

MINUTES OF MEETING OF BOARD OF COMMISSIONERS OF
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO. 1

April 16, 2020

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District) met in regular session, open to the public, on April 16, 2020, at 3 p.m. in the District's Office, 305 East Morgan, Meridian, Texas pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Shawn Stauffer	Vice President	Absent
Anita Diebenow	Secretary	Absent
Jane Murphey	Treasurer	Present
Sidney Carlisle	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton of the Carlton Law Firm, P.L.L.C. (via telephone)

Linda Thiele, Administrator, North Bosque EMS (via telephone)

Item 1 – Call meeting to order. President Cameron convened the meeting at 3:01 p.m. and took agenda items in the order described below.

Item 2 – Pledge of Allegiance. The Pledge of Allegiance to the United States of America and the Pledge of Allegiance to the State of Texas were skipped this month for lack of flags.

Item 3 - Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments were offered.

Item 4 – Public Comment on Agenda Items: Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments on agenda items were offered.

Item 5 – Discuss and consider minutes of the March 19, 2020 meeting. Commissioner Carlisle moved to accept the March 19, 2020 minutes as written and Commissioner Murphey seconded. The motion passed unanimously.

Item 6 – Discuss and consider Treasurer's report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses. The Board

reviewed the Treasurer's report. Commissioner Carlisle moved to pay the bills as presented and accept the Treasurer's report and Commissioner Cameron seconded. The motion passed unanimously.

Item 7 – Discuss and consider any revenue transfers among District accounts. Treasurer Murphey noted that she transferred \$200,000 to the District's TexPool account in March.

Item 8 – Discuss and consider amendments to FY 19 budget or FY 20 budget. Treasurer Murphey reported no amendments requested or made.

Item 9 – Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action. The Board reviewed the submitted report with Linda Thiele. Ms. Thiele noted that NBEMS has spent \$7,500 of the \$10,000 so far on additional PPE (personal protective equipment) for NBEMS, FRO, and for the police officers who did not have masks. She is not sure what else may be needed, as it depends upon how long the pandemic continues. NBEMS' supply of PPE is sufficient for now. Ms. Thiele also noted that if the COVID-19 pandemic goes on for months, NBEMS will need additional supplies. Commissioner Carlisle moved to have the District set aside \$5,000 for additional PPE supplies for NBEMS and the FRO and Commissioner Murphey seconded. The motion passed unanimously. Commissioner Murphey moved to accept the NBEMS report and Commissioner Carlisle seconded. The motion passed unanimously.

Item 10 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related activities. The Board reviewed Jeff White's written report on behalf of the FRO. Commissioner Murphey moved to accept the report as provided and Commissioner Carlisle seconded. The motion passed unanimously.

Item 11 – Receive status report from Commissioners on District-related work since the previous month's meeting. No report.

Item 12 – Conduct annual review of investment policy and investment strategies and adopt a resolution on same. Commissioner Carlisle moved to adopt the resolution confirming annual review of the District's investment policy and Commissioner Cameron seconded. The motion passed unanimously.

Item 13 – Review and approve quarterly investment report for 1st quarter 2020. Commissioner Murphey shared the first quarter investment report with the Board. Value at the beginning of the quarter was \$394,100.02. Value at the end of the quarter was \$670,987.20; and the interest earned during the period was \$1,887.18. Commissioner Carlisle moved to approve the quarterly investment report and Commissioner Cameron seconded. The motion passed unanimously.

Item 14 – Discuss and consider contingencies for invoice payments during COVID-19 pandemic. No action.

Item 15 – Discuss time, place, date and agenda items for next meeting. The next meeting will be Thursday, May 21, 2020 at 3 p.m. at the District's Office in Meridian.

There being no further business, the meeting adjourned at 3:20 p.m.

SEAL



Anita Diebenow

Anita Diebenow, Secretary

May 21, 2020