

MINUTES OF MEETING
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO. 1

July 10, 2025

STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public, on Thursday, July 10, 2025, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law.

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Absent
Jane Murphey	Treasurer	Present
Max Smith	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

C.R. Sinderud – President of NBEMS Board
Barbara Domel – NBEMS Board Member
Billy Kleine – Citizen Representative
Kelli Carlton – The Carlton Law Firm PLLC (via telephone)

Item 1 – Call meeting to order. Commissioner Cameron convened the meeting at 3:01 p.m. and took agenda items in the order described below.

Item 2 – Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments.

Item 3 – Public Comment on Agenda Items: Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

Item 4 – Conduct FY2026 budget workshop and take any related action. Commissioner Murphey provided the draft budget and the Board discussed. No action was taken.

Item 5 – Discuss and consider approval of July 10, 2025, regular meeting minutes. Commissioner Carlisle moved to approve July 10, 2025, minutes as presented. Commissioner Smith seconded the motion. The motion passed 4-0.

Item 6 – Discuss and consider approval of the Treasurer’s report and the repayment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses; Commissioner Murphey presented a supplemented Treasurer’s report, totaling \$81,344.18. Commissioner Carlisle moved to approve the supplemented Treasurer's report and pay the bills and invoices as presented. Commissioner Smith seconded the motion. The motion passed 4-0.

Item 7 – Discuss and consider approval of FY25 budget amendments, if any; Commissioner Murphey noted there are no amendments this month.

Item 8 – Discuss and consider approval of any revenue transfers among District accounts. Commissioner Murphey requested approval to transfer \$75,000 from the TexPool account to the operating account to cover expenses. Commissioner Smith moved to approve the transfer of \$75,000 from the TexPool account to the operating account as requested. Commissioner Carlisle seconded the motion. The motion passed 4-0.

Item 9 – Review and approve quarterly investment report 2nd quarter. Commissioner Carlisle moved to approve the quarterly investment report for the 2nd quarter. Commissioner Cameron seconded the motion. The motion passed 4-0.

Item 10 – Receive monthly report from North Bosque EMS regarding emergency operations response times, call volume, training, and management activities, personnel and membership and take any related action. Cody Degges provided a monthly report and a truck usage report and discussed the reports with Board. NBEMS called for mutual aid seven times in the reporting period. Commissioner Smith moved to approve the monthly report. Commissioner Murphy seconded the motion. The motion passed 4-0.

Item 11 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations response times, call volume, training, management activities personnel and membership and take any related action. Craig Howard was not present at the meeting. The commissioners reviewed and discussed the report provided in the agenda packet. Commissioner Murphey moved to approve the reports as presented. Commissioner Smith seconded the motion. The motion passed 4-0.

Item 12 – Receive status report from Commissioners on District- related work since the previous month’s meeting. Commissioner Cameron noted the audit was approved by the Commissioners’ Court. No action was taken.

Item 13 – Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open record requests, and other legal issues, if any, and take action as needed.

Ms. Carlton noted that Commissioner Carlisle will send county's appraisal information to Ms. Carlton when received in late July.

Item 14 – Discuss and consider action on stations, including renovations to existing stations and the new Clifton station, and issues related to the operation or maintenance of the stations;

Cody Degges informed the Board that there are currently no flood-related issues at the new station. No action taken.


Item 15 – Discuss and consider action on real estate purchase and development; Commissioner Cameron created a steering committee which includes: C.R. Sinderud, President of the NBEMS Board, Barbara Domel, and NBEMS Board Member, Commissioner Cameron, Commissioner Smith, Tom Murdock (Citizen Representative), and Billy Kleine (Citizen Representative). Ms. Carlton discussed ownership of real property with Board. The Board discussed options and ideas with the Committee. No action was taken.

Item 16 – Discuss and consider service provider contract renewals and/or amendments. No action was taken.

Item 17 - Discuss time, place, date, and agenda items for next meeting. The meeting will be on August 7, 2025, at 7 p.m.

The meeting adjourned at 3:55 p.m.




Max Smith, Asst. Secretary/Treasurer
August 7, 2025