

MINUTES OF MEETING

BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO. 1

September 23, 2025

STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") held a regular meeting, open to the public, on Tuesday, September 23, 2025, at 3:00 p.m. at the Bosque County Courthouse, 110 S. Main, Meridian, Texas, 76665 pursuant to notice duly given in accordance with law.

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Present
Jane Murphey	Treasurer	Present
Max Smith	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton – The Carlton Law Firm PLLC (via telephone)

Linda Thiele – Resident

Craig Howard – Bosque Valley First Responders Organization

**Item 1 – Call meeting to order.** Commissioner Cameron convened the meeting at 3:00 p.m. and took agenda items in the order described below.

**Item 2 – Public Comment:** In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. Commissioner Carlisle stated that she will be resigning from the Board, with the resignation effective at the end of the meeting.

**Item 3 – Public Comment on Agenda Items:** Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. None.

**Item 4 – Discuss and consider approval of the August 7, 2025 regular meeting minutes and August 21, 2025 special meeting minutes;** Commissioner Carlisle moved to approve both the

August 7 and August 21 meeting minutes as presented. Commissioner Murphey seconded the motion. The motion passed 5-0.

**Item 5 – Discuss and consider approval of Treasurer’s report and the payment of rent, invoices, advertising expenses, the transfer of funds between accounts and reimbursements owed to Commissioners for out-of-pocket expenses;** Commissioner Murphey presented the report. She informed the Board that the invoice total was updated to \$92,523.55 due to new invoices being added to the report. Commissioner Carlisle moved to approve the amended report as presented and the payment of invoices as updated. Commissioner Smith seconded the motion. The motion passed 5-0.

**Item 6 – Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action;** Cody Degges from North Bosque EMS was not present. The Board reviewed the August report provided. Commissioner Carlisle moved to approve the report as provided. Commissioner Quarles seconded the motion. The motion passed 5-0.

**Item 7 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action;** Craig Howard, with Bosque Valley First Responders Organization, presented the August report. Mr. Howard stated that one member was sending run statistics to the incorrect place, so the run reports were missing some responses. Mr. Howard assured the Board that the August run report will be updated in subsequent report. Commissioner Quarles moved to approve the report as presented. Commissioner Murphey seconded the motion. The motion passed 5-0.

**Item 8 – Receive status report from Commissioners on District-related work since the previous month’s meeting;** Commissioner Cameron stated that the new Board meeting location will be at the Bosque County Courthouse. Commissioner Murphey stated that she completed the commissioner training last month. No action taken.

**Item 9 – Receive General Counsel report, including but not limited to, tax matters, pending contract issues, open records request, and other legal issues, if any, and take action as needed;** Commissioner Cameron stated that the website needed to be updated with the District’s correct email address. He also stated that there has been an issue with the new email address, and it had not been working recently. The Board discussed the Bosque Central Appraisal District budget issue and tax rate with Kelli Carlton. No action.

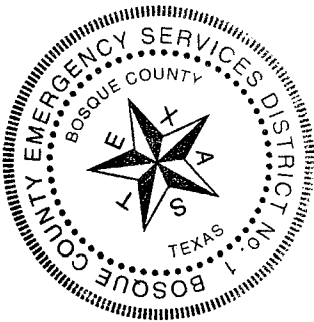
**Item 10 – Discuss and consider action on stations, including renovations to existing stations and the new Meridian station, and issues related to the operation or maintenance of the stations;** Commissioner Cameron stated that North Bosque EMS is under contract for a piece of land for a station in Meridian. He requested that the future agenda items reflect that. No action taken.


**Item 11 – Discuss and consider action on real estate purchase and development and receive report from Steering Committee for same; No action taken.**

**Item 12 – Discuss and consider action on service provider contract renewals and/or amendments, including agreement with North Bosque EMS;** Commissioner Carlisle moved to approve the update of the amount included in the agreement. Commissioner Cameron seconded the motion. The motion passed 5-0.

**Item 13 – Discuss time, place, date and agenda items for next meeting.**

The meeting adjourned at 3:30 p.m. The next meeting is set for October 23, 2025, at 3 p.m.



  
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Donna Quarles, Secretary/Treasurer  
October 23, 2025