Unit & Membership Renewal Plan

Oct. 2026 · @Shannon

All unit renewals should be completed by **November 30, 2026.** Any unit not processed by its December 31, 2026, expiration will expire, not lapse, because the lapse period is going away and there is no grace period starting January 1, 2027.

Key dates

Date	What happens
November 1, 2026	Unit renewals open for units that currently expire December 31, 2026
November 30, 2026	All unit renewals should be completed and recharters turned in
December 31, 2026	Units and memberships not renewed expire (they do not lapse); there is no grace period starting January 1, 2027

Unit renewals

Unit renewals move to a February 2028 expiration date, and the cost to reach that date is $8.50 per month.

- Renewals open November 1 for units that currently expire December 31, 2026.
- Please complete all unit renewals and turn in all recharters by November 30.
- Any unit not processed by December 31, 2026, expires, not lapses. The lapse period is going away, so there is no grace period starting January 1, 2027.
- A renewal does not take effect until the current registration expires, so renewing early prevents a lapse in registration.
- More information on the unit renewal changes will be posted as soon as it is released.

Council approval of unit renewals

A unit is not approved until both signed documents are turned in at the council office.

- ☐ If the renewal was paid for online, the PDF that pops up needs to be signed.
- ☐ The Annual Charter Agreement, signed.

Documents can be turned in at the council office or mailed to either address:

- 313 Boy Scout Blvd., Kinston, NC 28501
- PO Box 1698, Kinston, NC 28503

Membership renewals

Membership renewals are not changing. They stay on a yearly basis, so anyone expiring 12/31/26 renews through 12/31/27. Membership renewals will change next year and move to the February renewal cycle.

- Memberships not renewed by December 31, 2026, expire and fall off the roster immediately. There is no grace period starting January 1, 2027.
- Unit Key 3 and Council can renew memberships up to 90 days in advance.
- At 60 days, the parent(s) or guardian(s) listed on the Scout's registration account are notified by the email and phone number on file that the registration is up for renewal.

Membership fees

Membership type	National	Insurance	Program	Total
Youth (Cubs, Venturing, Sea Scouts, Scouts BSA)	$85	$12	$23	$120
Adult	$65	$12	—	$77
Explorer	$50	$12	—	$62

Optional extra: Scout Life magazine is $15 per Scout and is added to the total only if wanted, for youth, ScoutReach and Explorer memberships.

How to pay for renewals

Who	Options
Parent or guardian	Pay online with a credit card, a military discount code, or Klarna; or call the office to pay
Key 3 leader	Renew anyone on the roster online, by credit card only; or call the office to pay
Insurance vouchers and financial assistance	Processed in the office only

- **Leaders calling in a payment:** email Shannon the list of renewals before you call.
- **Scout Life magazine:** if it is not wanted, de-select the option when renewing. If you cannot de-select it, call the office and talk to Shannon Small, Registrar.
- **If the system shows an error:** take a screenshot of the error and email it to Shannon at shannon.small@scouting.org. She will try to help or send it to National for the development team to fix.

Insurance vouchers: Carolina Complete Health and WellCare

Carolina Complete Health has merged with WellCare, so Scouts who previously used WellCare cannot fill out the form again for this year's renewal. Parents must call the insurance company to get the voucher. Vouchers can only be processed in the office.

Leader checklist

- ☐ Check your roster monthly to confirm all leaders and youth are listed.
- ☐ Make sure every leader takes Safeguarding Youth Training (SYT) yearly.
- ☐ Complete your unit renewal and turn in your recharter by November 30.
- ☐ Confirm every membership is renewed before December 31, 2026.

Leaders whose SYT lapses are suspended. If a leader is not showing on your roster, they more than likely need to take SYT. They cannot be renewed until SYT is taken, and they will not count toward the unit renewal until then.

Fees

This year's Helping Hands fee is $50.00 per Scout listed on your March 2026 roster. It does not include Scouts who are multiple in your units.

We are updating the spreadsheet to reflect Family Friends of Scouting for your units, and popcorn totals will be added in the next few weeks.

Days I am NOT available

Dates	Availability
November 23–27, 2026	Not available
December 21–25, 2026	Not available
December 28–31, 2026	Limited availability; the shop is closed for inventory



Because December 31 is the expiration date, please finish renewals before these dates.

Questions and help

Contact Shannon Small by email at shannon.small@scouting.org or call the office at 252-522-1521 ext. 222.