

Signal Crest UMC Church Council Minutes

On May 22, 2022, Signal Crest UMC Church Council met at 7:00 pm at the Church with some members attending via Zoom.

Attendees

In Person: Debbie Adams, June Bilbrey, Darien Brevard, Cindy Deere, Rachel Dow, Rebekah Ducote, Randy Evans, Mike Garvich, Katie Hines, Jeff Kelle, Josh Kilbourne, Doranne Lane, Jason Luna, Allison Maynard, BW Ruffner, Bill Thornton, Marti Wayland.

Via Zoom: Josh Kilbourne

Welcome/Opening Comments – BW Ruffner

Pastor Josh opened the meeting with prayer. Council Chairperson BW Ruffner made opening remarks regarding the meeting agenda.

Approval of April Minutes

Motion to approve the April minutes was made by Marti Wayland and seconded by Mike Garvich. Motion carried.

Devotion and Review of Book Study - Josh Kilbourne

Pastor Kilbourne led discussion from Chapter Five of *Pursuing God's Will Together* by Ruth Haley Barton. This chapter focuses on the importance of establishing guiding values and how they lead our work. Josh stated that the first step we take in becoming a spiritual community is to articulate the values of our community and they should guide us in our time together. We need to know who we are first, clarifying our identity, before clarifying our mission.

We have been given an overall mission by the United Methodist Church as a congregation to make disciples of Jesus Christ through the transformation of the world. Chairman Ruffner passed a handout of the July 2018 Vision Framework document (attachment). The Council reviewed the document and had a brief discussion on how to go forward with this document. This is a good foundation to build on and Josh suggested we pray for discernment on what we are called to carry forward and share with new Pastor our thoughts on the document.

Chairman Ruffner suggests we take the next step and come up with some specific goals. It was mentioned that there are some additional related documents that can be found on the Vision portion of the website defining specific goals and those should be reviewed.

Missions Report – Doranne Lane

Howard College Supplies (Allison Bullock written report) – Eight volunteers and staff took annual delivery of college supplies to graduating seniors to Howard. This year we were able to provide backpacks, school, and dorm supplies to 29 college-bound seniors. This effort involves many church members and is multigenerational. Our church budget was \$2000 but over \$1000 was collected in cash from individuals to purchase additional supplies and UMW provided an additional \$350. In addition to supplies, the devotional book, *One God, One Plan, One Life* by Max Lucado, was included in every backpack, as a support tool for the first year. We have only been giving supplies to students going out-of-town to college, but we had some students inquiring about receiving supplies who were staying local.

Doranne suggests that we consider increasing the budget for this mission next year, as costs for supplies has increased and more students from Howard are going to college.

Discipleship – Rebekah Ducote

Working hard to start small groups this Spring for women. There are six or seven now and hope to continue to grow. The small groups are a spin off from IF: Gathering. A survey will be coming out to determine gap in programming. All are encouraged to respond. There will be questions regarding all ministry areas. The book club will have a new book in June.

Treasurer Report – Marti Wayland

Marti reported for Jeff Norwood in his absence.

As of May 22, 2022:

Operating Account Balance	\$ 344,777.91
Money Market Acct. (designated funds)	\$ 113,258.66
Roof Replacement Fund Balance	\$ 61,183.78
Crest Center Mortgage Loan Balance	\$1,041,767.82

The profit and loss statement for January-May 15, 2022 was presented. (attachment)

Balance in Holston Investment Fund	\$ 201,000.00
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Contributions collected for Ukraine through Easter (additional funds expected and will send 2 nd check)	\$ 17,205.27
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Audit hopes to be completed this week. Auditors asked for one new document and it has been provided.

Marti explained the need to make a change to “Request for Designated Fund Monies” form. Amend form to say “Forward completed request to Accounts Payable”. Currently form states to return to Financial Secretary. Motion made to make change and seconded. Motion passed.

Trustees Report – Mike Garvich

Request to purchase/pay:

New computer for Michele Wilson (\$800) from Memorial Fund. Request approved.

Hand-held microphone and a small percussion fund from Music Fund (\$900). Request approved.

Three honorariums for Summer Music Series at \$250 each from Summer Music Fund. Request approved.

Update on Roof – waiting on contract for roof. Still on track for work in August.

Church Bus- repairs have been made. Waiting on painting.

Nothing to report on Boy Scouts of America. Still under extension of previous charter.

Bill Thornton commented that a “soft” ask for an additional \$100,000 for the roof has been sent. We chose not to have a capital campaign at this time, so need to monitor donations for this project.

Staff Parish – Jason Luna

Jim Kreis has accepted position of Director of Facilities.

Michelle Wilson has accepted position of Communication Director and Pastoral Administrative Assistant.

At the recommendation of the Finance Committee, motion made by Jason Luna and seconded by Darien Brevard to give signatory responsibilities and authority to Michelle Wilson in her new role.

A farewell event will be held June 5th for Josh and Kilbourne family in the Crest Center between services. Plans will be announced to welcome the Graybeal family as they arrive.

Kitchen Coordinator position is in budget and another Children's Nursery position for Fall. Jason will begin work on how to go forward with these positions and discuss with new Pastor.

Children Ministry - Rachel Dow

Reported on Variety Show held this evening for children. Sang songs and presented other talents. Children's Sunday went very well.

Last week of June will be Vacation Bible School and are in need of volunteers.

Endowment – Jeff Kelle

Completed the payment for wireless improvement in the church and the church bus repairs. Request for church council to authorize the remaining budget for this year to go to the wood cutting ministry for purchase of a wood splitter. The amount remaining is \$2637.58. Motion made by Bill Thornton and seconded by Marti Wayland. Motion approved.

Stewardship – Katie Hines

Beginning plans for next campaign. Next meeting will be with Pastor Dave Graybeal. Need feedback as to if we do a Fall campaign, do we change campaign, etc. Discussions will continue.

Suggestion for an insert in the 2nd quarter statement to include photos. Will need completed info by June 30 to Allison Maynard.

Closing Remarks – Josh Kilbourne

Josh's last Sunday will be June 5th. We will have variety of speakers during transition. July 3 will be a combined service in the Sanctuary. June 20th Josh will be moving out and June 22nd the Graybeal family will move into the parsonage.

A decision was made to not have a Church Council meeting in June and have next meeting in July when Pastor Graybeal arrives.

BW Ruffner adjourned the meeting and Bill Thornton lead a closing prayer.

Respectfully submitted,
Debbie Adams

Signal Crest United Methodist Church

Profit and Loss

January 1 - May 15, 2022

	TOTAL
Income	
4000-10 Unrestricted Tithes and Offerings	
4100-10 Identified Gifts	330,213.91
4110-10 Unidentified Gifts	3,383.00
Total 4000-10 Unrestricted Tithes and Offerings	333,596.91
4300-10 Other Income	
4301-10 Wednesday Night Dinner	453.30
4330-10 Interest Income	18.46
Total 4300-10 Other Income	471.76
4900-20 Restricted Funds Released	
4901-20 Pastor's Discretionary Funds Release	-119.82
4910-20 Building Funds Release	-67.98
4940-20 Outreach Funds Release	-958.00
Total 4900-20 Restricted Funds Released	-1,145.80
Total Income	\$332,922.87
GROSS PROFIT	\$332,922.87
Expenses	
5100-10 Payroll & Employee Benefits	
5110-10 Salary & Wages	
5111-10 Sr. Pastor Salary	32,999.94
5112-10 Ministry Salary	76,808.30
5113-10 Administrative Salary & Wages	8,922.41
5114-10 Facilities Salary & Wages	18,653.40
5115-10 PreSchool Salary & Wages	22,242.14
Total 5110-10 Salary & Wages	159,626.19
5120-10 Employee Benefits	
5121-10 Health Insurance - Staff	4,497.39
5122-10 403(B) Defined Contribution	4,074.99
5123-10 Holston Direct Billed Benefits - SR Pastor	3,334.00
5125-10 Health Savings Account Contribution	2,332.64
Total 5120-10 Employee Benefits	14,239.02
5180-10 Employer Expenses	
5181-10 Employer Payroll Taxes	-4,750.65
Total 5180-10 Employer Expenses	-4,750.65
5190-10 Continuing Education	600.00
5194-10 Meals, Travel, Lodging & Incidentals	880.85
Total 5190-10 Continuing Education	1,480.85
5196-10 Staff Gifts	500.00
Total 5100-10 Payroll & Employee Benefits	171,095.41
5195-10 Senior Pastor CE / Annual Conference	779.88

Signal Crest United Methodist Church

Profit and Loss

January 1 - May 15, 2022

	TOTAL
6010-00 Trustees	
6010-01 Elevator Repairs and Maintenance	666.18
6010-09 Building Repairs and Maintenance Other	906.74
6010-10 Lawn Maintenance	0.00
6010-20 Interior Cleaning Supplies	1,656.78
6010-21 Interior Carpet Cleaning	17.98
6010-22 Interior Parsonage	49.96
6010-30 Pest Control	664.00
6010-40 Utilities Electric	8,020.34
6010-41 Utilities Gas	4,165.34
6010-42 Utilities Storm Water	3,420.96
6010-43 Utilities Fiber Optics	1,542.00
6010-44 Utilities Waste Services	703.73
6010-50 Property and Liability Insurance	12,276.26
6010-51 Licenses and Permits	330.00
6010-52 Security Monitoring	649.56
6010-55 Background Check	153.65
6010-70 Bus Fuel	80.23
6010-71 Bus Maintenance	33.97
Total 6010-00 Trustees	35,337.68
6020-00 Administration	
6020-10 Administration Office Supplies	653.90
6020-20 Administration Copy Machine	1,031.45
6020-21 Administration Copy Costs	725.19
6020-30 Administration Postage	309.96
6020-40 Administration Touchpoint	2,472.00
6020-41 Administration Quickbooks	1,586.44
6020-42 Administration Technology and Software	411.31
6020-60 Administration Worship Certificates and Communion	47.46
6020-61 Administration Worship Licensing and Planning Center	379.00
6020-62 Administration Worship Supplies	667.24
Total 6020-00 Administration	8,283.95
6030-00 Communications	
6030-10 Communications Website	200.00
6030-70 Communications Marketing	29.00
Total 6030-00 Communications	229.00
6040-00 Discipleship	
6040-01 Discipleship Confirmation	150.01
6040-10 Discipleship Curriculum	43.41
6040-25 Gathering	82.42
6040-45 Discipleship Right Now Media	524.96

Signal Crest United Methodist Church

Profit and Loss

January 1 - May 15, 2022

	TOTAL
6040-50 Discipleship Upper Room	133.80
6040-60 Discipleship Classroom Technology	214.96
6040-70 Discipleship Staff Development	75.88
6040-90 Discipleship Other Expense	146.48
Total 6040-00 Discipleship	1,371.92
6060-00 Music	
6060-01 Chancel Choir	392.11
6060-10 Adult Hand Bell Choir	99.00
6060-60 Special Music	450.00
6060-90 Music Other Expense	0.00
Total 6060-00 Music	941.11
6070-00 Kitchen/Fellowship	
6070-20 Kitchen Morning Service	153.75
6070-30 Kitchen Wednesday Night Dinner	876.09
Total 6070-00 Kitchen/Fellowship	1,029.84
6080-00 Youth Funds	
6080-01 Youth Resurrection Trip	5,844.57
6080-03 Youth HS Mission	1,167.53
6080-10 Youth Curriculum	1,012.00
6080-22 Youth Director	78.18
6080-23 Youth Night Ministries	296.89
6080-26 Youth 5th Grade Welcome / End of School	1,039.15
6080-27 Youth Graduate Recognition	107.38
6080-28 Youth Other Special Events	431.79
Total 6080-00 Youth Funds	9,977.49
6090-00 Children's	
6090-11 Children's Sunday School	671.20
6090-31 Children's Director	30.48
6090-32 Children's Parent and Family Resources	114.96
6090-40 Children's Volunteer Training and Appreciation	5.40
6090-51 Children's Easter	304.94
6090-53 Children's Family Nights	229.11
6090-55 Children's Special Events	199.30
6090-60 Children's Vacation Bible School	710.93
6090-85 Children's Staff Continuing Education	1,334.74
6090-90 Children's Other Expense	78.99
Total 6090-00 Children's	3,680.05
6100-00 Nursery	
6100-20 Nursery Equipment, Supplies, Snacks	92.99
Total 6100-00 Nursery	92.99

Signal Crest United Methodist Church

Profit and Loss

January 1 - May 15, 2022

	TOTAL
6110-00 Missions	
6110-16 Mustard Tree Meals	50.00
6110-41 Howard School College Supplies	2,099.69
6110-43 Howard School Teacher/Staff Appreciation	-100.00
Total 6110-00 Missions	2,049.69
6150-00 Finance	
6150-20 Loan Interest Expense	13,955.63
6150-30 Holston Conference Tithe	26,739.62
6150-51 Credit Card Processing Fees	750.09
Total 6150-00 Finance	41,445.34
6170-00 Endowment Fund Expenses	
6170-10 Building Repairs & Upgrades from Endowment	825.00
Total 6170-00 Endowment Fund Expenses	825.00
Payroll Expenses	
Wages	0.00
Total Payroll Expenses	0.00
Total Expenses	\$277,139.35
NET OPERATING INCOME	\$55,783.52
NET INCOME	\$55,783.52

▲ SIGNAL CREST VISION FRAMEWORK

JULY 2018

SCRIPTURAL BASIS:

Be devoted to one another in love. Honor one another above yourselves. Never be lacking in zeal, but keep your spiritual fervor, serving the Lord. Be joyful in hope, patient in affliction, faithful in prayer. Share with the Lord's people who are in need. Practice hospitality.



Engage | Equip | Empower

Romans 12:10-13



Beyond-the-Horizon Vision (5+ years)

By following God's path, Signal Crest will:

Increase personal invites to Signal Crest by creating an environment where members will want to bring their friends and neighbors. This will be achieved when we have 65% of members extending invites to 4 or more people annually.

Cultivate a thriving church community by growing weekly worship attendance to 450



Nurture spiritual growth by increasing the number of small groups from 37 to 50 and engage at least 350 people weekly in Christian fellowship through a small group or Sunday School class



Background Vision (2-5 years)

#1 EMPOWERED MEMBERSHIP

Advance existing members into a deeper relationship with Christ and Signal Crest

#2 REFRESHED BRAND

Seek innovative ways to transform how Signal Crest is perceived by members and the community

#3 ENGAGED COMMUNITY

Reach the local community through organized fellowship events and gatherings



Midground Vision (1-2 years)

INTERNAL WELL-BEING

Regain confidence in the leadership of Signal Crest and establish a foundation to develop fully devoted followers of Jesus



Foreground Vision (< 1 Year)

#1 TRUSTED LEADERSHIP

Regain congregation's trust by continuing to be financially responsible and transparent stewards of the church's resources

#2 DEVOTED HOSPITALITY

Create amazing guest experiences focused on attracting and retaining potential members

#3 ELEVATED WARMTH

Curate best practices for congregational care and promote support systems for members in need

#4 EQUIPPED DISCIPLES

Launch an education format to provide improved opportunities for deeper spiritual learning and discipleship

VISION PROPER

In the next five years, Signal Crest aspires to become a neighbor-minded church, wholeheartedly devoted to Christ, growing a community of disciples who offer love to one another and share the grace of God through compassion and service (Romans 12:10-13). We endeavor to be a church that invites the outside world inside our doors and to be a congregation of committed disciples, who are the hands and feet of God.

We endeavor to be a church that invites the outside world inside our doors and to be committed disciples, who are the hands and feet of God.



We will strengthen our practice of hospitality to become a more inviting and welcoming church family. We will seek ways to invite the local community into the life of our church and to be a resource for all generations in the use of our church home. To become the church that God is calling Signal Crest to be, it is imperative that the laity become the church and that we fully engage the diverse gifts given to each of our members functioning in humble service in the Body of Christ (Romans 12:3-8). We will focus our efforts on discipleship, member engagement and care, hospitality, and community outreach. Our goal is to increase the effectiveness and development of the laity by engaging, equipping, and empowering lay leaders to involve more people in the life of the church. Signal Crest will be known as a community of disciples by the way we show love to our members and neighbors (John 13:35).

*Be devoted
to one another
in love.*

We live in a highly educated and economically affluent area, where the needs and support of the community are not surface-level problems. **In our community, 50.8% of the population is not actively engaged in a religious congregation and 34.7% does not believe in God.** Our greatest opportunity to make a difference and fulfill our commission is within our local community. As Christians, discipleship plays a very important role in our faith; therefore, we, as the local church, have a **LIFEGIVING** job to do - in our own backyards.

We seek to revitalize the life of Signal Crest and for this church to become a vibrant and bright "signal" of God's love.



By concentrating our efforts on engaging and equipping our members in discipleship, our nurtured disciples will be empowered to reach the unchurched. Signal Crest will develop disciples who help transform our community and offer hope and healing to people in need within our community, while striving for a more outward and global footprint.

By refocusing our early efforts on the internal well-being of our congregation, establishing financial stability, and gaining trust in our leadership, Signal Crest can move forward to welcoming others into our growing community of disciples and reaching outwardly to those we are called to serve. We seek to revitalize the life of Signal Crest and for this church to become a vibrant and bright "signal" of God's love.

Beyond-the-Horizon Vision

Background Vision

Midground Vision

Foreground Vision

