

Panama City Swim Team Board Meeting Minutes

Date: March 27, 2025

Time: 6:52 PM

Location: Techspresso PCB, 7948 Front Beach Road, Panama City Beach

Attendance

Present

- Brian Stahl
- Brad Stephens
- Erika Goines
- Tina Brewer
- Ingo Rademacher
- Terry Juergens

Absent

- Megan Cornell
- Jim Works
- Mike McMullan

Approval of Previous Meeting Minutes

The minutes from the previous meeting were reviewed.

Motion: Brad Stephens moved to approve the minutes.

Second: Terry Juergens.

Abstention: Tina Brewer.

Result: All other voting members present voted in favor, and the motion passed.

Program Updates

The Board received updates on several team programs and upcoming activities.

- Participation in the Middle School Swim program continued to increase.
- Registration numbers for the April hosted meet were reported to be strong.
- A dry run with the team's new meet equipment was scheduled for **April 5** in preparation for the upcoming competition.

Coaching and Program Development

The Board discussed opportunities to expand specialized coaching support for swimmers.

Additional details regarding scheduling and implementation were still being developed.

Administrative Updates

Training Fees

The Board noted that previously approved training-fee changes would take effect the following month.

Payment Processing

The Board discussed credit card processing fees associated with SportsEngine and their impact on team financial administration.

Team Management Platform

The Board continued evaluating **Captyn** as a possible swim-management and administrative platform.

A product demonstration and additional information will be reviewed as part of the evaluation process.

High School Swim Equipment Use

The Board discussed developing a formal policy governing the use of PCST-owned equipment by high school swim programs.

The policy will address appropriate charges and expectations associated with equipment use.

Cat5 Aquatics Rebranding

The Board continued work toward completing the organization's transition from Panama City Swim Team to **Cat5 Aquatics**, with a target date of **August 1, 2025**.

The Board discussed the remaining organizational and administrative steps associated with the name change.

The **Cat5 Aquatics logo was reported as finalized.**

Additional transition work included:

- Completing required USA Swimming and state organizational processes
- Updating the team website and other digital materials
- Ordering new team shirts and swim caps
- Finalizing the primary Cat5 Aquatics team colors

Team Store and Merchandise

The Board discussed establishing an online team store to make Cat5 Aquatics apparel and merchandise available to families.

Planning included:

- Setting up an online storefront
- Developing merchandise and apparel options
- Coordinating team designs
- Exploring opportunities to offer merchandise at hosted meets

Middle School Swim Outreach

The Board discussed offering **one month of complimentary training** to Middle School Swim participants who are not already members of the year-round team.

The goal would be to give interested swimmers an opportunity to experience competitive club swimming after the Middle School season and encourage continued participation in the sport.

The Board also discussed confirming applicable insurance and membership requirements before implementing the program.

Parent Participation in Board Meetings

The Board discussed increasing opportunities for parents to participate in Board meetings.

One option under consideration is opening every other Board meeting to parents.

The Board agreed that clear guidelines and procedures for parent participation would need to be established before implementing the change.