

MINUTES OF MINUTES OF MEETING OF COMMISSIONERS OF  
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO.1

June 17, 2021

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public on Thursday, June 17, 2021 at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

| Commissioner    | Position                  | Attendance |
|-----------------|---------------------------|------------|
| Jack Cameron    | President                 | Present    |
| Sidney Carlisle | Vice President            | Present    |
| Anita Diebenow  | Secretary                 | Present    |
| Jane Murphey    | Treasurer                 | Present    |
| Charlie Drexler | Asst. Secretary/Treasurer | Absent     |

Also present at the meeting were:

Kelli Carlton of the Carlton Law Firm, P.L.L.C. (via telephone)

Lloyd Kuykendall (representing BCFR/Jeff White)

Linda Thiele, Administrator North Bosque EMS

**Item 1 –Call meeting to order.** President Cameron convened the meeting at 3:00 PM and took agenda items in the order described below.

**Item 2 – Pledge of Allegiance.** The Pledge of Allegiance to the United States of America and the Pledge of Allegiance to the State of Texas were skipped this month for a lack of flags.

**Item 3 – Public Comment:** In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments were received.

**Item 4 – Public Comment on Agenda Items:** In accordance with the Bosque County EMS #1, Commissioner's Meetings decision based on the Open Meetings Act, members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments on agenda items were offered.

**Item 5 – Discuss and consider minutes of the May regular meeting.** The Board discussed the minutes. Commissioner Carlisle moved to accept the minutes and Commissioner Murphey seconded. The motion passed 4-0.

**Item 6 – Discuss and consider Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses.** The Board discussed the Treasurer’s report. Treasurer Murphey reviewed the invoices from Larry Harlan, Chris Sproles, North Bosque EMS and The Carlton Law Firm PLLC. Commissioner Carlisle moved to accept the Treasurer’s report and authorize the payment of invoices. Commissioner Diebenow seconded. The motion passed 4-0.

**Item 7 – Discuss and consider any revenue transfers among District accounts.** Treasurer Murphey reported that no transfer requests were made. No action was taken.

**Item 8 – Discuss and consider amendments to the FY 21 budget, if needed.** Administrator Thiele reported that Truck #4, the spare truck, needed a fuel pump replacement that was replaced within the FY21 NBEMS budget. She also clarified that payroll and disposables are covered by ESD #1 funds, but purchase and repair of equipment is included in the NBEMS budget. Therefore, no amendment is needed to the (ESD #1) FY21 budget since funds from the NBEMS budget paid for the truck repair. No action required.

**Item 9 – Receive monthly report from North Bosque regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** The NBEMS report was received and reviewed. Ms. Thiele reported that there were four days without a medic in Laguna Park due to staffing issues. During that time, the Bosque Valley First Responders covered the calls with NBEMS. All calls were answered and care was provided. Ms. Thiele also reported that there is a state-wide shortage of personnel due to “burn-out” from COVID and many desire a “slower pace.” Encouraging news is that 75% of the NBEMS personnel are vaccinated and two medics have been hired. Ms. Thiele reported that NBEMS and BVFRO personnel have expressed concerns that there are persons in the county who are neither credentialed to respond nor authorized to provide emergency services to citizens but are nevertheless trying to respond to 9-1-1 calls. Counsel requested that all events of this nature be documented and brought to her and law enforcement’s attention. Commissioner Carlisle moved to accept the report and Commissioner Diebenow seconded. Motion carried 4-0.

**Item 10 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Mr. Kuykendall gave the report for Jeff White. After review by the Commissioners and thanking BVFRO for providing care to citizens with NBEMS during the temporary staffing shortage, Commissioner Carlisle moved to accept the report and Commissioner Diebenow seconded. Motion carried 4-0.



**Item 11 – Receive status report from Commissioners on District-related work since the previous month’s meeting.** Commissioner Diebenow discussed issues with the current website not being easily recognized in Google searches. Commissioner Diebenow will discuss this with the web designer.

**Item 12 – Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests and other legal issues, if any, and take action as needed.** The Board discussed the SAFE-D mini-conference in September 2021 to be held in Ft Worth as well as the Annual Conference to be held in Round Rock in February 2022. All Commissioners are planning to attend some of the sessions. Ms. Carlton also explained the terms of her firm’s engagement with the District in response to a question from the Board.

**Item 13 – Discuss and consider adoption of tax and budget planning calendar for 2021.** The FY22 Budget begins October 1, 2021, and ends September 30, 2022. Since the final, certified property appraisal for Bosque County is not expected to be available before the regular meeting date, Counsel stated that there are two choices: 1) have the regular July 15 business meeting and schedule another meeting before July 30 to discuss and evaluate tax rates when the property value/appraisal information is available; or 2) reschedule the regular July 15 meeting to Friday, July 30 to discuss the possible 2021 tax rate based on the property values that are to be available at that time. Commissioner Carlisle moved to accept option #2 (above). Commissioner Murphey seconded the motion. Motion carried 4-0. Commissioner Carlisle moved to accept the tax and budget planning calendar, noting the change to the July regular meeting date. Commissioner Murphey seconded the motion. Motion carried 4-0.

**Item 6 –** The Board returned to this Item. Commissioner Cameron moved to authorize Commissioner Murphey to pay invoices received before the July 30 delayed regular meeting. Commissioner Carlisle seconded. Motion carried 4-0.

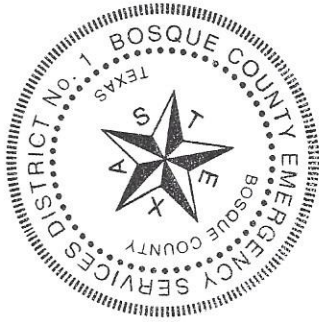
**Item 14 – Discuss and consider availability of funds from federal programs and stimulus plan.** No further information received. Tabled until the July meeting. No action.

**Item 15 – Discuss and consider ambulance service reimbursements.** Ms. Thiele reported that she investigated the suggestion from a previous meeting that homeowner’s insurance may cover ambulance services in some instances and learned that NBEMS has not found any homeowner’s insurance policies that have covered NBEMS services.

**Item 16 – Discuss time, place, date and agenda items for the next meeting.** Meeting adjourned at 3:45 pm. The next meeting: Friday, July 30 at 2 pm at the ESD #1 Office in Meridian.

The meeting adjourned at 3:50 p.m.

SEAL



Anita Diebenow, Secretary

July 30, 2021

*Charlie Sirexler Asst Secy Pres*