

MINUTES OF MEETING OF COMMISSIONERS OF  
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO.1

April 14, 2022

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public on Thursday, April 14, 2022, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Present
Jane Murphey	Treasurer	Absent
Charlie Drexler	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton of the Carlton Law Firm, P.L.L.C. (via telephone)  
Linda Thiele, North Bosque EMS

**Item 1 – Call meeting to order.** President Cameron convened the meeting at 3:00 PM and took agenda items in the order described below.

**Item 2 – Public Comment:** In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments.

**Item 3 – Public Comment on Agenda Items:** Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

**Item 4 – Discuss and consider approval of the minutes from the March 17, 2022, regular meeting.** Commissioner Quarles moved to accept the minutes from the March 17, 2022, meeting, and Commissioner Carlisle seconded the motion. The motion passed 4-0.

**Item 5 – Discuss and consider Treasurer's report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses.** The Board

discussed the Treasurer's report as provided in the agenda packet. Commissioner Carlisle moved for approval of Treasurer's report as presented and for approval of the payment of rent, invoices, and other expenses. Commissioner Quarles seconded the motion, and the motion passed 4-0.

**Item 6 – Discuss and consider any revenue transfers among District accounts.** No action taken.

**Item 7 – Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** The Board discussed the report as presented by Linda Thiele and provided in the meeting packet. NBEMS is working on the budget to present to the District. Gas prices may cause the fuel budget item to increase. A complaint that was made to the State by former employees has been mostly cleared. NBEMS needs an additional staff member be fully staffed. Commissioner Quarles moved to accept the report as provided, and Commissioner Carlisle seconded. The motion passed 4-0.

**Item 8 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** The report was provided in the meeting packet. No representative of the BVFRO was present. Jeff White is no longer with the FRO and a new administrator is in place. Commissioner Quarles moved to approve the written report, and Commissioner Carlisle seconded. The motion passed 4-0.

**Item 9 – Receive status report from Commissioners on any District-related work since the previous month's meeting.** No action taken.

**Item 10 – Receive General Counsel report, including but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed.** Ms. Carlton discussed the creation of a Five-Year Plan with the Commissioners and the components of the plan. Preliminary discussion was held on the District's reserves and projected expenditures.

**Item 11 – Review and approve the quarterly investment report for 1<sup>st</sup> quarter.** No action taken.

**Item 12 – Conduct annual review of investment policy and investment strategies and adopt a resolution on same.** Ms. Carlton discussed the resolution with the Board. Commissioner Carlisle moved for approval of the resolution and Commissioner Drexler seconded the motion. The motion passed 4-0.

**Item 13 – Discuss time, place, date, and agenda items for next meeting.** The next meeting will be May 12, 2022, at 3 PM at the District office.

There being no further business, the meeting adjourned at 3:21 p.m. Commissioner Carlisle moved to adjourn, and Commissioner Quarles seconded. The motion passed unanimously.

SEAL



Charlie Drexler, Assistant Secretary  
May 12, 2022