

MINUTES OF MINUTES OF MEETING OF COMMISSIONERS OF
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO.1

August 26, 2021

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in special session, open to the public on Thursday, August 26, 2021, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Anita Diebenow	Secretary	Absent
Jane Murphey	Treasurer	Present
Charlie Drexler	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton of the Carlton Law Firm, P.L.L.C. (via telephone)

Linda Thiele, Administrator, North Bosque EMS

Item 1 –Call meeting to order. President Cameron convened the meeting at 3:00 PM and took agenda items in the order described below.

Item 2 – Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. Commissioner Cameron noted that Commissioner Diebenow gave notice of her resignation from the Board, effective August 31, 2021, due to health reasons.

Item 3 – Public Comment on Agenda Items: Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. No public comments.

Item 4.- Discuss and consider minutes of the July 30, 2021, regular meeting and August 5, 2021, special meeting. Commissioner Carlisle moved for approval of the July 30 minutes; Commissioner Cameron seconded the motion. The motion passed 4-0. Commissioner Murphey moved for

approval of the August 5 special meeting minutes; Commissioner Carlisle seconded. The motion passed 4-0.

Item 5 – Discuss and consider Treasurer’s report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses. Commissioner Carlisle moved to approve the treasurer’s report and to pay the invoices as presented. Commissioner Cameron seconded the motion, and the motion passed 4-0.

Item 6 – Review and approve the investment report for the second quarter. This item was addressed at the July 30 meeting. No action taken.

Item 7 – Discuss and consider any revenue transfers among District accounts. Commissioner Murphey stated that she moved \$200,000.00 from the TexPool account to the operating account as previously approved. No further action.

Item 9 – Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action. The NBEMS monthly report was included in the packet. Ms. Thiele reported that all NBEMS trucks are running. She stated that COVID was worse now than last year, as there were no local facilities accepting any transfers because of a lack of hospital beds. Some hospitals have told NBEMS the hospital was closed to all patients (not just transfers) due to a lack of beds. She stated she has never seen anything like this. NBEMS purchased a ventilator and supplies (a \$10,000.00 expense) and NBEMS’ medical director asked if NBEMS could acquire more ventilators for its trucks, even if the ventilators were refurbished. Patients have had to stay in the trucks until a hospital would agree to admit them, thus creating the need for all the trucks to have ventilators. NBEMS has ordered two new ambulances and those should be equipped as well. NBEMS requested an additional \$40,000.00 in funding to enable all its trucks to be outfitted as needed for the pandemic. Commissioner Carlisle moved to accept the report and Charlie Drexler seconded the motion. The motion passed 4-0.

Item 8 – Discuss and consider amendments to FY21 budget, if needed. Following the discussion on additional funds needed by NBEMS due to the pandemic, Commissioner Cameron moved to reallocate \$20,000.00 from the County Emergency Services budget line item to the Contract Emergency Services line item in the FY21 budget. Commissioner Carlisle seconded the motion, and the motion passed 4-0.

Item 5 – The Board returned to this item. Commissioner Cameron moved to approve an additional \$20,000.00 check payable to NBEMS for the equipment requested by NBEMS above. Commissioner Carlisle seconded the motion, and the motion passed 4-0.

Item 10 – Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action. The FRO report is in the packet. Ms. Thiele said the FRO members are showing up, doing their job, and no one ever complains about

them. Commissioner Carlisle moved to accept the report as submitted. Commissioner Drexler seconded the motion, and the motion passed 4-0.

Item 11 – Receive status report from Commissioners on District-related work since the previous month’s meeting. None.

Item 12 – Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed. Ms. Carlton discussed with Board the process to seek a replacement for Commissioner Diebenow. No action.

Item 13 – Consider taking action regarding budget for fiscal year October 1, 2021 to September 30, 2022 and adopt a Resolution for same. The Board discussed the proposed budget and also discussed adding \$30,000.00 in additional funds to the Contract Services FY22 line item for pandemic-related equipment as requested by NBEMS. The total for the FY22 Contract Services line item would then be \$617,500.00. The Board created a new budget line item called “Contingency” and will budget \$12,925.00 to that new item. Commissioner Carlisle moved to accept the budget as revised and to also adopt the Resolution Adopting Budget. Commissioner Drexler seconded, and the motion passed 4-0.

Item 14 – Conduct a public hearing on the proposal to increase property taxes. Commissioner Cameron opened the public hearing 3:28 p.m. No one was one present to speak at the public hearing. There being no comments, Commissioner Cameron closed the public hearing at 3:30 p.m.

Item 15 – Take a record vote on the District’s 2021 tax rate, adopt an Order Levying Taxes, authorize filing the Order with the Bosque County Tax Assessor/Collector. Ms. Carlton noted that the Bosque County Tax Office had updated the numbers for the District on the morning of the meeting day and after all notices were published. However, the proposed tax rate was still well under the voter approval rate. Commissioner Carlisle moved the following: “I move that the property tax rate be increased by the adoption of a tax rate of \$0.03830/\$100, which is effectively a 3.57 percent increase in the tax rate.” Commissioner Drexler seconded the motion. The record vote was Cameron – aye; Carlisle – aye; Murphey – aye; Drexler – aye. Commissioner Carlisle moved to adopt the Order Levying Taxes. Commissioner Drexler seconded the motion, and the motion passed 4-0.

Item 16 – Authorize posting of statement regarding adopted tax rate to home page of District website. Commissioner Drexler moved to authorize posting on the website. Commissioner Carlisle seconded, and the motion passed 4-0.

Item 17 – Discuss and consider availability of funds from federal programs and stimulus plans. No action; tabled to the September meeting.

Item 18– Discuss time, place, date and agenda items for next meeting. The next meeting will be September 16 at 3:00 p.m. at the District office.

There being no further business, the meeting adjourned at 3:45 p.m.

SEAL



Charlie Drexler, Assistant Secretary
September 16, 2021