

MINUTES OF MEETING OF COMMISSIONERS OF  
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO.1

February 16, 2023

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public, on Thursday, February 16, 2023, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Absent
Jane Murphey	Treasurer	Present
Charlie Drexler	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton of the Carlton Law Firm, P.L.L.C. (via telephone)

Craig Howard – Bosque Valley First Responders Organization

Linda Thiele – North Bosque EMS

CR Sinerud - North Bosque EMS, Board President

Justin Gardener

**Item 1 – Call meeting to order.** President Cameron convened the meeting at 3:00 p.m. and took agenda items in the order described below.

**Item 2 – Public Comment:** In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments.

**Item 3 – Public Comment on Agenda Items:** Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

**Item 4 – Discuss and consider minutes of the January 19, 2023, regular meeting.** Commissioner Carlisle moved to approve the January 19, 2023, meeting minutes as presented in the packet. Commissioner Murphey seconded the motion, and the motion passed 4-0.

**Item 5 – Discuss and consider Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses.** Commissioner Murphey discussed the Treasurer’s report as presented in the agenda packet. Commissioner Murphey mentioned the invoice total was \$77,442. Commissioner Carlisle moved to approve the Treasurer’s report including the payment of invoices. Commissioner Drexler seconded the motion, and the motion passed 4-0.

**Item 6 - Discuss and consider any revenue transfers among District accounts.** No transfers were needed this month. No action was taken.

**Item 7 - Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Linda Thiele presented the report as provided in the packet. Commissioner Carlisle moved to approve the report. Commissioner Murphey seconded the motion, and the motion passed 4-0.

**Item 8 - Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Craig Howard with the BVFRO discussed the January report. Mr. Howard told the Board there are currently six active first responders and the organization is looking for more in specific areas, including south of Clifton, Walnut Springs, Cranfills Gap, and other locations. Commissioner Carlisle moved to approve the January report as presented. Commissioner Murphey seconded the motion, and the motion passed 4-0.

**Item 9 - Receive status report from Commissioners on District-related work since the previous month’s meeting.** Commissioner Cameron presented the auditor’s report to the County Commissioners. Commissioner Cameron also mentioned that he attended the SAFE-D Conference in Round Rock, enjoyed it, and learned a lot.

**Item 10 - Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed.** The item was not discussed. Ms. Carlton participated in discussion on the other agenda items.

**Item 11 – Discuss and consider response to the US Census Survey.** Ms. Carlton discussed the US Census Survey with the Board. Her office will complete the survey and provide the information to the Board at the March meeting.

**Item 12 – Discuss and consider plans for a future EMS facility.** Commissioner Cameron opened discussion on future planning and growth in the District. Commissioner Cameron met with Mike Boese, an architect/consultant he met at the SAFE-D conference, who can help with planning for stations, including site selection, funding, and building. Commissioner Cameron suggested having a joint meeting with Mr. Boese and the NBEMS Board next month to discuss options for the

District. The Board discussed the needs and desires of the District and Board and pinpointed the Clifton Station as the first station that would need to be upgraded.

**Item 13 – Discuss time, place, date, and agenda items for next meeting.** The next meeting will be March 16, 2023, at 3 p.m. at the District office, with a special meeting on March 16, 2023, at 4:00 p.m. as discussed in Item 12 above.

There being no further business, Commissioner Carlisle moved to adjourn, and Commissioner Cameron seconded. The motion passed unanimously. The meeting adjourned at 3:55 p.m.

SEAL



Donna Quarles, Secretary

March 16, 2023