

MINUTES OF MEETING OF COMMISSIONERS OF  
BOSQUE COUNTY EMERGENCY SERVICES DISTRICT NO.1

August 18, 2022

THE STATE OF TEXAS

COUNTY OF BOSQUE

The Board of Commissioners of Bosque County Emergency Services District No.1 ("District") met in regular session, open to the public on Wednesday, August 18, 2022, at 3:00 p.m. in the District's Office, 305 East Morgan, Meridian, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate Posting of the Notice is attached here as Exhibit "A".

The following Board Members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Jack Cameron	President	Present
Sidney Carlisle	Vice President	Present
Donna Quarles	Secretary	Absent
Jane Murphey	Treasurer	Present
Charlie Drexler	Asst. Secretary/Treasurer	Present

Also present at the meeting were:

Kelli Carlton of the Carlton Law Firm, P.L.L.C. (via telephone)  
Craig Howard, Bosque Valley First Responder Organization  
Linda Thiele, Bosque Valley First Responder Organization  
Dave Collier, North Bosque EMS  
Rod Steiner, a resident of the District

**Item 1 – Call meeting to order.** President Cameron convened the meeting at 3:02 p.m. and took agenda items in the order described below.

**Item 2 – Public Comment:** In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. No public comments.

**Item 3 – Public Comment on Agenda Items:** Members of the public may comment on any agenda item listed below. Members of the public may speak for up to two minutes per agenda item on which they comment. Rod Steiner, a District resident, asked a question about the budget; however, Mr. Steiner's question was regarding the Bosque County budget, not the District's budget.

**Item 4 – Conduct a public hearing on the proposal to increase property taxes.** Commissioner Cameron opened the public hearing at 3:04 p.m. Mr. Steiner asked about the tax increase and its purpose. Linda Thiele explained NBEMS' costs have increased due to inflation. There were no additional comments. The public hearing was closed at 3:07 p.m.

**Item 5 – Discuss and consider minutes of the July 28, 2022, regular meeting and the August 3, 2022, special meeting.** Commissioner Carlisle moved to approve the July 28 and August 3<sup>rd</sup> meeting minutes as presented. Commissioner Murphey seconded the motion, and the motion passed 4-0.

**Item 6 - Discuss and consider Treasurer's report and the payment of rent, invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses.** Commissioner Murphey presented the Treasurer's report. The Board discussed the 9-1-1 signage line item in the FY22 budget. Commissioner Carlisle moved to approve the treasurer's report and payment of invoices as presented. Commissioner Drexler seconded the motion, and the motion passed 4-0.

**Item 7 - Discuss and consider any revenue transfers among District accounts.** Commissioner Murphey stated no transfers were needed this month.

**Item 8 - Receive monthly report from North Bosque EMS regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Ms. Thiele stated there was no written report in the packet because the NBEMS secretary was out due to a health issue. She noted that NBEMS ran approximately 203 calls last month. Ms. Thiele said she would provide the July and August reports in September. Commissioner Cameron moved to defer report approval to the September board meeting. Commissioner Drexler seconded the motion, and the motion passed 4-0.

**Item 9 - Receive monthly report from Bosque Valley First Responders Organization regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action.** Craig Howard presented the report and said the numbers in the report are down due to a short reporting period between meetings this time. Commissioner Carlisle moved to approve the report as presented. Commissioner Drexler seconded the motion, and the motion passed 4-0.

**Item 10 - Receive status report from Commissioners on District-related work since the previous month's meeting.** No reports.

**Item 11 - Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed.** Kelli Carlton discussed the lease and contract renewals and provided information in the packet for the Board. Ms. Thiele said that the Laguna Park landlord is happy to lease the space to the District. Ms. Thiele mentioned that the landlords are friendly to NBEMS.



**Item 12 - Review and approve quarterly investment report for 2<sup>nd</sup> quarter.** This item has been tabled and will be addressed in the September board meeting.

**Item 13 – Consider taking action regarding the budget for fiscal year October 1, 2022, to September 30, 2023.** Ms. Carlton discussed the Resolution Adopting Budget and the FY23 budget with the Board. Commissioner Carlisle moved to approve the Resolution Adopting Budget and the FY23 budget. Commissioner Murphey seconded the motion, and the motion passed 4-0.

**Item 14 – Take a record vote on the District’s 2022 tax rate, adopt an Order Levying Taxes, authorize filing the Order with the Bosque County Tax Assessor/Collector.** Commissioner Cameron discussed the Order Levying Taxes with the Board and meeting attendees. Commissioner Cameron moved that the property tax rate be increased by the adoption of a tax rate of 0.03390, which is effectively a 0.0809 percent increase in the tax rate. Commissioner Carlisle seconded the motion. The record vote was: Commissioner Murphey - aye, Commissioner Drexler - aye, Commissioner Carlisle - aye, and Commissioner Cameron - aye. The motion passed unanimously.

Commissioner Carlisle moved to adopt the Order Levying Taxes and authorize filing with the Bosque County Tax Office. Commissioner Drexler seconded the motion, the motion passed 4-0.

**Item 15 – Acknowledge and approve posting of statement regarding adopted tax rate to homepage of District website.** Ms. Carlton discussed the statement the District posts to its website with the Board. Commissioner Drexler moved to approve the posting of the language. Commissioner Cameron seconded the motion, and the motion passed 4-0.

**Item 16 – Discuss and consider service provider contrast renewals and/or amendments including approval of amended North Bosque EMS service provider agreement.** Ms. discussed the amendment with the Board and Ms. Thiele. Commissioner Carlisle moved to approve the amendment and provide the amendment to NBEMS for signature. Commissioner Drexler seconded the motion, and the motion passed 4-0.

**Item 17 – Discuss time, place, date, and agenda items for next meeting.** The next meeting will be September 15, 2022, at 3 PM at the District office.

There being no further business, the meeting adjourned at 3:30 p.m. Commissioner Carlisle moved to adjourn, and Commissioner Cameron seconded. The motion passed unanimously.

SEAL



Donna Quarles, Secretary

September 15, 2022