

# Scamps Benson Ltd Day Nursery & Wraparound Care



## **About Scamps**

We are an independent day nursery that offers wraparound care to the local and surrounding area. We are located in the village of Benson in Oxfordshire and are open all year except Christmas and Bank holidays. We offer home from home care for children aged 72hours – 12 years old.

We provide a warm, safe and happy learning environment where your child will access stimulating and challenging activities for their age/stage of development to help them become confident and independent individuals. We follow the Birth to Five matters document, The EYFS and Ofsted guidelines.

We have a dedicated team of staff who are all DBS checked; First Aid trained and have all the necessary Safeguarding qualifications.

## **Mission statement**

At Scamps we are all committed to ensuring that we provide a nurturing, inspirational, stimulating and secure environment for every child. To transform the lives of the children and families we work with, through creating a nursery which feels like home with an extended and supportive family environment.

We aspire to make a positive contribution to the lives of all our children and their families regardless of their religion, ethnic or cultural background or any individual additional needs. Providing opportunities for all children to make excellent individual progress in seven areas of learning, giving each child the confidence they need to grow, explore, show curiosity and share experiences with their peers. This is vital in preparing them for primary school or the next stage in their learning.

Play is children's work; it is natural, essential and instinctive. Children learn through play. They learn willingly and learn more. Children learn to co-operate, learn ideas and to express their feelings and frustrations. They learn to fantasise and use their imagination, to imitate, share, experiment, explore and communicate with others.

We aim to:

- Provide a safe, happy, caring, stimulating and secure environment for our children where everyone feels valued, included and respected.
- To engage our children in the highest quality teaching and learning to maximise success for all.
- To create a nursery that feels like home and to provide an extended family environment.
- To work in partnership with other agencies and our communities to promote the welfare of our children.
- To work together with parents as partners to improve learning and care.
- To reflect on our work and fulfil their learning potential.
- To value and empower our children and staff by recognising and celebrating successes and achievements.

- To promote well-being and respect
- To encourage ambition and achievement
- To equip our children with skills for learning, life and work, ready to actively grasp and follow their dreams for the future.

## **Partnership with Parents**

At Scamps we really value close partnerships with our parents; after all you are the experts! Our positive relationships with parents help us to share as much information about your child as possible. At Scamps when it comes to your child, we aim to provide a high standard of care and activities for your child. Our aim is to assist their development physically, emotionally and socially through the supervised opportunity to use materials including sand, water, paint, gloop, foam soap and other resources that use and develop their imagination. They will learn both indoors and outside, learning to take risks safely and enhance the knowledge and skills they are already equipped with. There will be some structured adult led activities as well as child led where the staff will build on your child's interests.

We will put newsletters on our Facebook page and website providing useful information and dates for your diary.

The staff use 'Evidence Me' to take snapshots of your child's learning and development which will be sent to you on a regular basis. Parents are also able to upload activities from home to share with us. Our observations are assessed regularly to monitor your child's development and map their progress against the Early Years Foundation Stage seven areas of learning

Here is what some of our parents have said:

"Thank you for making our sons time at Scamps so enjoyable, we will miss you. Chris

"We wanted to say a big thank you to everyone for their care and support for our son, he has learned and grown so much". Clare

"I wanted to say a massive thanks for everything you have done for our daughter, we have always known that she is happy and safe with you. You are an incredible team". Sally

"We would like to say a massive thank you to you all making our sons time at Scamps amazing. Thank you for providing such a nurturing environment, we can really see the development he is making after each week with you". Cathy

"You have all been superstars and have made a rollercoaster of adaption so much smoother for all of us. We just want to say a MASSIVE THANK YOU. Your support over the best part of a year has been immeasurable and we would have been genuinely lost without you all". Katie

## Food & Nutrition

Scamps will strive to provide the best start in life for your child and recognize the importance of a well-balanced diet. We provide healthy snacks and hot nutritious meals provided by Apetito. We are happy to cater for any cultural dietary requirements and food allergies and these will be discussed during settling sessions.

The menu is set over 3 weeks and can be updated/amended accordingly.

