

**MINUTES OF MEETING**  
**BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO. 1**  
**August 17, 2023**

**THE STATE OF TEXAS**

**COUNTY OF BOSQUE**

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public, on Thursday, August 17, 2023, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Absent
Jane Murphey	Treasurer	Absent
Charlie Drexler	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton – The Carlton Law Firm, P.L.L.C. (via telephone)

Cody Degges – North Bosque EMS

Linda Thiele – North Bosque EMS

Craig Howard – Bosque Valley FRO

**Item 1 – Call meeting to order.** President Cameron convened the meeting at 3:00 p.m. and took agenda items in the order described below.

**Item 2 – Public Comment:** In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments.

**Item 3 – Public Comment on Agenda Items:** Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

**Item 4 – Discuss and consider minutes of the July 19, 2023 regular meeting minutes and the August 3, 2023 special meeting minutes.** Commissioner Carlisle moved to approve the July 19, 2023, regular meeting minutes as presented. Commissioner Drexler seconded the motion, and the motion passed 3-0.

Commissioner Drexler moved to approve the August 3, 2023, special meeting minutes as presented. Commissioner Carlisle seconded the motion, and the motion passed 3-0.

**Item 5 – Discuss and consider Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses.** Commissioner Cameron discussed the Treasurer’s report as presented in the agenda packet. Commissioner Carlisle moved to approve the Treasurer’s report and pay the bills and invoices presented. Commissioner Drexler seconded the motion, and the motion passed 3-0.

**Item 6 - Discuss and consider any revenue transfers among District accounts.** No action.

**Item 7 - Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Linda Thiele discussed the report as provided in the packet. Ms. Thiele said there have been 1370 transports year-to-date. Commissioner Carlisle moved to approve the report as presented. Commissioner Drexler seconded the motion, and the motion passed 3-0.

**Item 8 - Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Craig Howard discussed the report that was provided in the packet. Mr. Howard said that the FRO budget amount does not need to be increased for FY24. Commissioner Carlisle moved to approve the report as presented. Commissioner Drexler seconded the motion, and the motion passed 3-0. Mr. Howard said that providing a report for the Board should not be a problem going forward as he now has all the records updated.

**Item 9 - Receive status report from Commissioners on District-related work since the previous month’s meeting.** Commissioner Cameron said Channel 25 News from Waco spoke with him regarding the new station. No action was taken.

**Item 10 - Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed.** Ms. Carlton said there was no report this month.

**Item 11 – Consider taking action regarding budget for fiscal year October 1, 2023 to September 30, 2024.** The Board discussed the budget and the amount of expected revenue. Commissioner Cameron moved to amend the budget to include \$1 million in expected revenue for FY24. Commissioner Drexler seconded the motion, and the motion passed 3-0. Commissioner Carlisle then moved to approve the amended budget and the resolution adopting same. Commissioner Drexler seconded, and the motion passed 3-0.

**Item 12– Discuss and consider modifying the District’s website and acquiring District email addresses for Commissioners.** The item has been tabled. No action taken.

**Item 13 – Discuss and consider stations, including renovations to existing stations and the new Clifton station.** Commissioner Cameron commented on progress for the new station. Commissioner Drexler and Ms. Thiele mentioned that the building has been roughed in with sheet rock and now has foam insulation. No action was taken.

**Item 14 – Discuss time, place, date, and agenda items for next meeting.** The next regular meeting will be September 14, 2023, at 3 p.m. at the District office.

There being no further business, Commissioner Carlisle moved to adjourn, and Commissioner Drexler seconded. The motion passed unanimously. The meeting adjourned at 3:20 p.m.

SEAL



Charles Drexler, Asst. Secretary/Treasurer  
September 14, 2023