorganization
  - 2026 IASWCD Dues – Gold Sponsor
  - 2026 4-H Sponsorship
- VIII. Other Business and Announcements
- IX. Public Comments

### March

Coordinate Annual Field Day – preliminary planning  
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet  
Submit an article quarterly to the Extension Express  
Coordinate Kindergarten Day – order supplies and confirm presenters  
Attend Reuse Authority meeting  
Coordinate Poster Contest  
Publicize Roller crimper availability  
Coordinate IDEM 319 Steering Committee  
Coordinate CISMA Steering Committee  
Coordinate Hoosier River Watch Volunteer Training  
Evaluate CWI Grant  
Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH  
Prepare and send Quarterly SWCD/NRCS Newsletter  
Monitor Butterfly Garden, Beechwood Rain Garden, & Visitor's Center Bioswale sites  
Coordinate CRP Reviews  
Attend IASWCD Regional Trainings as available

Coordinate well water testing program – develop flier  
Conduct surface water testing at determined locations  
Publicize monthly board meeting  
Prepare monthly financial statement  
Balance SWCD books  
Prepare monthly Activity Report  
Set the board meeting Agenda  
Prepare the previous month's minutes for review  
Review Annual Plan of Work  
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

### April

Coordinate Annual Field Day – planning  
File NRCS Contribution Agreement Invoice  
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet  
Coordinate Kindergarten Day – finalize plans  
Begin planning fair exhibit  
Attend Reuse Authority meeting  
Coordinate Poster Contest – Judging and returning posters to classrooms  
Water Quality Topic Workshop Planning  
Coordinate Roller Crimper use

Coordinate IDEM 319 Steering Committee  
Coordinate CISMA Steering Committee  
Coordinate Weed Wrangle in County  
Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH  
Coordinate well water testing program – advertise  
Publicize monthly board meeting  
Promote Soil and Water Stewardship Week  
Conduct surface water testing at determined locations  
Annual Employee/ED Evaluation  
Prepare monthly financial statement  
Balance SWCD books  
Prepare monthly Activity Report  
Set the board meeting Agenda  
Prepare the previous month’s minutes for review  
Review Annual Plan of Work  
Review the Annual Budget  
Pay IASWCD dues  
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

Approve 2027 Budget for County Appropriation  
Coordinate Annual Field Day – finalize details  
Coordinate Ground Water/ Well Testing  
Informational Event – County Fair  
Fund Woodland Steward mailing to all county woodland owners  
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet  
Submit an article quarterly to the Extension Express  
Participate in Vermillion Co. Fair  
Attend Reuse Authority meeting  
Coordinate IDEM 319 Steering Committee  
Coordinate CISMA Steering Committee  
Evaluate CWI Grant  
Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH  
Coordinate well water testing program – collect samples  
Complete CWI Grant Reporting in GMS  
Conduct surface water testing at determined locations  
Review River Friendly Farmer Candidates and Make Recommendation for Nomination  
Prepare and send Quarterly SWCD/NRCS Newsletter  
Monitor Butterfly Garden, Beechwood Rain Garden, & Visitor’s Center Bioswale sites  
Finalize Crimper use data and invoices  
Publicize monthly board meeting  
Prepare monthly financial statement  
Balance SWCD books  
Prepare monthly Activity Report  
Set the board meeting Agenda  
Review Annual Plan of Work  
Prepare the previous month’s minutes for review  
Submit the budget to the county  
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

May

Host Kindergarten Day at Cayuga Fairgrounds  
Prepare 2027 Budget for County Appropriation  
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet  
Coordinate Annual Field Day – planning  
Fund Vermillion Co. Purdue Extension’s Conservation Days, Wetland Days and 4H Awards  
Develop Fair exhibit  
Attend Reuse Authority meeting  
Host Water Quality Topic Workshop  
Coordinate Roller Crimper use  
Coordinate Poster Contest – Pick up poster for local judging  
Coordinate IDEM 319 Steering Committee  
Coordinate CISMA Steering Committee  
Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH  
Coordinate well water testing program – mailing to previous participants and distribute bottles  
Review Plat book stock levels  
Publicize monthly board meeting  
Coordinate Woodland/Timber Stand workshop – preliminary planning  
Conduct surface water testing at determined locations  
Prepare monthly financial statement  
Balance SWCD books  
Prepare monthly Activity Report  
Set the board meeting Agenda  
Review Annual Plan of Work  
Prepare the previous month’s minutes for review  
Prepare the budget  
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

June

Perform a Tillage Transect