

MINUTES OF MEETING
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO. 1
February 15, 2024

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 (“District”) met in regular session, open to the public, on Thursday, February 15, 2024, at 3:00 p.m. in the District’s Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit “A”.

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Absent
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Present
Jane Murphey	Treasurer	Present
Charlie Drexler	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Craig Howard – Bosque Valley FRO
Cody Degges – North Bosque EMS
Kelli Carlton – The Carlton Law Firm PLLC

Item 1 – Call meeting to order. Commissioner Carlisle convened the meeting at 3:00 p.m. and took agenda items in the order described below.

Item 2 – Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments.

Item 3 – Public Comment on Agenda Items: Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

Item 4 - Discuss and consider minutes of the January 18, 2024 regular meeting minutes. Commissioner Murphey moved to approve the January 18, 2024, regular meeting minutes as presented. Commissioner Quarles seconded the motion, and the motion passed 4-0.

Item 5 - Approve and accept statements and oaths of office for reappointed commissioner. Commissioner Quarles moved to approve Commissioner Murphey's statement and oath. Commissioner Drexler seconded the motion, and the motion passed 4-0.

Item 6 – Action regarding election of officers for board. Commissioner Quarles moved to elect Commissioner Murphey as the treasurer and further moved that all other Commissioners stay in their current officer positions. Commissioner Drexler seconded the motion, and the motion passed 4-0.

Item 7 – Discuss and consider Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses. Commissioner Murphey discussed the Treasurer’s report presented in the agenda packet. Commissioner Drexler moved to approve the Treasurer’s report and pay the bills and invoices as presented. Commissioner Quarles seconded the motion, and the motion passed 4-0.

Item 8 - Discuss and consider FY24 budget amendments, if any. No action taken.

Item 9 - Discuss and consider any revenue transfers among District accounts. Commissioner Quarles moved to allow Commissioner Murphey to transfer \$500,000 from the checking account to TexPool. Commissioner Drexler seconded the motion, and the motion passed 4-0.

Item 10 - Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action. Cody Degges presented the report. Commissioner Quarles moved to approve the report as presented. Commissioner Carlisle seconded the motion, and the motion passed 4-0.

Item 11 - Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action. Craig Howard presented the report and noted the FRO has two new first responders. Commissioner Murphey moved to approve the report as presented. Commissioner Quarles seconded the motion, and the motion passed 4-0.

Item 12 - Receive presentation from the Bosque Valley First Responders Organization on budget and funding issues and take any related action. Mr. Howard presented the FRO’s \$24,400 budget for FY24. Mr. Howard noted the budget request is \$7,400 over the approved amount in the current District budget. Mr. Howard also presented a budget disbursement request in the amount of \$9,500 for FRO equipment as noted. Commissioner Carlisle moved to approve the FRO’s \$24,400 FY24 budget, to amend the District’s FY24 budget to transfer \$7,400 from the District’s “County Emergency Services” budget line item to the “First Responders” budget line item and approve the \$9,500 disbursement as requested by Mr. Howard. Commissioner Quarles seconded the motion, and the motion passed 4-0.

Item 13 - Receive status report from Commissioners on District-related work since the previous month’s meeting. Commissioner Carlisle reported the District now has the title to the former

county vehicle. Commissioner Carlisle said the vehicle needs both an inspection and some repairs and the FRO will pay for the repairs from its budget. Commissioner Carlisle also noted the vehicle is now insured. No action.

Item 14 - Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed. No action.

Item 15 – Discuss and consider stations, including renovations to existing stations and the new Clifton station. This item was tabled.

Item 16 – Discuss and consider nomination to fill vacancy on County Appraisal District board and Resolution Selecting Nominees to Serve as Directors for the Bosque Central Appraisal District. Commissioner Carlisle provided information to the Board on the vacancy and also provided information on the nomination process as presented in the packet. After discussion, Commissioner Carlisle moved to nominate Kyle Williams for the Appraisal Review Board and approve a resolution for same. Commissioner Murphey seconded the motion, and the motion passed 4-0.

Item 17 – Discuss and take action on Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement. Kelli Carlton reported that her office completed and submitted the Special Purpose District report as provided in the packet. No action.

Item 18 – Discuss time, place, date, and agenda items for next meeting. The next regular meeting will be March 21, 2024, at 3 p.m. at the District office.

There being no further business, Commissioner Quarles moved to adjourn, and Commissioner Drexler seconded. The motion passed 4-0. The meeting adjourned at 3:21 p.m.

SEAL





Donna Quarles, Secretary
March 21, 2024