



**September 20, 2022**  
**Church Council Meeting**

**Council Members Present:** Pastor Amy Kienzle, Andrew Ford, Jenny Mohler, Jo Hoffmeier, Joel Kimmelshue, Pastor Jon Haug, Kim Hendricks, Kurt Galvez, Linda Baldwin, Linda Eytcheson, Rita Blomster, Robin Keller, Shelly Brassil, Zhiwei Yu

**Council Members Absent:** Dan Maloney, Pastor Frank Espegren

**Guests Present:** Lynne Gilbertson, Sarah Street, Suzi Taylor

1. **Call to Order @ 6:30 pm** - Jenny Mohler
2. **Opening Devotions** - Pastor Amy
3. **Reports & Presentations**
  - a. Executive Committee - Jenny Mohler
    - o Update on activities of the Executive Committee
  - b. Vision Update - Jenny Mohler
    - o Jenny provided an update on the history and current trajectory of the Vision discernment process.
  - c. Financial Report - Kurt Galvez
    - o A few large donations contributed to exceeding the income budget.
    - o Audit is delayed and is planned to be completed by the end of 2022.
    - o Current cash balance: \$736,618
      - General Operating Fund
      - August Revenue: \$208,248
      - August Expenses: \$148,013
      - August General Operating Net Income: \$60,235
      - YTD General Operating Net Income: \$81,704
  - d. Administration - Linda Baldwin
    - o Cleared up misconceptions about staff working hours vs office open hours.
    - o More volunteers are needed on Sunday morning, and in all ministry areas.
    - o Realm Project Report was provided and reviewed by Council.
    - o An update was provided on St. John's compliance with AB506 and the new requirements for Child Safety Policies, including background checks for all volunteers (including Council members)
  - e. Congregational Life Project Report - Jon Haug
    - o As filed
  - f. Outreach Directorate Report - Pastor Amy
    - o As filed
  - g. Candles and Carols Project Report
    - o Project report reviewed by Council
4. **Discussion Items**
  - a. Family Ministry Staffing
    - o Sarah shared her plan for her Seminary coursework and internship work.

Unrestricted

- Sarah and Jon (the entire Youth and Family Ministry Team) will be out next summer and there's a need to backfill them for that time.
- Current staffing plan included a part time person starting mid 2021, but we were unable to fill that role.
- Proposal is to change this to a full-time position who can backfill Pastor Jon and Sarah, starting as soon as possible to ensure a smooth transition into summer.
- Discussion of whether or not the position should or could include the "engagement" functions included in previous iterations of the job description.
- Jon will continue to work on the position description and decision will be made during 2023 Budget process.
- b. Stephen Ministry Commissioning Declaration
  - Suzi Taylor shared the Commissioning Declaration for the Stephen Ministry.
- c. Council Retreat
  - Proposed for Saturday, November 5th, 9am-2pm (possibly at Joel's office)
  - To spend time together with each other and with staff and to discuss the Vision.

## 5. Action Items

- a. Enrolling new members
  - Lee Tyler and Ray Ferrari - Luminaria affirmation
  - Lee Wahl - affirmation by Pr. Frank
  - Tim and Frances LeBas - transfer of former members
  - Motion to enroll new members made by Joel, seconded by Jo. Motion passed unanimously.
- b. St. John's Reporting Harm Procedure
  - Motion to adopt the Procedure made by Jo and seconded by Kim.
  - Motion passed with a majority.
- c. Realm Privacy Policy
  - Motion to adopt the policy made by Kim, seconded by Linda E.
  - Motion passed unanimously.

## 6. Announcement

- a. Blessing of the animals on October 1st.
- b. St. John's Art Festival was delayed from Spring to Fall, but will now be delayed till 2023.

Adjourned at 8:13 pm

Next Meeting on October 18 at 6:30pm.

Respectfully Submitted,  
Andrew Ford  
Church Council Secretary