

MINUTES OF MEETING OF COMMISSIONERS OF  
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO.1

February 17, 2022

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public on Thursday, February 17, 2022, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Absent
Jane Murphey	Treasurer	Present
Charlie Drexler	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton of the Carlton Law Firm, P.L.L.C. (via telephone)  
Linda Thiele, North Bosque EMS  
Deena Ransom, North Bosque EMS

**Item 1 – Call meeting to order.** President Cameron convened the meeting at 3:02 PM and took agenda items in the order described below.

**Item 2 – Public Comment:** In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments.

**Item 3 – Public Comment on Agenda Items:** Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

**Item 4 – Discuss and consider approval of the minutes from the January 20, 2022, regular meeting.** Commissioner Carlisle moved to accept the minutes from the January 20, 2022, meeting, and Commissioner Drexler seconded the motion. The motion passed 4-0.

**Item 5 – Discuss and consider Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses.** Commissioner Cameron stated that he completed the new bond at the District’s bank to cover deposited amounts over FDIC coverage. The Board discussed the Treasurer’s report and Commissioner Carlisle moved for approval of the payment of rent, invoices, and other expenses and the Treasurer’s report as presented. Commissioner Drexler seconded the motion, and the motion passed 4-0.

**Item 6 – Discuss and consider any revenue transfers among District accounts.** No action taken.

**Item 7 – Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Linda Thiele was present, and the report was provided in the meeting packet. One new ambulance has been delivered, but NBEMS is still waiting for the delivery of the second ambulance. The new ambulance has been equipped. NBEMS paid for the ambulances with its separate funds, putting money down for the purchase, and will be financing the balance. NBEMS hired a new bookkeeper, and two medics resigned. Ms. Thiele noted that the former employees reported NBEMS to the Texas Department of State Health Services regarding an emergency dispatch. The police report supported NBEMS and Ms. Thiele said she completed the paperwork regarding the report. Commissioner Carlisle moved to accept the written report as provided, and Commissioner Murphey seconded. The motion passed 4-0.

**Item 8 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** The report was provided in the meeting packet. No representative of the BVFRO was present. The Board noted the number of calls is down this month compared to January’s report. Commissioner Carlisle will follow up with the First Responders Organization and report next month. Commissioner Murphey moved to approve the report, and Commissioner Cameron seconded. The motion passed 4-0.

**Item 9 – Receive status report from Commissioners on any District-related work since the previous month’s meeting.** Commissioner Cameron stated that all the reappointed commissioners were sworn in last month.

**Item 10 – Receive General Counsel report, including but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed.** Ms. Carlton stated that her office completed the Special District Report and submitted it to the Texas Comptroller’s Office. The Emergency Services District Report was submitted to the Texas Department of Emergency Management. Commissioner Carlisle handled the publication of the annual notice of district office address.

**Item 11 – Discuss and consider ratifying actions from the November 18, 2021, regular meeting.** Ms. Carlton explained the issue and ratification process and asked the Board to ratify the actions from the November 2021 meeting. Commissioner Carlisle moved to ratify all of the decisions of

the November 2021 meeting. Commissioner Drexler seconded the motion, and the motion passed 4-0.

**Item 12 – Discuss and take action on Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement.** Item was addressed as part of Item 10, above.

**Item 13 – Discuss time, place, date, and agenda items for next meeting.** The next meeting will be March 17, 2022, at 3 PM at the District office.

There being no further business, the meeting adjourned at 3:20 p.m. Commissioner Carlisle moved to adjourn, and Commissioner Drexler seconded. The motion passed unanimously.

SEAL



Charlie Drexler, Assistant Secretary  
March 17, 2022