

Panama City Swim Team Board Meeting Minutes

Date: April 24, 2024

Time: 6:39 PM

Attendance

Present

- Erika Goines
- Brian Stahl
- Mike McMullan
- Ingo Rademacher
- Tina Brewer

Absent

- Megan Cornell
- Brad Stephens
- Jim Works

Approval of Previous Meeting Minutes

A motion was made to approve the previous meeting minutes.

Ingo Rademacher seconded the motion.

Result: All members voting were in favor, and the motion passed.

April Swim Meet Recap

The Board reviewed the financial and participation results from the April swim meet.

- Revenue received from visiting teams totaled approximately **\$5,277**.
- PCST swimmer billing associated with the meet totaled approximately **\$4,240**.
- Team participation was approximately **70%**.

The Board discussed opportunities to encourage stronger swimmer participation at the upcoming May meet.

Financial and Administrative Updates

The Board reviewed several outstanding financial and administrative matters, including an outstanding invoice related to Gulf Coast State College pool usage and completion of the organization's banking transition.

A motion was made to close the remaining Regions Bank account.

Tina Brewer seconded the motion.

Result: All members voting were in favor, and the motion passed.

Cat5 Aquatics Rebranding

The Board continued work on transitioning the organization from Panama City Swim Team to **Cat5 Aquatics**.

Discussion included:

- Completing the name change across required organizational systems
- Preparing a press release announcing the new team identity
- Ensuring that future organizational contracts reflect the Cat5 Aquatics name

Facility and Contract Planning

The Board received an update regarding discussions with Panama City Beach officials concerning pool usage and aquatic programming.

The Board continued reviewing the team's facility costs and discussed comparing PCST's agreements with those of other swim organizations.

The Board also discussed updating the Frank Brown facility agreement, with the goal of beginning negotiations by **June** and developing an arrangement that is beneficial to both the team and the facility.

Planning for the summer pool schedule was also underway.

Website and Team Management Platform

The Board continued discussing a possible transition to **Captyn** for the team website and administrative management platform.

Head Coach Report

Team Development

The Board discussed opportunities to strengthen participation and growth within the Junior training group.

Summer Splashes

Planning continued for the Summer Splashes program, including appropriate coaching coverage at both pool locations.

Middle School Swim

The Board received a positive update regarding the Middle School Swim program.

Discussion included:

- Strong participation
- Positive response to swimmer-recognition ribbons
- Smooth meet operations
- Opportunities to encourage Middle School swimmers to transition into the year-round team

The Board discussed the possibility of offering qualifying Middle School swimmers a promotional period to encourage continued participation with the team.

Communication and Parent Engagement

The Board discussed the need for more frequent updates on the team website and additional strategies to increase parent involvement and enthusiasm surrounding swim meets.

The Board also discussed maintaining consistent coaching coverage throughout the summer.

Annual Fees and Registration

The Board reviewed upcoming registration timelines.

- The team's annual fee was scheduled to be charged **June 1**.
- The USA Swimming membership year begins **September 1**.
- Members may complete renewal between **September 1 and December 31**.

Team Merchandise and Swimmer Recognition

The Board agreed to move forward with **Final Splash shirts**.

Each swimmer will receive a shirt as part of the annual fee.

Community Opportunities

The Board discussed a potential community partnership involving aquatic training services with Panama City Beach. Additional details were still being developed at the time of the meeting.

Coaching Standards and Program Support

The Board discussed general expectations for active, engaged coaching during practices and the importance of maintaining appropriate professional standards on deck.

The Board also discussed the need to clarify staffing expectations and responsibilities to support effective team operations.

Scholarship Assistance

The Board discussed developing ways to assist swimmers and families experiencing financial need.

Further consideration will be given to establishing a scholarship or financial-assistance process for eligible families.

Adjournment

The meeting adjourned at **8:44 PM**.