

MINUTES OF MEETING

BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO. 1

March 21, 2024

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public, on Thursday, March 21, 2024, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Present
Jane Murphey	Treasurer	Present
Charlie Drexler	Asst. Secretary/Treasurer	Absent

Also present at the meeting were:

Cody Degges – North Bosque EMS

Kelli Carlton – The Carlton Law Firm PLLC

Item 1 – Call meeting to order. Commissioner Cameron convened the meeting at 3:00 p.m. and took agenda items in the order described below.

Item 2 – Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments.

Item 3 – Public Comment on Agenda Items: Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

Item 4 - Discuss and consider minutes of the February 15, 2024 regular meeting minutes. Commissioner Carlisle moved to approve the February 15, 2024 regular meeting minutes as presented. Commissioner Quarles seconded the motion, and the motion passed 4-0.

Item 5 – Discuss and consider Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses. Commissioner Murphey discussed the Treasurer’s report presented in the agenda packet. Commissioner Quarles moved to approve the Treasurer’s report and pay the bills and invoices as presented. Commissioner Carlisle seconded the motion, and the motion passed 4-0.

Item 6 - Discuss and consider FY24 budget amendments, if any. The Board discussed the FY24 budget. No action taken.

Item 7 - Discuss and consider any revenue transfers among District accounts. No transfers needed this month.

Item 8 - Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action. Cody Degges presented the report. Mr. Degges said NBEMS has added two paramedics to replace the two who left NBEMS previously. Mr. Degges told the Board NBEMS needs to hire five to six more paramedics, but the applicant pool is very limited. Mr. Degges mentioned he has called over 200 people to fill the positions with little response received. Mr. Degges noted the lack of paramedics is a State-wide problem. Mr. Degges mentioned the Laguna Park truck is taken out of service when NBEMS lacks the staff to operate it. Commissioner Quarles moved to approve the report as presented. Commissioner Carlisle seconded the motion, and the motion passed 4-0.

Item 9 - Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action. Ms. Carlton said the Bosque Valley First Responders Organization owes the Board a monthly report each month, but none was provided for the agenda packet. Commissioner Carlisle said she would reach out to Craig Howard regarding the report. No action taken.

Item 10 - Receive presentation from the Bosque Valley First Responders Organization on budget and funding issues and take any related action. Tabled.

Item 11 - Receive status report from Commissioners on District-related work since the previous month’s meeting. The Board recognized Commissioner Carlisle for working to get the vehicle from the county. Commissioner Carlisle mentioned obtaining tags for the vehicle and the need to change the title. No action taken.

Item 12 - Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed. Ms. Carlton explained the Public Information Act and procedures for open records requests to the Board. The Board discussed a recent oral request that was not reduced to writing. No action taken.

Item 13 – Discuss and consider stations, including renovations to existing stations and the new Clifton station. Mr. Degges stated the new station needed a concrete drive. The Board discussed the concrete needed at the new station, including adding the concrete cost to next year's budget. No action taken.

Item 14 – Discuss and approval of the Resolution to Dispose of Salvage Property. Commissioner Carlisle made a motion to approve the Resolution to Dispose of Salvage Property. Commissioner Murphey seconded the motion, and the motion passed 4-0.

Item 15 – Review Records Management Program and make changes as appropriate. Commissioner Carlisle moved to approve the Resolution Confirming Records Management Program. Commissioner Quarles seconded the motion, and the motion passed 4-0.

Item 16 – Discuss time, place, date, and agenda items for next meeting. The next regular meeting will be April 18, 2024, at 3 p.m. at the District office. The Board noted it would add an agenda item to discuss and consider approval of the Public Information Request form for the District.

There being no further business, Commissioner Carlisle moved to adjourn, and Commissioner Quarles seconded. The motion passed 4-0. The meeting adjourned at 3:31 p.m.

SEAL



Donna Quarles, Secretary

March 21, 2024