

Cat5 Aquatics Board Meeting Minutes

Date: February 27, 2025

Time: 6:30 PM

Location: Chick-fil-A

1. Call to Order

The meeting was called to order at **6:30 PM**. A quorum was established with seven voting Board members present.

Present

- Brian Stahl, President
- Terence Juergens, Vice President
- Erika Goines, Treasurer
- Jim Works, Secretary
- Brad Stephens, Board Member
- Mike McMullan, Board Member
- Megan Cornell, Board Member
- Scott Fortier, Head Coach

Absent

- Tina Brewer, Board Member
- Ingo Rademacher, Board Member

2. New Business

Parent and Swimmer Concerns

The Board discussed establishing a clear chain of communication for parent and swimmer concerns.

The following process was identified:

1. Concerns should first be addressed with the swimmer's coach.
2. If additional assistance is needed, the coach may involve the Head Coach.
3. Matters requiring further review may be brought to the Board through the Head Coach.

The goal is to provide families with a clear and consistent process for communicating questions and concerns.

Cat5 Aquatics Name Transition

The Board continued planning for the organization's transition to **Cat5 Aquatics**, with a target date of **August 1, 2025** for completing the transition.

The Board discussed the organizational and USA Swimming requirements associated with completing the name change and transfer.

Financial and Administrative Update

Banking

The Board reported that the organization's transition to Trustmark Bank had been completed.

The Board continued working through administrative processes associated with the new banking relationship and authorized team purchasing.

Bookkeeping

The Board discussed the organization's bookkeeping needs and whether changes to the current bookkeeping arrangement could improve financial administration and reporting.

Outstanding Meet Fees

The Board discussed outstanding meet fees and established a goal of bringing unbilled meet fees current by the end of May.

Frank Brown Agreement

The Board noted that the current Frank Brown facility agreement expires at the end of **September 2025** and discussed beginning the renegotiation process.

Coaching and Program Development

The Board reviewed coaching compensation, staffing needs, and opportunities to expand specialized instruction for swimmers.

A compensation adjustment for a coaching position was approved unanimously.

The Board also discussed adding dedicated stroke-development opportunities, including regularly scheduled Saturday instruction rotating between team locations.

Additional specialized stroke-coaching opportunities were discussed, including determining family interest and identifying possible funding options before expanding the program.

Specific individual employee compensation details have been omitted from the public version of these minutes.

Coach Travel Fees

The Board reviewed the existing **\$20 coach travel fee per swimmer for travel meets**.

The Board discussed separately tracking these fees within the organization's accounting system so that revenue collected for coach travel can be compared with actual travel expenses.

Monthly Training Dues

The Board reviewed and approved changes to monthly training dues effective **April 1, 2025**.

Training Group	Previous Rate	New Rate
Novice	\$60	\$60
AG1	\$90	\$95
AG2	\$100	\$110
Juniors	\$125	\$150
Seniors	\$150	\$175
Masters	\$30	\$40

Motion: Brad Stephens moved to approve the training dues.

Second: Jim Works.

Result: The motion was approved unanimously.

Annual Registration Fee

The Board approved an annual registration fee of **\$85 for returning swimmers**, billed September 1.

New swimmers joining the team will pay the applicable annual registration fee when joining.

Motion: Brad Stephens moved to approve the annual registration fee.

Second: Erika Goines.

Result: The motion was approved unanimously.

Meet Fee Changes

The Board approved the following meet-fee structure:

Fee Type	New Rate
Per Swimmer	\$24
Individual Event	\$8
Relay	\$12

Motion: Brad Stephens moved to approve the new meet fees.

Second: Erika Goines.

Result: The motion was approved unanimously.

3. Adjournment

The meeting adjourned at **6:50 PM**.