Below is a sample menu for one week:

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Main Lunch</b>	Lamb Grill Steaks in Minted Gravy 324305	Chicken & Vegetable Casserole 324429	Sliced Gammon & Pineapple 324201	Sliced Chicken in Gravy 324445	Fish Goujons 324528
<b>Vegetable Lunch</b>	Vegetable Medley 324770	Cut Green Beans 324761	Sweetcorn 324775	Broccoli 324740	Baked Beans 324769
<b>Carbohydrate Lunch</b>	Mashed Potato 324787	Boiled Potatoes 324752	Sauté Potatoes 324745	Golden Roasting Potatoes 324780	Oven Chips 324972
<b>Main 324617</b>	Chicken Korma 324449	Chicken & Pasta with Tomato & Herbs 324452	Shepherds Pie 324312	Sausages in Onion Gravy 324600	
<b>Vegetable 324617</b>	Sliced Carrots 324764	Peas 324756	Mixed Vegetables 324762	Vegetable Medley 324770	
<b>Carbohydrate 324617</b>	Boiled Potatoes 324752			Sauté Potatoes 324745	

## Sickness & Medication

If your child has sickness or diarrhoea please keep them at home for 48 hours after their last bout.

Please advise us immediately if your child contracts any infectious disease. To reduce the spread of illness and infection we urge you not to bring your child to Scamps if they are unwell. If your child becomes unwell during their time with us, we will contact you.

In an emergency we would call an ambulance and contact you immediately. We are happy to administer prescribed medicine as long as it has the child's name on and is in the original packaging. If your child is prescribed antibiotics or penicillin, we ask you to monitor this at home for 48 hours in case of a reaction before returning to Scamps. You will be asked to complete a medicine form confirming dosage and times.

## **Staffing**

Our team of friendly and well qualified staff share the same passion to give your child the best possible start to their education in a secure, home from home environment. We employ staff from a mixed age group which brings a good balance of experience to Scamps.

Each room has a leader, who offers support and guidance for their team, children and parents.

We are committed to supporting all staff in their ongoing professional development.

All our staff comply with the Ofsted regulations including enhanced DBS checks, Safeguard training etc. All staff will complete a Paediatric First Aid course within 6 months of joining Scamps.

We accept students from local colleges for placement and have apprentices undertaking training for their Level 3.

We staff our rooms according to Ofsted ratios for each age group.

These are 0-2yrs 1:3, 2-3yrs 1:5 and 3-5yrs 1:8.

## **Settling in**

At Scamps we offer each child in the nursery 2 x two hour settling sessions before they start. The first visit the child will be accompanied by one parent who will complete the required paperwork and meet the staff and their keyworker.

Assuming your child is settled you can leave and return at pick up time. The second visit your child is handed over at the door and can be collected after the two hours. We understand that this can be an emotional time for parents and it is important that you feel welcome and able to talk to us if you have any worries. Children are unique and the time it takes for them to settle will vary.

## **Clothing**

At Scamps we promote learning and exploring through play. This can sometimes involve them getting very messy or dirty in the garden. We do try and keep their clothes as clean as possible. We have some all-in-one suits for the babies but older children should bring an outdoor waterproof coat and a spare set of clothes in their bag. Clothes should be weather appropriate including hats and suncream in the warmer weather. Everything needs to be labelled so that it can be returned to you safely.

## **Personal Items**

We understand that children have comforters and toys they wish to bring to nursery. This can support your child during any transition; however, nursery is a very busy place and things may get lost or broken. Please ensure that anything brought into Scamps is not too valuable please.

## **Our Curriculum**

The EYFS sets the standards for the learning and development of children aged birth to five years.

As a setting we believe that 'In the moment planning' is the best way that allows children to be imaginative, creative and challenged as an individual based on their interests and level of development. Our curriculum builds on what children already know and can do and ensures that they gain sufficient knowledge and skills for their future. We encourage children to be 'independent learners' and offer open ended resources to encourage this. In each room the resources are placed so that the children can access them independently which will help them become happy, confident and resilient individuals.

