

MINUTES OF MEETING  
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO. 1

November 20, 2025

STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") held a regular meeting, open to the public, on Thursday, November 20, 2025, at 3:00 p.m. at the Bosque County Courthouse, 110 S. Main, Meridian, Texas, 76665 pursuant to notice duly given in accordance with law.

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Max Smith	Vice President	Present
Donna Quarles	Secretary	Absent
Jane Murphey	Treasurer	Present
Linda Thiele	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton – The Carlton Law Firm PLLC (via telephone)

Cody Degges – North Bosque EMS

CR Sinderud – President of North Bosque EMS

**Item 1 – Call meeting to order.** Commissioner Cameron convened the meeting at 3:00 p.m. and took agenda items in the order described below.

**Item 2 – Public Comment:** In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. None.

**Item 3 – Public Comment on Agenda Items:** Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. None.

**Item 4 – Discuss and consider approval of the October 23 regular meeting minutes;** Commissioner Murphey moved to approve the meeting minutes as presented. Commissioner Smith seconded the motion. The motion passed 4-0.

**Item 5 – Discuss and consider approval of Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursement owed to Commissioners for out-of-pocket expenses;** The Board discussed the report, including anticipated FY26 revenue and the new Clicktunity invoice. Commissioner Smith moved to approve the Treasurer’s report and the payment of invoices as presented. Commissioner Cameron seconded the motion. The motion passed 4-0.

**Item 6 – Discuss and consider approval of transfers among District accounts;** Commissioner Cameron moved to authorize the transfer of \$75,000 from the District’s TexPool account to the District’s Operating account. Commissioner Smith seconded the motion. The motion passed 4-0.

**Item 7 – Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action;** Cody Degges presented the October report. Mr. Degges reported 203 calls this month, and noted the EMS team is fully staffed. Commissioner Murphey moved to approve the report as presented. Commissioner Smith seconded the motion. The motion passed 4-0.

**Item 8 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action;** Craig Howard, with Bosque Valley First Responders Organization, was not present. The Board reviewed the October report. Commissioner Murphey moved to approve the report as presented. Commissioner Smith seconded the motion. The motion passed 4-0.

**Item 9 – Receive status report from Commissioners on District-related work since the previous month’s meeting;** Commissioner Cameron thanked The Carlton Law Firm for its help with constructing the new District website. Commissioner Cameron informed the Board that he has been in contact with Clicktunity. Commissioner Cameron further explained that the District’s new address will officially be the Bosque County Courthouse. Commissioner Cameron stated that he and Commissioner Murphey have enrolled for Commissioner training. No action.

**Item 10 – Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any and take action as needed;** Ms. Carlton discussed and explained that the domain of the current District website may be owned by the District’s former website host, and the Firm is working on getting a domain for the new website. No action.

**Item 11 – Discuss and consider action the Bosque Central Appraisal District Board of Directors, including casting ballots for candidates and adopting a resolution for same;** Ms. Carlton explained the ballot casting process to the Board. Commissioner Cameron moved that the District divide up their 146 votes equally between candidates Robert Clarke and Steve Harr. Commissioner Murphey seconded the motion. The motion passed 4-0.

**Item 12 – Discuss and consider action on stations, including renovations to existing stations and the new Meridian station, and issues related to the operation or maintenance of the stations;** C.R. Sinderud explained the property survey is still not complete, but should be completed sometime in early 2026. No action.

**Item 13 – Discuss and consider action on real estate purchase and development and receive report from Steering Committee for same;** No action.

**Item 14 – Discuss and consider action on service provider contract renewals and/or amendments, including agreement with North Bosque EMS;** Commissioner Cameron moved to approve the Third Amended Agreement as presented. Commissioner Murphey seconded the motion. The motion passed 4-0.

**Item 15 – Discuss and consider Commissioner’s terms of office expiring at year end;** The Board discussed the Commissioner’s terms of office. Commissioner Cameron and Commissioner Murphey will work with the Commissioner’s Court to be reappointed.

**Item 16 – Adjourn.** The next meeting will be December 18 at 3 p.m.



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Donna Quarles, Secretary/Treasurer  
December 18, 2025

