

MINUTES OF MINUTES OF MEETING OF COMMISSIONERS OF  
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO.1

July 30, 2021

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public on Friday, July 30, 2021 at 2:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Absent
Sidney Carlisle	Vice President	Present
Anita Diebenow	Secretary	Absent
Jane Murphey	Treasurer	Present
Charlie Drexler	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton of the Carlton Law Firm, P.L.L.C. (via telephone)

Lloyd Kuykendall (representing BVFRO)

**Item 1 – Call meeting to order.** Vice President Carlisle convened the meeting at 2:00 PM and took agenda items in the order described below.

**Item 2 – Pledge of Allegiance.** The Pledge of Allegiance to the United States of America and the Pledge of Allegiance to the State of Texas were skipped this month for a lack of flags.

**Item 3 – Public Comment:** In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments.

**Item 4 – Discuss and consider minutes of the June 17, 2021, regular meeting.** Commissioner Murphey moved to accept the minutes and Commissioner Drexler seconded the motion. The motion passed 3-0.

**Item 5 – Discuss and consider Treasurer's report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses.** Commissioner Murphey moved to add an invoice of \$3,599 for the Bosque County Appraisal District to the list for approval and payment. Commissioner Drexler moved for

approval of the Treasurer's report and payment of invoices as presented, and Commissioner Carlisle seconded the motion. The motion passed 3-0.

**Item 6 – Review and approve the investment report for the second quarter.** Commissioner Murphey provided the report for the second quarter and Kelli Carlton forwarded to the Board. Commissioner Carlisle moved to approve as submitted and Commissioner Drexler seconded the motion. The motion passed 3-0.

**Item 7 – Discuss and consider any revenue transfers among District accounts.** Commissioner Murphey requested approval of a transfer of approximately \$200,000.00 from TexPool to the operating account to cover expenses through the end of Fiscal Year. Commissioner Carlisle moved approval of the transfer and Commissioner Drexler seconded the motion. The motion passed 3-0.

**Item 8 – Discuss and consider amendments to FY21 budget, if needed.** None.

**Item 9 – Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** The report was in the packet, as Linda Thiele was not present. The Board reviewed the written report. Commissioner Murphey moved for approval of the report as presented and Commissioner Carlisle seconded the motion. The motion passed 3-0.

**Item 10 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Jeff White, Bosque Valley FRO Administrator, is resigning his position because he moved out of the District. Lloyd Kuykendall stated the First Responders Organization Board will meet to select a new administrator on 08/08/2021. Commissioner Carlisle moved for approval of the FRO report as presented and Commissioner Drexler seconded the motion. The motion passed 3-0.

**Item 11 – Receive status report from Commissioners on District-related work since the previous month's meeting.** None.

**Item 12 – Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed.** As noted below.

**Item 13 – Discuss and consider FY22 budget and conduct a budget workshop.** Commissioner Murphey proposed the Fiscal Year 2022 budget for District. She noted there were minor changes to the budget from the FY21 budget, and expenses were carried forward. Regarding the FRO budget, Mr. Kuykendall said most requested budget items are maintenance related. The FRO estimated budget is \$12,000.00. Commissioner Murphey stated that NBEMS (through Ms. Thiele) believed the NBEMS budget would remain the same for FY22 as it was in FY21.

**Item 14 – Discuss and consider certified values from Bosque County Appraisal District and discuss potential tax rate and required tax rate notices.** The Board discussed property valuation and growth in the District. The Board discussed \$0.03830/\$100 as a potential tax rate. No action.

**Item 15 – Discuss and review service provider contracts and consider any changes or updates needed.** The Board discussed the service provider agreements. Commissioner Carlisle moved that both agreements be allowed to renew with no changes. Commissioner Drexler seconded. The motion passed 3-0.

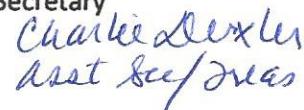
**Item 16 – Discuss and consider availability of funds from federal programs and stimulus plans.** Ms. Carlton updated the Board on progress on this issue. The Board will continue to monitor. No action.

**Item 17 – Discuss time, place, date and agenda items for the next meeting.** Special meeting: Thursday, August 5 at 3 pm at the ESD #1 Office in Meridian. The next regular meeting is Thursday, August 26 at 3 pm at the ESD #1 Office in Meridian.

Meeting adjourned at 3:35 pm.

SEAL



  
Anita Diebenow, Secretary  
August 26, 2021   
Charlie Drexler  
Asst Sec/reas