



SUTHERLAND HIGH SCHOOL

1333 Willem Botha Avenue, Eldoraigne, Centurion
PO Box 52227, Wierda Park, 0149, Tel: (012) 658-5880, Fax (012) 658-5883
E-mail: shs@sutherlandhs.co.za, finance@sutherlandhs.co.za
Website: www.sutherlandhs.co.za

7 September 2026

Dear Parents / Guardians

IMPORTANT NOTICE: COMPULSORY SCHOOL ATTENDANCE UNTIL 23 SEPTEMBER

Dear Parents/Guardians

Please note that school attendance **remains compulsory until 23 September**. Learners are expected to attend school every day, arrive on time and remain at school for the full school day. Teaching and learning continue as normal. Educators will be completing curriculum content, revision and preparation for the November examinations. Learners should therefore not remain at home because they have completed an assessment or do not have an examination on a particular day.

Please note that Grade 10's and the Grade 11 mentors will attend veld school from 21–24 September.

Please take note of the process to sign out a learner, if necessary, due to illness or special circumstances:

- 1: Admin office will contact the Parent/Guardian telephonically, to attain permission from the Parent/Guardian to collect the learner.
- 2: Learners must attain permission from the relevant Head of House to leave school as per the school diary requirements.
- 3: Parent/Guardians are then requested to **send an email** giving the school permission to allow the learner to be collected. Email address: shs@sutherlandhs.co.za.
- 4: Parent/Guardian must please collect and sign learner out at the Admin office.
- 5: **NO** learner will be allowed to leave school early with an Uber or similar transport without written permission, **with full details of the Drivers name and Registration of the vehicle** from the Parents/Guardians.

Attendance Requirements

The Department of Basic Education's Policy on Learner Attendance requires learners, other than Grade 12 learners, to attend school on every official school day and that Parents/guardians are responsible for ensuring regular and punctual attendance.

The school will monitor attendance and address truancy and unauthorised absence where necessary.

In summary, Parents are requested to ensure that learners:

- Attend school every day until 23 September.
- Arrive punctually and attend all scheduled lessons.
- Remain at school for the full school day.
- Only stay away when there is a valid reason for absence, with supporting documentation where required.

Thank you for your continued support in ensuring that learners make the most of the remaining teaching time and are prepared for the November examinations.

Mrs M. Dukhanti

Mrs M. Dukhanti
DEPUTY PRINCIPAL

Mr A. van der Merwe

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PRINCIPAL