

MINUTES OF MEETING OF COMMISSIONERS OF  
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO.1

January 20, 2022

THE STATE OF TEXAS  
COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public on Thursday, January 20, 2022, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Present
Jane Murphey	Treasurer	Present
Charlie Drexler	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

John Carlton of the Carlton Law Firm, P.L.L.C. (via telephone)  
Jeff White, Bosque Valley First Responders

**Item 1 – Call meeting to order.** President Cameron convened the meeting at 3:00 PM and took agenda items in the order described below.

**Item 2 – Public Comment:** In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments.

**Item 3 – Public Comment on Agenda Items:** Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

**Item 4 – Approve and accept statements and oaths of office for appointed/reappointed commissioners.** Commissioner Carlisle moved for approval and acceptance of the appointed/reappointed commissioners; Commissioner Drexler seconded the motion. The motion passed 5-0.

**Item 5 – Discuss and consider action regarding election of officers to the Board.** Commissioner Carlisle moved to keep all officers in their current Board positions. Commissioner Murphey seconded the motion. The motion passed 5-0.

**Item 6 – Discuss and consider approval of the minutes from the December 16, 2021, regular meeting.** Commissioner Quarles moved to accept the minutes from the December 16, 2021, meeting, and Commissioner Carlisle seconded the motion. The motion passed unanimously.

**Item 7 – Discuss and consider Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses.** The Board discussed the Treasurer’s report and Commissioner Carlisle moved for approval of the payment of rent, invoices, and other expenses and the Treasurer’s report as presented. Commissioner Quarles seconded the motion, and the motion passed 5-0.

**Item 8 – Review and approve quarterly investment report for 4th quarter of previous year.** Commissioner Carlisle moved to approve the report as provided. Commissioner Drexler seconded the motion, and the motion passed 5-0.

**Item 9 – Discuss and consider any revenue transfers among District accounts.** No transfers required. No action taken.

**Item 10 – Discuss and consider amendments to Financial Year 2021 or 2022 budget, if needed.** No amendments necessary.

**Item 11 – Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Linda Thiele was not present, so no discussion was held. Commissioner Quarles moved to accept the written report as provided, and Commissioner Drexler seconded. The motion passed 5-0.

**Item 12 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Jeff White presented the report, as others are currently dealing with illnesses. As a result of illness, personnel adjustments are needed. Commissioner Carlisle moved to accept the report, and Commissioner Murphey seconded. The motion passed unanimously.

**Item 13 – Receive status report from Commissioners on any District-related work since the previous month’s meeting.** No action required.

**Item 14 – Receive General Counsel report, including but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed.** Mr. Carlton discussed the upcoming SAFE-D conference in February, and the need to have an agenda item for the February meeting to address the District’s required audit. No action needed.

**Item 15 – Discuss and consider action regarding renewing the Treasurer’s bond.** Action deferred, the District’s attorney will review the need for the renewal and it will be on the agenda for the February meeting.

**Item 16 – Discuss and consider publication of the address of the administrative office location.** Discussion regarding the need to publish notice of the administrative office location in the legal notices section of the newspaper yearly. Commissioner Quarles moved to authorize Commissioner Carlisle to publish the notice, and Commissioner Drexler seconded. The motion passed 5-0.

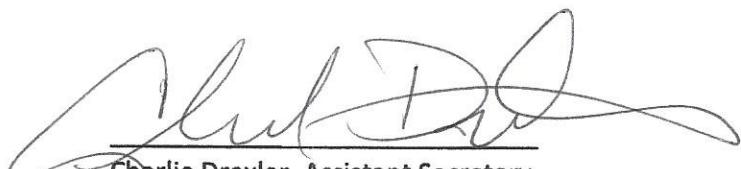
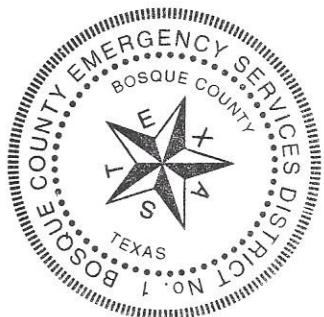
**Item 17 – Ratify actions from the November 18, 2021, board meeting.** Deferred, to remain on the agenda until the February meeting.

**Item 18 – Review training requirements and compliance status for each commissioner.** No action taken.

**Item 19 – Discuss time, place, date, and agenda items for next meeting.** The next meeting will be February 17, 2022, at 3 PM at the District office.

There being no further business, the meeting adjourned at 3:13 p.m. Commissioner Carlisle moved to adjourn, and Commissioner Drexler seconded. The motion passed unanimously.

SEAL



Charlie Drexler, Assistant Secretary  
January 20, 2022