

MINUTES OF MEETING OF COMMISSIONERS OF
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO.1

January 19, 2023

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public, on Thursday, January 19, 2023, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Present
Jane Murphey	Treasurer	Present
Charlie Drexler	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton of the Carlton Law Firm, P.L.L.C. (via telephone)

John Edwards – Bosque Volunteer Fire Department Captain

Craig Howard – Bosque Valley First Responders Organization

Item 1 – Call meeting to order. President Cameron convened the meeting at 3:00 p.m. and took agenda items in the order described below.

Item 2 – Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. John Edwards, Captain of the Bosque Volunteer Fire Department, asked about proposed classes for the first responders. Mr. Edwards also mentioned firefighters are not able to call for helicopters.

Item 3 – Public Comment on Agenda Items: Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

Item 4 – Approve and accept statements and oaths of office for reappointed Commissioners. Commissioner Carlisle moved to accept the statement and oaths for Commissioners Drexler and

Quarles as presented in the agenda packet. Commissioner Murphey seconded the motion, and the motion passed 5-0.

Item 5 – Action regarding election of officers for Board. Commissioner Carlisle moved to have all Commissioners stay in their current positions. Commissioner Quarles seconded the motion, and the motion passed 5-0.

Item 6 – Discuss and consider minutes of the December 8, 2022, regular meeting. Commissioner Quarles moved to approve the December 8, 2022, meeting minutes as presented in the packet. Commissioner Carlisle seconded the motion, and the motion passed 5-0.

Item 7 – Discuss and consider Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses. Commissioner Murphey discussed the Treasurer’s report as presented in the agenda packet. Commissioner Murphey updated the auditor’s invoice to \$6,070, as the original amount listed in the packet did not include a recent invoice. Commissioner Carlisle moved to approve the Treasurer’s report, including the auditor invoice. Commissioner Drexler seconded the motion and the motion passed 5-0.

Item 8 – Review and approve quarterly investment report for 4th quarter of previous year. The Board discussed the fourth quarter investment report. Commissioner Quarles moved to approve the investment report as presented. Commissioner Drexler seconded the motion, and the motion passed 5-0.

Item 9 – Discuss and consider any revenue transfers among District accounts. Commissioner Murphey stated no transfers were needed this month. No action was taken.

Item 10 – Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action. Linda Thiele was not able to attend the board meeting. Commissioner Carlisle moved to approve the report as presented in the agenda packet. Commissioner Quarles seconded the motion and the motion passed 5-0.

Item 11 - Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action. Craig Howard with the BVFRO discussed the November and December reports as provided. Commissioner Quarles moved to approve the November report as presented. Commissioner Drexler seconded the motion, the motion passed 5-0.

Mr. Howard stated he will provide monthly reports for full calendar months going forward. Commissioner Carlisle moved to approve the December report as provided. Commissioner Quarles seconded the motion and the motion passed 5-0.

Mr. Howard discussed the annual report, first responder runs, and BVFRO volunteers with the Board. Mr. Howard also mentioned more volunteers would always be helpful. Commissioner Quarles moved to approve the annual report. Commissioner Carlisle seconded the motion and the motion passed 5-0.

Item 12 - Receive status report from Commissioners on District-related work since the previous month's meeting. No action.

Item 13 - Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed. Kelli Carlton with the Carlton Law Firm discussed legislative issues with the Board. No action was taken.

Item 14 – Update resolution regarding Disbursements and Signature Authorization. Ms. Carlton explained the Resolution to the Board. Commissioner Cameron moved to approve the Resolution with changes to Commissioner Cameron and Commissioner Drexler's names. Commissioner Carlisle seconded the motion and the motion passed 5-0.

Item 15 – Publish notice of address of administrative office location. Ms. Carlton said The Carlton Law Firm will handle publication of the notice as presented.

Item 16 – Discuss and consider Special District Reporting required annually. Ms. Carlton informed the Board that the report was filed on January 4, 2023.

Item 17 – Review training requirements and compliance status for each Commissioner. Ms. Carlton discussed the training hours required with the Board.

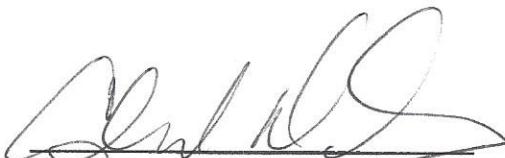
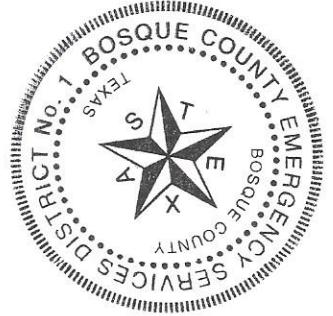
Item 18 - Action regarding renewing Treasurer's bond. Director Murphey said that the Treasurer's bond is current and renews in the Spring.

Item 19 – Discuss and consider plans for a future EMS facility. The Board discussed future facility plans. No action was taken.

Item 20 – Discuss time, place, date, and agenda items for next meeting. The next meeting will be February 16, 2023, at 3 PM at the District office.

There being no further business, Commissioner Carlisle moved to adjourn, and Commissioner Quarles seconded. The motion passed unanimously. The meeting adjourned at 3:12 p.m.

SEAL



Charlie Drexler, Asst. Secretary/Treasurer
February 16, 2023