

MINUTES OF MEETING OF BOARD OF COMMISSIONERS OF  
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO. 1

December 19, 2019

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District) met in regular session, open to the public, on December 19, 2019, at 3 p.m. in the Bosque County Courthouse, 110 South Main, Meridian, Texas pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Shawn Stauffer	Vice President	Absent
Anita Diebenow	Secretary	Present
Jane Murphey	Treasurer	Present
Sidney Carlisle	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton of the Carlton Law Firm, P.L.L.C. (via telephone)

Linda Thiele, Administrator, North Bosque EMS

Jeff White, Director, Bosque County First Responder Organization

Arthur DeVatalis, Reporter, The Clifton Record and The Meridian Tribune

**Item 1 – Call meeting to order.** Commissioner Cameron, President, convened the meeting at 3 p.m. and took agenda items in the order described below.

**Item 2 – Pledge of Allegiance.** The Pledge of Allegiance to the United States of America and the Pledge of Allegiance to the State of Texas were led by Commissioner Cameron.

**Item 3 Public comment.** [In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.] No public comments were offered.

**Item 4 – Public Comment on Agenda Items.** [In accordance with the Bosque County EMS #1, Commissioners' Meetings decision based on the Texas Open Meetings Act, members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment.] No public comments on agenda items were offered.

**Item 5 – Discuss and consider minutes of the December 19, 2019 meeting.** Commissioner Carlisle made the motion to accept the December 19, 2019 minutes as written. Commissioner Murphey seconded. The motion passed unanimously. Commissioner Diebenow will sign the minutes at the end of this meeting.

**Item 6 – Discuss and consider Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses.** Commissioner Carlisle made the motion to accept of the Treasurer’s report and Commissioner Diebenow provided the second. The motion passed unanimously.

**Item 7 – Discuss and consider any revenue transfers among District accounts.** Treasurer Murphey reported no revenue transfers among District accounts requested or made.

**Item 8 – Discuss and consider amendments to FY 19 budget or FY 20 budget.** Treasurer Murphey reported no amendments requested or made.

**Item 9 – Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** NBEMS Administrator Linda Thiele summarized the written report in the Agenda Packet. She also reported that NBEMS is fully staffed with three experienced staff added recently. Commissioner Carlisle made the motion to accept of the NBEMS report and Commissioner Diebenow provided the second. The motion passed unanimously.

**Item 10 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related activities.** Jeff White gave the BVFRO report noting that First Responders response time remains very good. Three BVFR will members be attending a September 10 training class. Commissioner Carlisle made the motion to accept of the BVFRO report and Commissioner Murphey provided the second. The motion passed unanimously.

**Item 11 – Receive status report from Commissioners on District-related work since the previous month’s meeting.** Three commissioners attended a SAFE-D presentation for 3 hours of continuing education credit. The topic was on the new laws passed by the legislature. Commissioner Carlisle informed the county judge that she and Commissioners Cameron and Stauffer would like to be reappointed to the Board for another term.

**Item 12 – Discuss and consider submitting required annual report to the Division of Emergency Management.** The Commissioners unanimously asked Ms. Carlton to submit this report for BCESD #1 as she has done in the past. Ms. Carlton’s office will submit.

**Item 13 – Discuss time, place, date and agenda items for next meeting.** Thursday, January 16, 2020 at 3 p.m. at the Bosque County Courthouse in Meridian. Agenda items will include: reappointment of officers (Carlisle, Stauffer and Cameron), election of officers, and law requiring the District to have an internet presence. The Bosque County Judge will swear in the commissioners before the next meeting on January 16, 2020.

There being no further business, the meeting adjourned at 3:30 p.m.

SEAL



Anita Diebenow

Anita Diebenow, Secretary  
January 16, 2020