

PCST Board Meeting Minutes

Date: May 23, 2024

Time: 6:14 PM

Location: Gulf Coast State College

Call to Order

The meeting was called to order at 6:14 PM.

Attendance

Absent: Will Spiva

Approval of Previous Meeting Minutes

The minutes from the previous meeting were approved.

Board Resolutions and Organizational Updates

The Board documented the following actions previously approved during May:

- **May 7:** Curtis Williams resigned from the Board.
- **May 7:** Terri Juergens was approved to serve as Vice President.
- **May 7:** The employment agreement for incoming Head Coach Scott Fortier was approved.
- **May 12:** The rental of a storage unit for team property and equipment was approved.

Old Business

Bylaw Revisions

The Board continued its review and revision of the PCST bylaws.

Discussion included:

- Extending Board of Director terms beyond the current one-year term
- Adding two semiannual parent meetings to the organization's regular schedule

- Encouraging appropriate Age Group and Junior coaching staff participation in parent meetings
- Including general descriptions of coaching positions and organizational responsibilities within the bylaws

The Board will continue working toward finalizing proposed revisions.

Swim-a-thon

Planning continued for the **PCST Swim-a-thon scheduled for August 17, 2024.**

The Board discussed:

- Reserving the pavilion near Frank Brown for the event
- Finalizing event plans
- Using TeamUnify fundraising tools to assist with donation tracking and financial management

Additional planning will continue as the event approaches.

New Business

Board Member Appointment

Brad Stephens was approved to fill the vacant At-Large Board position.

Brad also produced a 30-second promotional spot for the Summer Splashes program.

Community Outreach

Vice President Terri Juergens planned to meet with representatives of the Tourist Development Council regarding matters related to the organization and community.

Team Apparel Agreement

The Board noted that the team's current Speedo agreement extends through **2026.**

Team Mascot

The Board continued discussions regarding the development of a team mascot.

Swimmers will be invited to provide suggestions through an open-ended survey so they can participate in shaping the team's identity.

Frank Brown Park Agreement

The Board discussed increasing facility costs associated with the team's use of Frank Brown Park.

The Board plans to compare PCST's pool and lane-rental costs with those paid by other area swim programs to better evaluate current and future facility expenses.

Training Fee Review

The Board discussed the need to evaluate future training fees in response to organizational expenses.

The goal is to develop a proposed rate structure for presentation at the Annual Meeting, with any approved changes anticipated to take effect in **October 2024**.

No final rate increase was approved at this meeting.

Reimbursement for Volunteer Officials

Jim Works made a motion for PCST to reimburse parents who volunteer to become swim officials.

Result: All members present voted in favor, and the motion passed.

The Board discussed this initiative as a way to encourage additional parent participation and support the team's ability to host and participate in swim meets.

Next Meeting

The next Board meeting is scheduled for **June 27, 2024**.

Adjournment

The meeting adjourned at **7:20 PM**.