We use an online journal called 'Evidence Me' which builds a record of your child's experiences and their journey through Scamps from babies to starting school. We use photos, videos and descriptive notes and parents are able to make comments back, send photos and videos from home which all enhance their development.

The communication between the staff and the parents helps build a shared understanding of how every child can reach their full potential and allows parents to stay in touch with your child's day wherever you are.

The children have full use of our enclosed outdoor area where we have many learning opportunities including sand, water, mud kitchen, climbing net etc.

## **Under 2's**

**We focus on the three Prime areas of the EYFS.**

### **Personal, Social and Emotional Development**

We love to provide children with experiences that will help them develop into well rounded little people. This will provide them with opportunities to let us know what they like and dislike and to share their own ideas and feelings with others. Co-operative play is encouraged and developed so that your child can play well with others.

### Communication & Language

We know that communication is key, so we help your child cope with situations they may not be used to, work out what they want, and help them to articulate it. We help them grow their word base and speak politely to others, as well as listen to their peers. Growing your child's imagination is key, so we encourage them to be creative and come up with their own ideas.

### Physical Development

It is important to keep healthy, and we teach this from an early age in a variety of ways including providing healthy snacks and meals and teaching them which food is better for them. We support their physical development through their age-related milestones. We offer plenty of outdoor activities including running, ball games, climbing etc. as well as using chalk, whiteboards and sand to strengthen their fine motor development.

When your child moves to Toddlers and Pre-school, we introduce Literacy, Mathematics, Understanding the World and Expressive Arts and Design.

### Literacy

We teach to love and respect books from an early age. We provide them with books that are a combination of fact and fiction, stories and pictures and we teach phonics using the groups in Letters and Sounds.

### Mathematics

Mathematics is usually hidden within fun activities. Counting children, missing number, number/shape hunt, sequencing etc. We build up your child's math skills through purposeful play experiences.

### Understanding the World

Some young people find the idea of 'past' and 'present' very confusing so we support them by linking it to their own experiences. WE discuss the differences between themselves and others through books, activities and games and help them describe what they see.

### Expressive Arts and Design

All the children will take part in musical and rhythmic activities. They will play with a variety of materials and tools experimenting with colour and texture. We help them to develop their imagination through role play activities and imitating adult tasks such as storytelling.

## Outdoors

All children love to explore, climb and get messy so our children have the full use of our enclosed garden and make use of it whatever the weather. Preschool have a separate fenced off area where they will continue their learning and development. We have a mud kitchen, dinosaurs, builders' yard, climbing net, various bikes, trikes and cars, a large variety of outdoor equipment for the children to choose from and develop their imagination.

## British Values

Within Pre-School we cover the four British values. These values are: Individual Liberty, Rule of Law, Democracy and Mutual respect and tolerance of those with different faiths and beliefs.

**Individual liberty:** this means that all children have the right to be individual. Children have the right to freedom of speech, freedom of religion, freedom of choice and freedom to choose any activities they want to engage in.

**Rule of Law:** the rule of law for children means that children should follow the rules within the setting. Each Pre-School have their own rules and children should be encouraged to follow them. These rules could include washing their hands once they have been to the toilet. Sitting down during snack and dinner time. Sharing toys and resources. Listening to adults within the setting and following what they ask.

**Democracy:** democracy within the Pre-School allows children to have their own voice. Children can choose what activities they want to take part in, what they would like to play with and activities they didn't enjoy as much. Children's opinions are used daily within the setting and this allows staff to plan effectively for all the children.

**Mutual respect and tolerance of those with different faiths and beliefs:** all children should have respect and tolerance for all faiths and religions. Children should be taught to treat others how they wish to be treated. Children should also be encouraged to access the wider community to learn about its culture and background.





## Information on Fees

There is a standard charge of £11.05 per hour. All time that is booked will be charged for irrespective of whether the place is used.

Scamps is open 51 weeks of the year. We are closed on all Bank Holidays and the period between Christmas and New Year.

- Fees are payable throughout the year, including Bank Holidays, INSET days and during periods of sickness.
- Government funding does not cover the full cost of delivering high-quality childcare at Scamps.
- While we offer fully funded places that meet all statutory requirements, availability is limited and subject to overall capacity. We encourage early application to secure your preferred place
  - We accept the Tax-Free Childcare scheme.
- We offer fully funded 15 and 30 hour childcare places, free at the point of delivery.
  - Childcare Choice is now known as Best Start in Life please see link: <http://www.beststartinlife.gov.uk>

Settling Fee	
Nursery Non-refundable unless a funded only place is taken	£200
Breakfast/After School Club/Holiday Club (non-refundable)	£50
Breakfast Club	£9.00
Holiday Club 8am – 5.30pm (including food)	£50.00 a day
Late Charge (After close of business): for first 15 minutes	£25.00
Unpaid invoice by due date	£25.00
Meals	
Hot lunch/tea	£3.50 per meal
Snack	£1.00
Local & Non local pick-ups/drop offs	
Benson School Walking Bus	No Charge

**Fees are payable monthly, in advance prior to the 1<sup>st</sup> day of the month invoiced.**

All prices are subject to change.

## **Early Years Funding**

All funding is at our discretion and subject to available space.

### **Childcare Funding for working families:**

Working families will be eligible to apply for up to 30 hours of funded childcare per week, applicable from the term after your child reaches the age required. This will help support parents to cover a significant portion of childcare requirements during the working week.

### **Stretched Funding:**

Understanding the balancing act between work and family, we offer the option to stretch your funded hours over 51 weeks instead of 38 weeks. This would mean using fewer hours per week over a longer period. In this case your weekly hours would be around 22.21.

For more information visit <http://www.beststartinlife.gov.uk>

See website for more information

All fee structures are looked at and any changes implemented in the April of each year.

Days booked are not interchangeable and cannot be swapped without prior arrangement. We will try and accommodate your requirements but due to how busy we are this may not always be possible.

The fees you pay are to reserve a place for your child at Scamps and are payable irrespective of illness, holidays or non-attendance for any other reason. Regretfully there are no credit facilities. Failure to pay in the first week of the invoice being issued will result in a '**Late Charge**' of £25.00 being applied to the account and/or services being withdrawn and the place being forfeited as if notice had been given.

### **Full fees must be paid even if your child is absent through illness or holiday.**

We require 2 months' notice if you intend to withdraw your child from Scamps.

### **Termination**

If it is considered by the Manager that the continued presence of the child is detrimental to the Health / Safety of the child or other children / staff, then the parent or guardian may be asked to remove the child immediately, in which case the 2 months' notice as referred to above shall not apply.

## **Behaviour management**

Within our setting we follow the same guidelines for all children. Staff encourage children to behave positively towards each other and to be kind and treat each other nicely. Staff will encourage children to resolve any conflict that may occur but may sometimes have to support children in saying sorry and knowing that they could have behaved a little better. Parents will be told if their child has been hurt or has hurt another child and if any strategies need to be put into place to support a child's behavior, parents will be involved as much as possible.

## **Opening Times**

We are open from 7.30am – 18.00 Monday to Thursday and 7.30am – 17.30am on Fridays unless otherwise pre-arranged. We are open throughout the year excluding bank holidays and the period between Christmas and New Year.

## **Policies and Procedures**

All of our policies can be accessed at any time, please feel free to ask a member of staff and they will show them to you. Our policies are updated on a regular basis and therefore new information is always added.

Should you have any questions or problems, please talk to your child's keyperson. If they are not able to help or you are unhappy with any aspect of your child's care, please speak to a member of the Management Team.

Tel: 01491 835047

Emails:

[sueatscamps@gmail.com](mailto:sueatscamps@gmail.com)

[daveatscamps@gmail.com](mailto:daveatscamps@gmail.com)

[saraatscamps@gmail.com](mailto:saraatscamps@gmail.com)

Address: Lowfield House, 10 Churchfield Lane, Benson OX10 6SH

Sat Nav: Please put 10 Churchfield Lane, Benson as the postcode takes you to a different road.

