

MINUTES OF MEETING OF COMMISSIONERS OF
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO.1

June 23, 2022

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public on Thursday, June 23, 2022, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Present
Jane Murphey	Treasurer	Present
Charlie Drexler	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton of the Carlton Law Firm, P.L.L.C. (via telephone)
Linda Thiele, North Bosque EMS
Craig Howard, Bosque Valley First Responders Organization

Item 1 – Call meeting to order. President Cameron convened the meeting at 3:00 PM and took agenda items in the order described below.

Item 2 – Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments.

Item 3 – Public Comment on Agenda Items: Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

Item 4 – Discuss and consider approval of the minutes from the May 12, 2022, regular meeting. Commissioner Carlisle moved to accept the minutes from the May 12, 2022, meeting, and Commissioner Quarles seconded the motion. The motion passed 5-0.

Item 5 – Discuss and consider Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses. Commissioner Murphey presented the Treasurer’s report. Commissioner Carlisle moved for approval of Treasurer’s report as presented and for approval of the payment of rent, invoices, and other expenses. Commissioner Quarles seconded the motion, and the motion passed 5-0.

Item 6 – Discuss and consider any revenue transfers among District accounts. Commissioner Murphey stated no transfers were needed this month.

Item 7 – Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action. The Board discussed the report as presented by Linda Thiele and provided in the meeting packet. Ms. Thiele updated the Board and noted calls are up this month because of heat-related issues and school summer vacation. Commissioner Quarles moved to accept the report as provided, and Commissioner Murphey seconded. The motion passed 5-0.

Item 8 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action. Craig Howard presented the report as provided in the meeting packet. Mr. Howard informed the Board that the First Responders Organization continues to seek volunteers. There are approximately six people who are regular responders, are stationed in rural areas, and therefore County-wide coverage is maintained. He further mentioned that the First Responders Organization arrived before the ambulance on all runs last month. Commissioner Quarles moved to approve the report, and Commissioner Carlisle seconded. The motion passed 5-0.

Item 9 – Receive status report from Commissioners on any District-related work since the previous month’s meeting. Commissioner Cameron updated the Board on his presentation of the District’s Annual Report to the Commissioners Court and noted the County Commissioners were very complimentary of the District.

Item 10 – Receive General Counsel report, including but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed. See item #12 below.

Item 11 – Review Quarterly investment report for 1st quarter. Commissioner Murphey presented the report as provided in the agenda packet. Commissioner Quarles moved to approve the report as presented and Commissioner Drexler seconded. The motion passed 5-0.


Item 12 – Discuss and consider adoption of the tax and budget planning calendar for 2022 and take any related action. Kelli Carlton discussed the tax planning calendar with the Board. The Board had additional discussion on the calendar. Commissioner Carlisle moved to approve the 2022 tax planning calendar and Commissioner Murphey seconded the motion. The motion passed 5-0.

Item 13 – Discuss and consider budget meetings/workshops. The Board discussed holding a meeting on July 28th instead of July 21st to discuss the preliminary values received from the county appraisal office.

Item 14 – Discuss time, place, date, and agenda items for next meeting. The next meeting will be July 28, 2022, at 3 PM at the District office.

There being no further business, the meeting adjourned at 3:20 p.m. Commissioner Carlisle moved to adjourn, and Commissioner Quarles seconded. The motion passed unanimously.

SEAL


Donna Quarles, Secretary
July 28, 2022

