

**MINUTES OF MEETING**  
**BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

August 7, 2025

STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 (“District”) met in regular session, open to the public, on Thursday, August 7, 2025, at 7:00 p.m. in the District’s Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law.

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Absent
Jane Murphey	Treasurer	Present
Max Smith	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Cody Degges – North Bosque EMS  
Barbara Domel – NBEMS Board Member  
Kelli Carlton – The Carlton Law Firm PLLC (via telephone)

**Item 1 – Call meeting to order.** Commissioner Cameron convened the meeting at 7:00 p.m. and took agenda items in the order described below.

**Item 2 – Public Comment:** In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. None.

**Item 3 – Public Comment on Agenda Items:** Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. None.

**Item 4 –Discuss and consider approval of the July 10, 2025 regular meeting minutes.** Commissioner Carlisle moved to approve the meeting minutes as presented. Commissioner Murphey seconded the motion. The motion passed 4-0.

**Item 5 – Discuss and consider approval of the Treasurer’s report and the repayment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses;** Commissioner Murphey added The Carlton Law Firm invoice to the August invoices report. The August invoices report totaled \$88,574. Commissioner Carlisle moved to approve the Treasurer’s report and repayment of all bills and invoices. Commissioner Smith seconded the motion. The motion passed 4-0.

Commissioner Murphey requested to transfer \$50,000 from TexPool account to the operating account. Commissioner Smith moved to approve the transfer of \$50,000 from TexPool account. Commissioner Carlisle seconded the motion. The motion passed 4-0.

**Item 6 – Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action** Cody Degges presented the report with the run times listed as provided in the agenda packet. Mr. Degges noted that six people have joined the NBEMS team within the last month and all have undergone training. Commissioner Smith moved to approve the NBEMS report as presented. Commissioner Murphey seconded the motion. The motion passed 4-0.

**Item 7 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action;** Craig Howard was not present. The monthly report was presented to the Board as it was provided in the packet. Commissioner Murphey moved to approve the BVFRO report as presented. Commissioner Smith seconded the motion. The motion passed 4-0.

**Item 8 – Receive status report from Commissioners on District-related work since the previous month’s meeting;** None.

**Item 9 – Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed;** No action taken.

**Item 10 - Discuss and consider action on stations, including renovations to existing stations and the new Clifton station, and issues related to the operation or maintenance of the stations;** Barbara Domel, NBEMS Board member, discussed options for land and stations. NBEMS would like to explore the idea of purchasing land for a new station over the next 3-6 months. NBEMS discussed remodeling the bathrooms at the current Meridian station which could result in spending between \$30,000 and \$50,000. Ms. Domel stated that NBEMS has money saved to handle the new remodeling.

**Item 11 – Discuss and consider action on real estate purchase and development and receive report from Steering Committee for same;** Commissioner Cameron tabled Steering Committee work until after tax season is over. No action taken.

**Item 12 – Discuss and consider action regarding the budget for fiscal year October 1, 2025 – September 30, 2026;** The Board discussed the budget. No action taken.

**Item 13 – Consider taking action regarding 2025 tax rate, including:** The Board and Kelli Carlton had a discussion regarding tax rates.

**(a) establishing proposed tax rate;** Commissioner Cameron moved to propose \$0.0310 as the tax rate. Commissioner Carlisle seconded the motion.

**(b) taking record vote and scheduling public hearing;** The Board took a record vote on the tax rate.

Commissioner Cameron – Aye

Commissioner Carlisle – Aye

Commissioner Murphey – Aye

Commissioner Smith – Aye

**(c) authorizing expense and publication of “Notice of Public Hearing on Tax Increase” in the Newspapers; and** Commissioner Carlisle moved to approve the expense and publication of Notice. Commissioner Murphey seconded the motion. The motion passed 4-0.

**(d) acknowledging and approving posting “Notice About 2025 Tax Rates” and “Notice of Public Hearing on Tax Increase” to home page of District website.** Commissioner Murphey moved to approve the Notices on the home page of the District website. Commissioner Smith seconded the motion. The motion passed 4-0.

**Item 14 – Discuss and consider service provider contract renewals and/or amendments.** No action taken.

**Item 15 – Discuss time, place, date, and agenda items for next meeting.** The next special meeting will be August 21 at 3:00 p.m. Commissioner Carlisle moved to adjourn the meeting. The meeting adjourned at 7:48 p.m.



Max Smith, Asst. Secretary/Treasurer  
September 23, 2025