

CAT5 Aquatics Board Meeting Minutes

Date: December 1, 2025

Time: 6:33 PM–7:35 PM

Location: Techspresso, Panama City Beach, Florida

Attendance

Present

- Terry Juergens
- Tina Brewer
- Bill Carroll
- Brad Stephens
- Brian Stahl
- Jon Deneau
- Erika Goines
- Scott Fortier, Head Coach

Call to Order

Tina Brewer made a motion to call the meeting to order.

Brad Stephens seconded the motion.

The meeting began at **6:33 PM**.

Team and Coaching Update

The Board received an update on team enrollment and coaching operations.

- Current team enrollment was approximately **133 swimmers**.
- The Board reviewed contractual coaching incentives and staffing needs.
- The coaching staff was reported to be effectively meeting the current needs of swimmers and training groups.

Summer Splashes Planning

The Board began planning for the upcoming Summer Splashes program.

Discussion focused on developing a more consistent staffing structure for the program, including determining the appropriate number of paid coaches and ensuring that assigned coaches can independently manage their training groups.

The Board also discussed possible pricing and promotional strategies, including:

- A proposed **\$400 Summer Splashes fee**
- A possible January early-registration discount
- A December “**Swim Lessons for Christmas**” promotion

Further discussion regarding Summer Splashes staffing and scheduling was tabled until the **February Board meeting**.

Treasurer’s Report and Financial Administration

The Board discussed several financial and accounting matters.

Accounting System

The Board discussed transitioning to an independent QuickBooks account that would provide the organization with greater control and oversight of its financial records.

The Board also noted that inconsistent transaction coding within the current accounting records was making it difficult to develop accurate budget reports.

Captyn

The Board confirmed that Captyn deposits were processing as expected at the beginning of the month.

Credit Card Processing Fees

The Board discussed whether credit card processing fees should continue to be absorbed by the organization or passed through to families.

No final policy change was recorded at this meeting.

Scholarship and Sponsorship Programs

The Board discussed plans for swimmer scholarship and sponsorship initiatives beginning in January.

The Board also discussed establishing written expectations for scholarship recipients to ensure that financial assistance is administered consistently and responsibly.

Discussion involving individual scholarship recipients or families has been omitted from the public version of these minutes to protect family privacy.

Merchandise and Team Store

The Board continued work on expanding access to CAT5 Aquatics merchandise.

Motion: Erika Goines moved to establish a SquadLocker online store for team merchandise.

Result: The motion passed.

The Board also discussed:

- Coordinating swimmer gear through Swim & Tri
- Adding a **Shop** section to the CAT5 Aquatics website
- Providing easier access to team apparel and merchandise for families

Booster Club

The Board continued development of the CAT5 Aquatics Booster Club.

The Booster Club was discussed as a committee operating in support of the team and Board.

Kelly Carroll was identified to lead the Booster Club and will be invited to a future Board meeting to present plans and organizational updates.

Mosley Program Expansion

The Board discussed expanding CAT5 Aquatics programming at Mosley to provide additional training capacity and help address the waitlist at Gulf Coast.

The proposed expansion included establishing an additional Junior training opportunity at Mosley and adjusting training-group and coaching assignments to make better use of available pool space.

Motion: Brad Stephens moved to proceed with the Mosley program expansion.

Second: Tina Brewer.

Result: The motion passed.

Upcoming Events and Announcements

The Board reviewed several upcoming team activities:

- Auburn/GPAC competition planned for January
- The previously scheduled May hosted meet was moved to **June**
- The end-of-year team banquet was scheduled for **April**
- New team swim caps will be available for **\$20**

Adjournment

The meeting adjourned at **7:35 PM**.