TREASURER'S REPORT

ELIOT CHAPEL BOARD OF TRUSTEES

November 2023 Board Meeting

Financial Status as of September 30, 2023

FINANCIAL PERFORMANCE

	Previous Month	September 2023	Fiscal Year to Date
Total Income	\$69,190.00	\$33,566.49	\$207,521.26
Total Expenses	\$103,268.00	\$40,138.93	\$214,960.68
Net Income	(\$34,078.00)	(\$6,572.44)	(\$7,439.42)

INVESTED BALANCES – UUCEF

	July 1, 2022	Previous Month	September 2023	Δ month	Δ FYTD
Aggregate	\$508,412.10	\$506,875.75	\$489,057.77	-3.52%	-3.81%
Endowment	\$113,223.40	\$112,881.20	\$108,917.39	-3.51%	-3.80%

^{*}NOTE – Changes in all UUCEF fund balances include deposits and withdrawal, in addition to investment gains or losses (net of management fees)

COMMENTS

- ➤ The Total Income, Expenses, and Net Income values come from the Variance Report, and they are not adjusted for mortgage principal payments.
- ➤ In the Financial statements, all Fund Balances for funds invested in UUCEF reflect balances as of September 30, 2023.

SEPTEMBER 2023 DASHBOARD

FINANCIAL		
Income		
Actual Income Year to Date		\$207,521
Vs. Budget YTD	minus	\$168,333
Difference [Prediction YTD:	[More Revenue	
More or Less Income]	than Expected]	\$39,188
Actual Income Same Month YTD (2022)		\$201,468
	More Revenue	
	received than	
Change From Last Year	last YTD]	\$6,053

ACTIVITY Membership	
Current Month	386
Same Month (2022)	485
Change from Last Year	(99)

Expenses		
Actual Expenses Year to Date		\$214,961
Vs. Budget YTD	minus	\$163,743
Difference [Prediction YTD:	[Less Expenses	
More or Less Expenses]	than predicted]	\$51,218
Actual Expenses Same Month YTD (2022)		\$175,257
	[Less Expenses	
Change from Last Year	than last YTD]	\$39,704

Sunday Attendance	
Current Month In-Sanctuary	
Attendance Average	119
Current Month YouTube Average	121
Same Month (2022) (combined)	230
Change from Last Year	10

Net Income Year to Date		
Actual Income YTD		\$207,521
Actual Expenses YTD		\$214,961
Actual Net Surplus/Deficit YTD:	[Deficit]	(\$7,440)
{Actual Income minus Actual Expenses}		
Actual Net Surplus/Deficit 2022-2023 YTD:	[Deficit]	\$26,211

Children/Youth RE Attendance	
Current Month Average*	49
Same Month (2022)	39
Change from Last Year	10

Cash on Hand		
	This Year	Last Year
Operating Cash	\$183,148	\$209,208
10% of Mortgage (EBITDA) est.	\$36,300	\$40,900
Remaining Operating Cash	146,848	168,308
Monthly Expenses	\$75,427	\$74,520
Budget Per Day	\$1,819	\$2,499
Days of Cash	81	67

Pledging Units	
Current Month*	236
Same Month (2022)**	241
Change from Last Year	(5)

Operating Cash holds back 1% of Mortgage Loan that Commerce Bank wants Eliot Chapel to maintain for EBITDA per mortgage loan requirements. Recommend 90-120 days operating cash.

