

MINUTES OF MEETING  
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO. 1

September 14, 2023

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public, on Thursday, September 14, 2023, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Absent
Jane Murphey	Treasurer	Present
Charlie Drexler	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton – The Carlton Law Firm, P.L.L.C. (via telephone)  
Cody Degges – North Bosque EMS  
Linda Thiele – North Bosque EMS  
Craig Howard – Bosque Valley FRO

**Item 1 – Call meeting to order.** President Cameron convened the meeting at 3:00 p.m. and took agenda items in the order described below.

**Item 2 – Public Comment:** In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. Ms. Thiele told the Board that she would be retiring effective October 31, 2023.

**Item 3 – Public Comment on Agenda Items:** Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

**Item 4 – Conduct a public hearing on the proposal to increase property taxes.** Commissioner Cameron opened the public hearing at 3:01 pm. There being no public comments made, Commissioner Cameron closed the public hearing at 3:02 pm.

**Item 12 – Take a record vote on the District’s 2023 tax rate, adopt an Order Levying Taxes, authorize filing the Order with the Bosque County Tax Assessor/Collector.** Commissioner Cameron moved that the property tax rate be increased by the adoption of a tax rate of \$0.033720, which is effectively a 11.29% percent increase in the tax rate. Commissioner Murphey seconded the motion. The record vote was: Cameron – aye; Carlisle – aye; Murphey – aye; Drexler – aye. The motion passed 4-0. Commissioner Carlisle moves to adopt the Order Levying Taxes and authorize the filing of same. Commissioner Murphey seconded the motion, and the motion passed 4-0. Commissioner Carlisle completed the form required by the Bosque County Tax Office and Commissioner Cameron will sign it.

**Item 5- Discuss and consider minutes of the August 17, 2023 regular meeting minutes.** Commissioner Carlisle moved to approve the August 17, 2023, regular meeting minutes as presented. Commissioner Drexler seconded the motion, and the motion passed 4-0.

**Item 6 – Discuss and consider Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses.** Commissioner Murphey discussed the Treasurer’s report presented in the agenda packet. Commissioner Murphey said the Board will need to add \$12,600 for the BVFRO into the FY24 budget. Commissioner Carlisle moved to approve the Treasurer’s report and pay the bills and invoices presented. Commissioner Drexler seconded the motion, and the motion passed 4-0.

**Item 7 - Discuss and consider any revenue transfers among District accounts.** Commissioner Murphey transferred \$100,000 to the District’s operating account to pay invoices. Commissioner Carlisle moved to approve the transfer. Commissioner Drexler seconded the motion, and the motion passed 4-0.

**Item 8 - Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Linda Thiele discussed the report as provided in the packet. Ms. Thiele said there are three people in classes to become medics for NBEMS. NBEMS is sponsoring those students. Ms. Thiele also said the office at the new station should be available to move into by Friday, September 15, and the station should be ready to move in by September 30. Commissioner Carlisle moved to approve the report as presented. Commissioner Drexler seconded the motion, and the motion passed 4-0.

**Item 9 - Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Craig Howard discussed the report and FRO responses that were provided. Commissioner Carlisle moved to approve the report as presented. Commissioner Murphey seconded the motion, and the motion passed 4-0.

**Item 10 - Receive status report from Commissioners on District-related work since the previous month’s meeting.** Commissioner Cameron noted that he spoke about the District with the Rotary Club recently. No action was taken.



**Item 11 - Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed.** Ms. Carlton participated as noted. No additional report.

**Item 13 – Acknowledge and approve posting of statement regarding adopted tax rate to home page of District website.** Ms. Carlton discussed the website posting language with the Board. Commissioner Carlisle moved to approve adding the statement to the District's website. Commissioner Drexler seconded the motion, and the motion passed 4-0.

**Item 15 – Discuss and consider stations, including renovations to existing stations and the new Clifton station.** Commissioner Cameron commented on progress on the new station. Commissioner Cameron said it may take longer than the end of the month to begin using the new station and suggested a month-to-month contract for one month. Commissioner Carlisle moved to approve a 30-day month-to-month contract with Chris Sproles. Commissioner Drexler seconded the motion, and the motion passed 4-0. The Board then discussed the Meridian and Laguna Park stations briefly. No additional action.


**Item 14– Discuss and consider modifying the District's website and acquiring District email addresses for Commissioners.** Ms. Carlton discussed the need for the District to have an email address that can be posted online. Commissioner Cameron moved to have his email address of [bosqueems@gmail.com](mailto:bosqueems@gmail.com) be the official District email address. Commissioner Drexler seconded the motion, and the motion passed 4-0.

**Item 16 – Discuss time, place, date, and agenda items for next meeting.** The next regular meeting will be October 19, 2023, at 3 p.m. at the District office.

There being no further business, Commissioner Carlisle moved to adjourn, and Commissioner Drexler seconded. The motion passed unanimously. The meeting adjourned at 3:29 p.m.

SEAL



  
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Donna Quarles, Secretary  
October 19, 2023