

Hight Veterinary Hospital, PA

Application for Employment

(Please Print or Type)

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, or other protected classification.

Name _____ Date _____

Last

MI

First

Address _____

Street

City

State

Zip

Telephone number _____ Email Address _____

Position Applied for? _____

Minimum wage or salary required per hr. per week (Circle one) \$ _____

When can you start? _____

Are you interested in: Full Time _____ Part Time _____ Temporary _____

How did you hear about us? _____

Have you worked for this company before? _____ If so, When? _____

Do you know anyone who works here? _____ Name: _____

Are there any hours or days you cannot or will not work? _____

Are you aware that working in a veterinary hospital may require you to work extra hours or overtime some days in order to provide emergency care for our patients? () YES () NO

Are you willing and able to work these extra hours? () YES () NO

Federal law requires that employers hire only individuals who are authorized to be lawfully employed in the United States. In compliance with these laws, Hight Veterinary Hospital, PA will verify the status of every individual offered employment with the Company. In this connection, all offers of employment are subject to verification of the applicant's identity and employment authorization, and it will be necessary for you to submit such documents as are required by law to verify your identification and employment authorization.

Are you authorized to work in the United States? () YES () NO

Are you under 18 years of age? () YES () NO

If yes, can you furnish a work permit? () YES () NO

Are you capable of performing the essential functions of the job for

which you are applying with or without a reasonable accommodation? () YES () NO

PLEASE LIST YOUR WORK EXPERIENCE BELOW (MOST RECENT JOB FIRST)

	Company Name	Your Position and Title
From _____ Month/Year	Address	Supervisor's Name and Title/Position
To _____ Month/Year		Supervisor's Telephone Number
	Type of Business	
Telephone Number	Termination __ Voluntary __ Involuntary	Reason for Termination
	Briefly Describe Your Major Duties	

	Company Name	Your Position and Title
From _____	Address	Supervisor's Name and Title/Position
Month/Year		
To _____		Supervisor's Telephone Number
Month/Year		
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Month/Year		
	Type of Business	
Telephone Number	Termination __ Voluntary __ Involuntary	Reason for Termination
	Briefly Describe Your Major Duties	

EDUCATION:

NAME AND ADDRESS OF SCHOOL	MAJOR SUBJECT	DID YOU GRADUATE?	TYPE OF DEGREE OR DIPLOMA
HIGH SCHOOL OR PREP			
COLLEGE			
COLLEGE OR GRADUATE			
OTHER			

PROFESSIONAL DESIGNATIONS:

DESIGNATION	ORGANIZATION GRANTING DESIGNATION	DATE COMPLETED
DESIGNATION	ORGANIZATION GRANTING DESIGNATION	DATE COMPLETED

PROFESSIONAL LICENSES:

TYPE OF LICENSE	STATE GRANTING LICENSE	LICENSE NUMBER
TYPE OF LICENSE	STATE GRANTING LICENSE	LICENSE NUMBER

REFERENCES: Please list three professional references

NAME	RELATIONSHIP	COMPANY	PHONE/ALTERNATE PHONE

PLEASE READ CAREFULLY BEFORE SIGNING APPLICATION

I have submitted the attached form to the company for the purpose of obtaining employment. I acknowledge that the use of this form, and my filling it out, does not indicate that any positions are open, nor does it obligate the company to further process my application.

My signature below attests to the fact that the information that I have provided on my application, resume, given verbally, or provided in any other materials, is true and complete to the best of my knowledge and also constitutes authority to verify any and all information submitted on this application. I understand that any misrepresentation or omission of any fact in my application, resume or any other materials, or during any interviews, can be justification for refusal of employment, or, if employed, termination from the Company's employ.

I also affirm that I have not signed any kind of restrictive document creating any obligation to any former employer that would restrict my acceptance of employment with the Company in the position I am seeking.

I understand that this application is not an employment contract for any specific length of time between the Company and me, and that in the event I am hired, my employment will be "at will" and either the Company or I can terminate my employment with or without cause and with or without notice at any time. Nothing contained in any handbook, manual, policy and the like, distributed by the Company to its employees is intended to or can create an employment contract, an offer of employment or any obligation on the Company's part. The Company may, at its sole discretion, hold in abeyance or revoke, amend or modify, abridge or change any benefit, policy practice, condition or process affecting its employees.

References: I hereby authorize the company and its agents to make such investigations and inquiries into my employment and educational history and other related matters as may be necessary in arriving at an employment decision. I hereby release employers, schools, and other persons from all liability in responding to inquiries connected with my application and I specifically authorize the release of information by any schools, businesses, individuals, services or other entities listed by me in this form. Furthermore, I authorize the company and its agents to release any reference information to clients who request such information for purposes of evaluating my credentials and qualifications.

Temporary/Contract Employment: If employed as a temporary or contract employee, I understand that I may be an employee of the company and not of any client. If employed, I further understand that my employment is not guaranteed for any specific time and may be terminated at any time for any reason. I further understand that a contract will exist between the company and each client to whom I may be assigned which will require the client to pay a fee to the company in the event that I accept direct employment with the client, I agree to notify the company immediately should I be offered direct employment by a client (or by referral of the client to any subsidiary or affiliated company), either for a permanent, temporary (including assignments through another agency), or consulting positions during my assignment or after my assignment has ended.

SIGNED:

DATE: