

Lunenburg Planning Committee

Meeting Minutes: October 22, 2026

Planning Committee Members in Attendance:

Tina Breault, Gary Briggs, Liz Benoit, Nate Brown

Community Members: One

Items to add to the agenda

None

Approve the minutes of last meeting

Motion to approve the minutes of September 24 made by Liz. Seconded by Nate.

No further discussion. All voted in favor.

Volunteer Vacant Property Registration Program

Based on the discussion in the previous meeting about a voluntary vacant property registry, a proposal was made to change the strategy and instead do a vacant property education program. The education piece was a large portion of what the Planning Committee wanted to accomplish with the registry program anyway, and this takes all of the town tracking and anything remotely resembling an ordinance out of it. It contains a lot of the same things that were in the original document but only looks to educate. A draft copy of the program was provided to each Planning Committee member and will be put on the town website with the minutes for this meeting. It is hoped that an effective training program will prevent either a registration program or ordinance later on.

Review Town Plan Goals and Actions

Tina provided copies of the Town Plan Tracker (Plan-Actions-Tracker_10-18-26.pdf) for the committee to start reviewing. A quick overview of the tracker:

It mirrors the Goals and Actions in the back of the plan beginning with the “Strategies for Implementation” (page 41) and the actions from “Appendix VII: Implementation Plan” (pages 44-49). The Ref (reference) number is just the order in which they are listed in the plan so you can easily refer to them. Some items are referred to as Policies (Ref numbers are P1-24) and some are referred to as Actions (Ref numbers are 1-43).

We briefly reviewed the Strategies (top 5 priorities):

- Liz suggested the following and we will add it to the Town Plan Errata/Changes document to track changes for the next Town Plan.
 - Add another bullet to Priority #3: Encourage the annual update of the Capital Improvement Plan and its use as part of the town budgeting process.

Reviewed the Recreation section and reviewed those items in detail.

- Ref #P5: Add the following updates:
 - Actively applying for and receiving relevant grants (Sign for Fox Field).

- Working on wayfinding signage for recreation areas (Better Connections Gilman Village Revitalization Plan will have a big component on wayfinding and it is hoped that will help set the stage for wayfinding for the whole town.
- Ref #8: Tina to check with RTT for any updates.
- Ref #9: Tina to check with RTT, Polar Bears and Black Bears for any updates.
- Ref #10: Tina to check with RTT on latest updates.
- Ref #11: Add the following update: LGCT working with KESD on ownership of the building in 2027 and working with environmental consultants to mitigate issues. Hosting events to bring the building back to the community.

Will add the Town Plan Errata/Changes document (for tracking changes for the next town plan) to the town website.

Next Meeting

Meetings are normally the 4th Thursday of every month, but there will be conflicts in November and December. Therefore, it was agreed that the next meeting would be December 2. Committee will review 2 sections of the Town Plan: Flood & Hazard; and Education.

- Gary will update the town calendar and reserve the room.
- Liz will update the CESER calendar and future newsletters.

Meeting Adjourned

Motion to adjourn made by Nate; seconded by Liz. All in favor. Meeting adjourned at 7:21pm.