

MINUTES OF MINUTES OF MEETING OF COMMISSIONERS OF  
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO.1

September 16, 2021

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in special session, open to the public on Thursday, September 16, 2021, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Vacant	Secretary	Vacant
Jane Murphey	Treasurer	Present
Charlie Drexler	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton of the Carlton Law Firm, P.L.L.C. (via telephone)

Linda Thiele, Administrator, North Bosque EMS

Jeff White, Bosque Valley First Responders

Lloyd Kuykendall, Bosque Valley First Responders

**Item 1 –Call meeting to order.** President Cameron convened the meeting at 3:00 PM and took agenda items in the order described below.

**Item 2 – Public Comment:** In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments.

**Item 3 – Public Comment on Agenda Items:** Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

**Item 4.- Discuss and consider minutes of the August 26, 2021 regular meeting.** Commissioner Carlisle moved for approval of the August 26 minutes; Commissioner Drexler seconded the motion. The motion passed 4-0.

**Item 5 – Discuss and consider Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses.** Commissioner Murphey’s report was provided in the agenda packet and The Carlton Law Firm’s invoice was added to the invoice list for payment. Commissioner Carlisle moved to approve the Treasurer’s report and to pay the invoices as amended. Commissioner Drexler seconded the motion, and the motion passed 4-0.

**Item 6 – Discuss and consider any revenue transfers among District accounts.** None needed.

**Item 7 – Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Linda Thiele’s report was provided prior to the meeting. Ms. Thiele stated NBEMS had spent the first \$20,000.00 provided by the District for additional equipment. Ms. Thiele reported a continuing issue with non-certified people jumping calls. The District Attorney for Bosque County sent the offender a cease and desist letter a few months ago, but the activity has begun again. The offender does not work for NBEMS and is not an FRO member. Ms. Thiele will contact the Bosque County District Attorney again for further legal action. Commissioner Cameron moved for approval of the NBEMS report. Commissioner Carlisle seconded the motion. The motion passed 4-0.

**Item 8 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Jeff White’s report is included in the agenda packet. The incoming FRO administrator, Wesley Lewis, was on the FRO Board and will start as administrator in about a month. Mr. White will continue to assist until that time. The new administrator is a certified paramedic. Commissioner Carlisle moved for approval of the report and Commissioner Cameron seconded the motion. The motion passed 4-0.

**Item 9 – Receive status report from Commissioners on District-related work since the previous month’s meeting.** Commissioner Drexler reported he took the required Open Meetings and Public Information Act training.

**Item 10 – Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed.** As noted below.

**Item 11 – Discuss and accept Commissioner Diebenow’s resignation.** Commissioner Drexler moved to accept Commissioner Diebenow’s resignation. Commissioner Carlisle seconded the motion, and the motion passed 4-0.

**Item 12 – Receive status report from Commissioners on District-related work since the previous month’s meeting.** Commissioner Cameron will recommend Donna Quarles to the Bosque County Commissioners Court as a potential replacement for Commissioner Diebenow. Mrs. Quarles is willing to serve and lives in the Clifton area.

**Item 13 – Discuss and take any related action regarding a board officer election.** No action; this will be added to the October agenda.

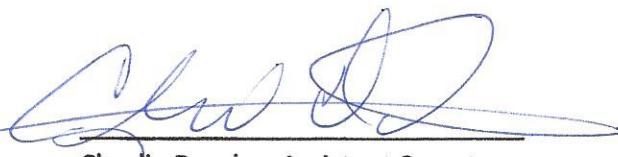
**Item 14 – Discuss and consider an amendment to the North Bosque EMS contract for FY22 for the additional approved funding.** Kelli Carlton explained the amendment to the NBEMS contract for Fiscal Year 2022. Commissioner Murphey moved for approval and Commissioner Carlisle seconded the motion. The motion passed 4-0.

**Item 15 – Discuss and consider availability of funds from federal programs and stimulus plans.** Ms. Carlton gave an update on the availability of funds from federal programs and stimulus plans. This will be added to the October agenda.

**Item 16 – Discuss time, place, date and agenda items for next meeting.** The next meeting will be October 21 at 3:00 p.m. at the District office. A discussion and consideration for retaining an auditor for the Fiscal Year 2021 audit will be added to the October agenda, along with the items noted above.

There being no further business, the meeting adjourned at 3:30 p.m.

SEAL



Charlie Drexler, Assistant Secretary  
October 21, 2021