

## MINUTES OF A SPECIAL MEETING OF THE BOARD OF COMMISSIONERS

### BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO. 1

July 29, 2020

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in special session on July 29, 2020, at 3 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, for the purpose of discussing the District budget, tax rate notice and potential tax rate for FY 2021.

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Shawn Stauffer	Vice President	Absent
Anita Diebenow	Secretary	Present
Jane Murphey	Treasurer	Present
Sidney Carlisle	Asst. Secretary/Treasurer	Present

Also present was Kelli Carlton of the Carlton Law Firm, P.L.L.C. (via telephone)

**Item 1 – Call meeting to order.** President Cameron convened the meeting at 3 p.m. and took agenda items in the order described below.

**Item 2 - Pledge of Allegiance.** The Pledge of Allegiance to the United States of America and the Pledge of Allegiance to the State of Texas were skipped this month for lack of flags.

**Item 3 - Public comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.** No public comments were offered.

**Items 4 and 5 – Conduct budget and tax planning workshop and Discuss and consider preliminary budget for FY21** These items were taken together. Commissioner Murphey presented the draft budget. There was no change to the NBEMS or FRO budgets for FY21 from FY20. Commissioner Murphey suggested adding a line item for contingencies called the "emergency services fund" and allotting \$25,000 to that budget line item. The Board discussed the draft budget. The FY21 budget will be considered and adopted at the August regular meeting.

**Item 6 - Discuss and consider preliminary tax rates for the District.** Kelli Carlton discussed with the Board the following calculated tax rates:

Type	Rate	Projected Revenue
No New Revenue Rate	0.0399	\$761,000

Voter Approval Rate	0.04126	\$788,000
De Minimis Rate	0.0660	(Board was not interested in this rate)

Commissioner Carlisle moved to use the Voter Approval Rate as the proposed tax rate (rounded down is .0412/\$100) which would bring an expected revenue of approximately \$788,000.00, and Commissioner Murphey seconded. The motion passed 4-0, with a record vote of: Commissioner Cameron – aye, Commissioner Diebenow – aye, Commissioner Murphey – aye and Commissioner Carlisle – aye.

**Item 7 – Discuss and consider items related to the District website.** Commissioner Diebenow discussed website progress with the Board. Commissioner Diebenow also presented the option of adding additional security measures for the site, which would require an additional one-time payment of \$999 to the webmaster. After discussion, the Board declined the additional security measure, as there will be no sensitive information on the site.

**Item 8 – Discuss time, place, date and agenda items for next meeting.** The next meeting will be August 20, 2020 at 3:00 p.m.

There being no further business, the meeting adjourned at 3:30 p.m.

SEAL



Anita Diebenow  
Anita Diebenow, Secretary  
August 20, 2020