

CAT5 Aquatics Board Meeting Minutes

Date: January 29, 2026

Time: 6:11 PM–7:43 PM

Location: Techspresso

Attendance

Present

- Terry Juergens
- Brad Stephens
- Jon Deneau
- Tina Brewer
- Megan Cornell
- Bill Carroll
- Scott Fortier, Head Coach

Absent

- Ingo Rademacher
- Erika Goines

Call to Order

The meeting was called to order at **6:11 PM**.

Approval of Previous Meeting Minutes

The minutes from the **December 1, 2025** Board meeting were approved.

Ratification of Special Board Action

The Board formally ratified the unanimous electronic action taken on **January 23, 2026**, regarding a confidential swimmer eligibility and safety matter.

The Board confirmed that the organization had reviewed applicable governing-body requirements and established appropriate safeguards.

Details involving individual swimmers, families, investigations, and specific safety protocols have been omitted from the public version of these minutes to protect privacy.

President's Report

Swimmer Safety and Compliance

The Board reviewed the status of the confidential swimmer matter previously addressed through the January 23 special action.

The Board confirmed that applicable organizational and governing-body requirements were being followed and that appropriate safety measures remained in place.

The Board also discussed maintaining appropriate internal documentation regarding the matter.

Banking Administration

The Board discussed updating authorized access to the organization's Trustmark banking accounts to ensure that current Board representatives have appropriate financial access and oversight.

Head Coach Report

Team Enrollment

Current team enrollment was reported at approximately **139 swimmers**.

New Programming

The team plans to introduce one-hour instructional sessions beginning in **March or April** to help prepare developing swimmers for the Summer Splashes program.

Program Operations

The coaching staff continued working with Gulf Coast to expand team programming while managing outside coaching and facility-related expenses.

Frank Brown Facility Update

The Board received an update that Frank Brown Park was constructing a dedicated gym area for swim-team use.

Competition and Team Achievement

The Board received an update on upcoming championship participation, with **19 swimmers registered for Southeastern Swimming competition.**

The Board also recognized continued swimmer advancement into collegiate swimming opportunities.

Meet Entry Fees

Motion: Tina Brewer moved to increase meet entry fees by **\$1.**

Second: Jon Deneau.

Result: The motion passed.

Treasurer's Report

Monthly Financial Summary

The Board reviewed the organization's December financial activity.

- **Beginning balance:** \$21,282.60
- **Ending balance:** \$22,177.15

The Treasurer will provide regular monthly bank-status reports to the Board.

Credit Card Processing Fees

The Board discussed the cost of credit card processing through Captyn.

Following the meeting, an electronic vote was conducted regarding implementation of a **3.8% processing fee** to offset transaction costs.

Motion: Terry Juergens called for approval of the 3.8% processing fee.

Second: Erika Goines.

Result: The motion was approved unanimously through the post-meeting electronic vote.

Budget

The Board continued reviewing organizational budget documents in preparation for finalization.

Motion: Brad Stephens moved to authorize appropriate team representatives to publish approved budget information on the CAT5 Aquatics website.

Second: Jon Deneau.

Result: The motion passed.

Website and Administrative Updates

The Board received an update on the ongoing transition to **Captyn**.

Website development included:

- Coach and Board biographies
- Training-group requirements
- Parent and swimmer resources
- Financial and organizational information

Safe Sport and Code of Conduct

The Board reviewed current Safe Sport compliance needs and discussed areas requiring additional attention.

Motion: Brad Stephens moved to ensure that the CAT5 Aquatics Code of Conduct is readily accessible on the team website and acknowledged by every swimmer.

Second: Tina Brewer.

Result: The motion passed.

Merchandise and Financial Transparency

The Board discussed improving transparency related to team merchandise sales and clearly identifying how merchandise revenue is allocated.

The Board also confirmed plans for SES Championship shirts.

Board Communication

The Board discussed establishing a private Board communication channel to improve timely internal notifications and coordination.

Booster Club and Parent Volunteers

Booster Club

The Board continued discussing development of a CAT5 Aquatics Booster Club.

The team will seek family interest in forming a volunteer committee, with a goal of approximately seven members.

The Board also discussed maintaining separate financial records for Booster Club activities.

Volunteer Requirements

The Board continued developing expectations for parent volunteer participation and incentives for certified officials.

The goal is to finalize the volunteer-hour structure before the February Board meeting.

Sponsorships

The Board discussed additional sponsorship opportunities, including potential banner placement at Frank Brown Aquatic Center.

The team will continue collecting sponsor information for use in meet and coaching materials.

Adjournment

The meeting adjourned at **7:43 PM**.