

**MINUTES OF MEETING**  
**BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO. 1**  
**May 18, 2023**

**THE STATE OF TEXAS**

**COUNTY OF BOSQUE**

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public, on Thursday, May 18, 2023, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

**The following Board Members were present, thus constituting a quorum:**

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Present
Jane Murphey	Treasurer	Present
Charlie Drexler	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton – The Carlton Law Firm, P.L.L.C. (via telephone)  
Linda Thiele – North Bosque EMS

**Item 1 – Call meeting to order.** President Cameron convened the meeting at 3:00 p.m. and took agenda items in the order described below.

**Item 2 – Public Comment:** In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments.

**Item 3 – Public Comment on Agenda Items:** Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

**Item 4 – Discuss and consider minutes of the April 27, 2023, regular meeting minutes.** Commissioner Carlisle moved to approve the April 27, 2023, regular meeting minutes as presented in the packet. Commissioner Quarles seconded the motion, and the motion passed 5-0.

**Item 5 – Discuss and consider Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses.** Commissioner Murphey discussed the Treasurer’s report as presented in the agenda packet. Commissioner Carlisle moved to approve the Treasurer’s report and pay the invoices presented. Commissioner Drexler seconded the motion, and the motion passed 5-0.

**Item 6 - Discuss and consider any revenue transfers among District accounts.** Commissioner Murphey discussed the need to transfer \$150,000 from the District’s TexPool account to the checking account. Commissioner Quarles moved to transfer \$150,000 from the TexPool account to the checking account. Commissioner Carlisle seconded the motion, and the motion passed 5-0.

**Item 7 - Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Linda Thiele presented the report as provided in the packet. Ms. Thiele explained there were 179 calls last month. NBEMS provided training on ventilator use for the medics last month. Ms. Thiele also explained NBEMS received more than three calls at one time and Whitney EMS had to be called in to help with those calls. Commissioner Quarles moved to approve the report as presented. Commissioner Drexler seconded the motion, and the motion passed 5-0.

**Item 8 - Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** No report provided; this item was tabled.

**Item 9 - Receive status report from Commissioners on District-related work since the previous month’s meeting.** The Board discussed work on the new building and ground lease. No action taken.

**Item 10 - Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed.** Ms. Carlton discussed issues related to the current legislative session. No action taken.

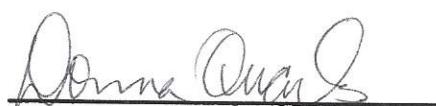
**Item 11 – Review Resolution Regarding Public Participation at Open Meetings and make changes as appropriate.** Ms. Carlton discussed the resolution and its annual review with the Board. Commissioner Murphey moved to approve the resolution as presented. Commissioner Drexler seconded the motion, and the motion passed 5-0.

**Item 12– Discuss and consider plans for a future EMS facility, including a lease for same.** Commissioner Cameron informed the Board he signed the lease with Heritage Oaks and congratulated the Board on all the work completed to get the lease completed. Ms. Carlton confirmed she will send the termination notice on the existing Clifton lease by June 1, 2023. The Board discussed a ribbon cutting ceremony for the new station in the future, possibly October.

**Item 13 – Discuss time, place, date, and agenda items for next meeting.** Ms. Carlton discussed adding items regarding the FY24 budget and current station improvements. The next meeting will be June 15, 2023, at 3 PM at the District office.

There being no further business, Commissioner Carlisle moved to adjourn, and Commissioner Murphey seconded. The motion passed unanimously. The meeting adjourned at 3:25 p.m.

**SEAL**



Donna Quarles, Secretary

June 15, 2023