

**MINUTES OF MEETING OF COMMISSIONERS OF
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO.1**

September 15, 2022

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public on Thursday, September 15, 2022, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Absent
Jane Murphey	Treasurer	Present
Charlie Drexler	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton of the Carlton Law Firm, P.L.L.C. (via telephone)
Craig Howard, Bosque Valley First Responder Organization
Linda Thiele, North Bosque EMS

Item 1 – Call meeting to order. President Cameron convened the meeting at 3:00 p.m. and took agenda items in the order described below.

Item 2 – Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments.

Item 3 – Public Comment on Agenda Items: Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

Item 4 – Discuss and consider minutes of the August 18, 2022, regular meeting. Commissioner Carlisle moved to approve the August 18, 2022 meeting minutes as presented. Commissioner Drexler seconded the motion, and the motion passed 4-0.

Item 5 - Discuss and consider Treasurer's report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses. Commissioner Murphey presented the Treasurer's report as provided. The Board discussed the invoices provided in the packet and financial information. Commissioner Carlisle moved to approve the treasurer's report and payment of invoices as presented. Commissioner Drexler seconded the motion, and the motion passed 4-0.

Item 6 - Discuss and consider any revenue transfers among District accounts. Commissioner Murphey stated no transfers were needed this month.

Item 7 - Discuss and consider any amendments to the FY2022 and FY2023 budgets. Commissioner Drexler moved to amend the FY2022 budget as follows: \$8,000 from "9-1-1 Signage" line item with \$5,000 of that amount to the "County Emergency Services" line item.. Commissioner Carlisle seconded the motion, and the motion passed 4-0. Commissioner Cameron then moved to shift the \$3,000 remaining balance from the "9-1-1 Signage" item to the "Contingency" line item. Commissioner Drexler seconded the motion, and the motion passed 4-0. Kelli Carlton asked Commissioner Murphey for a copy of the final version of the FY23 budget to post on the District's website. Commissioner Murphey responded that she will provide it.

Item 8 - Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action. Ms. Thiele presented the July and August reports as provided in the packet. Commissioner Carlisle moved to approve the July and August reports. Commissioner Murphey seconded the motion, and the motion passed 4-0.

Item 9 - Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action. Craig Howard presented the report as provided. Commissioner Carlisle moved to approve the report as presented. Commissioner Murphey seconded the motion, and the motion passed 4-0.

Item 10 - Receive status report from Commissioners on District-related work since the previous month's meeting. Commissioner Cameron mentioned he went to the NBEMS meeting and discussed the possibility of an EMS facility in the future. The NBEMS board was receptive to long-range planning for it.

Item 11 - Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed. No report.

Item 12 - Review and approve quarterly investment report for 2nd quarter. Commissioner Carlisle moved to approve the investment report as submitted. Commissioner Drexler seconded the motion, and the motion passed 4-0.

Item 13 – Discuss time, place, date, and agenda items for next meeting. The next meeting will be October 20, 2022, at 3 PM at the District office. The third quarter investment report will be on the October agenda.

There being no further business, the meeting adjourned at 3:30 p.m. Commissioner Carlisle moved to adjourn, and Commissioner Cameron seconded. The motion passed unanimously.

SEAL




Donna Quarles, Secretary
October 20, 2022