

Lunenburg Planning Committee

Meeting Minutes: January 22, 2026

Planning Committee Members in Attendance:

Tina Breault, Gary Briggs, Liz Benoit

Community Members: 1 attended via zoom

1) Items to add to the agenda

None

2) Approve the minutes of last meeting

Liz made a motion to approve the minutes of November 19, 2025; Tina seconded. No discussion. All in favor.

3) Better Connections Grant and Program

- Steering Committee has been formed and the first meeting will be Monday, January 26.
- RFP was posted on our website Thursday, Jan 22. And RFP's will be emailed to the five vendors that have requested copies or have been suggested to us.

4) Local Hazard Mitigation Plan

Committee discussion on how to move forward:

- LHMP indicates that the Select board Chair is the Project Lead but can appoint someone to be the lead.
- Need to have an annual review. Recommended timeframe is one year from the date FEMA approved plan.
- Use the implementation matrix to help facilitate annual monitoring and progress. Keeping in mind the descriptions are abbreviated in the matrix and everyone should use the full descriptions in the plan when working on the actions.
- Agreed that we would put this on the Feb Select board agenda. We will recommend that they pull together a meeting with the Select board Chair, the Emergency Preparedness Committee and the Planning Committee to make sure everyone is aware of the expectation of an annual review.

5) Capital Improvement Plan

Tina and Gary will be presenting an overview of the CIP at the Feb Selectboard Meeting. Gary will take ownership of the plan and ensuring that departments are updating it prior to next budget cycle.

6) Future Land Use Map Status

NVDA has provided a link to an interactive land use map. They are accepting feedback until February 18.

[NVDA Interactive Future Land Use Map](#)

7) **Housing**

Discussion was held on certain topics:

- NVDA will be providing the community housing targets sometime after Monday, Jan 26 when they do their presentation on how they came up with the targets.
- Home Share Vermont session was held on Dec 12 at Senior Center. A link to their website has been added to the town website under Services / Resources.
- Vacant Properties: Gary reached out to other town clerks to see how other towns track vacant properties. Tina will compile the results for next meeting.
 - Select board has appointed Cindy Wilmott as the Vacant Property Coordinator. We'll check and see when Cindy believes she'll have a list of the vacant properties.
 - Discuss potential for Ordinance to implement Vacant Property Registry – Vacant properties can cause all kinds of problems for communities.
- Delinquent Tax Sale Properties:
 - Discuss potential for Policy to analyze delinquent tax sale properties for potential development – Could be helpful if we are trying to identify properties that could be used for housing needs in our community.
- Town-Owned Property Committee:
 - Lister Linda Magone had provided us with two documents of town-owned properties in the past.
 - On 8/14/25 - FORM 411 GRAND LIST
 - On 4/11/25 - From Town of Lunenburg Grand List NON-TAXABLE PARCELS ABSTRACT
 - We didn't feel that either one of these documents is what we would call a "Town Owned Property List". We pulled all the data from these two sources into a spreadsheet and we're working on the properties that we still have questions on. We'll review with the Listers once we have finished.

8) **Next Meeting**

March 26

9) **Community Comments**

None

10) **Meeting Adjourned at 6:50pm**

Liz made a motion to adjourn; Tina seconded; all in favor.