

MINUTES OF MEETING OF BOARD OF COMMISSIONERS OF  
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO. 1

November 19, 2020

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public on Thursday, November 19, 2020, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Shawn Stauffer	Vice President	Present
Anita Diebenow	Secretary	Absent
Jane Murphey	Treasurer	Present
Sidney Carlisle	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton of the Carlton Law Firm, P.L.L.C (via telephone)

Linda Thiele, NBEMS, Administrator

Jeff White, First Responders, Administrator

Russ Reitzer, citizen

**Item 1 – Call meeting to order.** President Cameron convened the meeting at 3:00 p.m. and took agenda items in the order described below.

**Item 2 – Pledge of Allegiance.** The Pledge of Allegiance to the United States of America and the Pledge of Allegiance to the State of Texas were skipped this month for lack of flags.

**Item 3 – Public comment:** In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. Commissioner Cameron stated that the Board's function was to oversee District finances and contract compliance. Russ Reitzer, a citizen, former EMT, and firefighter described a recent patient situation in his area involving a seizure. His neighbor called him to the scene. He stated that NBEMS was not respectful to his uncle and took 30 minutes to arrive on the call. Mr. Reitzer admitted his location is remote. He perceived a miscommunication on the services provided by the District. He believed he was also not treated respectfully because NBEMS personnel asked him to step aside when they arrived on scene. He

asked about the District's tax rate and whether ambulances can be placed in his area. Linda Thiele explained the logistics of the ambulance locations and the cost. Mr. Reitzer concluded by asking for the Board or NBEMS to have a town hall meeting to explain what the District does.

**Item 4 – Public Comment of Agenda Items:** In accordance with the Bosque County EMS #1, Commissioners' Meetings decision based on the Texas Open Meetings Act, members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments on agenda items were offered.

**Item 5 – Discuss and consider minutes of the October 22, 2020, regular meeting.** The Board discussed the minutes. Commissioner Carlisle moved to accept, and Commissioner Stauffer seconded. The motion carried 4-0.

**Item 6 – Discuss and consider Treasurer's report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses.** The Board discussed the Treasurer's report. Commissioner Carlisle moved to accept the Treasurer's report and authorize the payment of the invoices listed in the report. Commissioner Stauffer seconded. The motion passed 4-0.

**Item 8 – Discuss and consider amendments to the FY 2020 or 2021 budget, if needed.** Commissioner Murphey reported the need to move \$2,000 from the 9-1-1 Signs budget item to the 2020 Website budget item. Commissioner Murphey moved that the budget be amended as noted. Commissioner Carlisle seconded. The motion passed 4-0.

**Item 7 – Discuss and consider any revenue transfers among District accounts.** No transfers were needed this month. No action.

**Item 9 - Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** The Board reviewed the report. Commissioner Carlisle moved that the report be accepted as written. Commissioner Stauffer seconded. The motion passed 4-0.

**Item 10 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personal and membership and take any related action.** Jeff White presented the report. He indicated that the FRO has enough equipment for 12 volunteers. Commissioner Carlisle moved that the report be accepted as written and discussed. President Cameron seconded. The motion passed 4-0.

**Item 11 – Receive status report from Commissioners on District-related work since the previous month's meeting.** Commissioner Diebenow provided an email on the website status to the Board. No action.

**Item 12 – Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed.** No separate report. Ms. Carlton addressed items as noted. No action.

**Item 13 - Discuss and consider Commissioners' terms of office expiring at year end.** Ms. Carlton noted that two Commissioner terms expire at year end - Commissioner Diebenow's and Commissioner Murphey's. Both Commissioners would like to be reappointed. No action.

**Item 14 – Discuss time, place, date and agenda items for next meeting.** The next meeting is December 17, 2020, at the District Office, beginning at 3 PM.

November meeting adjourned at 3:30 p.m.

SEAL



*Anita Diebenow*

Anita Diebenow, Secretary  
December 17, 2020