

MINUTES OF MEETING
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO. 1
July 18, 2024

STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 (“District”) met in regular session, open to the public, on Thursday, July 18, 2024, at 3:00 p.m. in the District’s Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit “A”.

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Absent
Jane Murphey	Treasurer	Present
Charlie Drexler	Asst. Secretary/Treasurer	Absent

Also present at the meeting were:

Cody Degges – North Bosque EMS
Craig Howard – Bosque Valley FRO
Kelli Carlton – The Carlton Law Firm PLLC (via telephone)

Item 1 – Call meeting to order. Commissioner Cameron convened the meeting at 3:00 p.m. and took agenda items in the order described below.

Item 2 – Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments.

Item 3 – Public Comment on Agenda Items: Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

Item 4 – Discuss and consider approval of the June 20, 2024, regular meeting minutes. Commissioner Murphey moved to approve the June 20, 2024, regular meeting minutes as presented. Commissioner Cameron seconded the motion, and the motion passed 3-0.

Item 5 – Discuss and consider Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses. Commissioner Carlisle moved to approve the Treasurer’s report and pay the bills and invoices as presented. Commissioner Cameron seconded the motion, and the motion passed 3-0.

Item 6 – Discuss and consider FY24 budget amendments, if any. Commissioner Murphey said she will need to make a budget amendment for an NBEMS expenditure. Commissioner Murphey will work on the budget amendment and will present it to the Board next month. No action taken.

Item 7 – Discuss and consider any revenue transfers among District accounts. Commissioner Murphey stated the District needed to transfer \$100,000 from the TexPool account to the operating account. Commissioner Carlisle moved to transfer \$100,000 from the TexPool account to the operating account. Commissioner Cameron seconded the motion, and the motion passed 3-0.

Item 8 – Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action. Cody Degges presented the report with the run times listed. Mr. Degges discussed the Clifton Station with the Board and noted repairs from the flooding event were still needed. Mr. Degges said the City of Clifton added the station site to its list of areas that needed drainage attention by the City. Mr. Degges noted his office has a leak in the roof/ceiling and the leak and ceiling damage is being repaired by the landlord. Commissioner Carlisle moved to approve the report as presented. Commissioner Murphey seconded the motion, and the motion passed 3-0.

Item 9 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action. Ms. Carlton noted that her office received the BVFRO report this morning and it was sent separately to the Commissioners. The Commissioners reviewed the report. Commissioner Carlisle moved to approve the report as presented. Commissioner Murphey seconded the motion, and the motion passed 3-0.

Item 10 – Receive status report from Commissioners on District-related work since the previous month’s meeting. None.

Item 11 – Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed. Ms. Carlton had no additional information to report.

Item 12 – Discuss and consider stations, including renovations to existing stations and the new Clifton station, and issues related to the operation or maintenance of the stations. See Item 8 above for Clifton Station updates. Mr. Degges said the Meridian Station needs to be upgraded and noted the station has radio problems but no major issues at the station right now. The Board

discussed the station with Mr. Degges and asked Mr. Degges to compile a list of items needed for the Meridian Station. No action.

Item 13 – Discuss and consider approval of the District’s FY 25 proposed budget, and take any related action. Commissioner Murphey noted that she needs additional information from NBEMS to complete the District’s budget. This item was tabled to the August meeting.

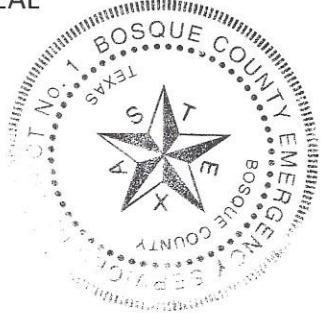
Item 14 – Discuss and consider service provider contract renewals and/or amendments. Ms. Carlton discussed the item with the Board. No action was taken.

Item 15 – Review and approve quarterly investment report for 2nd quarter. Commissioner Murphey completed the second quarter investment report and it was provided in the agenda packet. Commissioner Carlisle moved to approve the second quarter investment report as presented. Commissioner Cameron seconded the motion, and the motion passed 3-0.

Item 16 – Discuss time, place, date, and agenda items for next meeting. The Board will hold a special meeting August 7, 2024, at 3 pm at the District office. The next regular meeting will be August 21, 2024, at 3 p.m. at the District office.

There being no further business, Commissioner Carlisle moved to adjourn, and Commissioner Cameron seconded. The motion passed 3-0. The meeting adjourned at 3:25 p.m.

SEAL



Didrey Carlisle
Charlie Drexler, Assistant
Secretary/Treasurer
For President
August 21, 2024