

PCST Executive Board Meeting Minutes

Date: September 21, 2023

Time: 7:36 PM

Location: Gulf Coast State College, CHC 156

Present

- Curtis
- Will
- Tina

Approval of Previous Meeting Minutes

Curtis made a motion to approve the minutes from the previous meeting.

Will seconded the motion.

Result: The motion passed, with Tina abstaining.

Treasurer's Report

No formal Treasurer's Report was presented.

The Board noted the receipt of approximately **\$90,000 in Employee Retention Credit (ERC) funds.**

Old Business

Financial Administration

The Board reviewed authorized access and signing authority associated with team financial accounts.

Team Mission and Vision

The Board reviewed the proposed team Mission and Vision statements.

Curtis made a motion to move forward with the Mission and Vision.

Tina seconded the motion.

Result: All members present voted in favor, and the motion passed.

New Business

Bylaw Revisions

The Board discussed progress on rewriting the organization's bylaws and the process for moving the revised bylaws toward approval.

Team Conduct and Membership Matters

The Board discussed matters related to team conduct, organizational expectations, and membership.

Following discussion, the Board took action regarding individual membership matters.

Details involving individual swimmers and families have been omitted from the public version of these minutes to protect privacy.

Social Media and Team Communication

The Board discussed the management of social media and communication channels representing PCST.

Curtis made a motion to discontinue or disassociate PCST from social media accounts presenting themselves as official team-managed accounts unless they were authorized by the organization.

Tina seconded the motion.

Result: All members present voted in favor, and the motion passed.

Personnel and Employment Matters

The Board reviewed the Head Coach employment agreement and discussed opportunities to improve and clarify the agreement for future use.

Specific personnel-related discussion has been omitted from the public version of these minutes.

Adjournment

A motion to adjourn was made at **8:50 PM**.