Mortgage Balance	
Balance on September 30, 2023	\$379,197.75
	\$2,153.16
Principle pd current month	φ2, 155.10
Interest pd current month	\$1,215.03
Total pd September 2023	\$3,368.19
Balance on September 30, 2022	\$402,748.30

New Members	
Current Month 2023	0
Month 2022	4
Fiscal YTD (July 1 2022 to September 30, 2022)	5

ACTIVITY DASHBOAR		
Membership	July 2023	August 2023
Current Month	486	486
Same Month (2022)	485	483
Change from Last Year	1	3

Sunday Attendance		
Current Month In-Sanctuary	84	99
Current Month YouTube Average	115	127
Same Month (2022) (combined)	100	186

Children/Youth RE Attend		
	0	0
RE doesn't meet in July or August		

Pledging Units		
Current Month	236	236
Same Month 2022	245	245

New Members	
Unknown for July and August 2023	

AUGUST 2023 YTD BUDGET COMPARISON

	SEPTEMBER 2023 VARIANCE REPORT							
A		MONTHLY	SEPTEMBER	SEPTEMBER	SEPTEMBER 2023 YTD	DUDGET VTD	OVED/HAIDED	SEPTEMBER 2022 YTD
Accounting Code	INCOME	BUDGET 2023-2024	2023 ACTUAL INCOME	2022 ACTUAL INCOME	INCOME	BUDGET YTD INCOME	OVER/UNDER BUDGET YTD	INCOME
	Pledges*	\$49,210.00	\$29,346.87		\$180,564.17	\$147,630.00		\$177,661.73
	Previous Year (2022-23) Pledges	\$0.00	\$0.00			. ,		\$2,095.25
	Future Year Pledges	\$0.00	\$0.00				·	\$0.00
	Contributions**	\$5,000.00						\$14,735.92
	Rent	\$1,827.00		· · · · · · · · · · · · · · · · · · ·	\$5,801.00	·	V	\$6,100.00
,, 134	Subtotal of Monthly Income	\$56,037.00	\$33,444.70	\$60,065.39	\$200,209.77	\$168,111.00	\$32,098.77	\$200,592.90
	Other Income (Scrip, Fair							
#44x/45x	Trade/Coffee, Interest, Other, Etc.)	\$74.00	\$121.79	\$250.59	\$7,311.49	\$222.00	\$7,089.49	\$874.61
	Subtotal of Variable Income	\$74.00	\$121.79	\$250.59	\$7,311.49	\$222.00	\$7,089.49	\$874.61
	TOTAL INCOME	\$56,111.00	\$33,566.49	\$60,315.98	\$207,521.26	\$168,333.00	\$39,188.26	\$201,467.51
			SEPTEMBER	SEPTEMBER	SEPTEMBER			SEPTEMBER
Accounting		BUDGET	2023 ACTUAL		2023 YTD	BUDGET YTD	OVER/UNDER	2022 YTD
Code	EXPENSES	2022-2023	EXPENSE	EXPENSE	EXPENSE	EXPENSE	BUDGET YTD	EXPENSE
#50x	Payroll Salaries & Benefits	\$38,542.00	\$31,354.93	\$50,631.70	\$163,826.52	\$115,626.00	\$48,200.52	\$127,540.32
	Shared Plate	\$1,417.00		\$0.00	\$3,015.00	\$4,251.00	(\$1,236.00)	\$3,320.00
#51x/#53x	Church Programming	\$1,433.00	(\$4.85)	\$3,319.04	\$1,870.61	\$4,299.00	(\$2,428.39)	\$2,827.75
521	Board (included in Programming)			\$1,000.00				\$1,098.00
541	UUA	\$1,350.00	\$1,350.00	\$1,350.00	\$4,050.00	\$4,050.00	\$0.00	\$4,050.00
#55x	Operational Expenses	\$12,500.00	\$6,123.82	\$9,739.83	\$38,472.49	\$37,500.00	\$972.49	\$32,553.62
#5561	Mortgage Interest Paid	\$3,368.00	\$1,215.03	\$1,296.56	\$3,626.06	\$10,104.00	(\$6,477.94)	\$3,867.27
#44x/45x	Other Expenses	(\$4,029.16)	\$100.00	\$0.00	\$100.00	(\$12,087.48)	\$12,187.48	\$0.00
	TOTAL EXPENSES	\$54,580.84	\$40,138.93	\$67,337.13	\$214,960.68	\$163,742.52	\$51,218.16	\$175,256.96

Financial Highlights - November 2023 board meeting - September data.

- 1. Income: Pledge income continues to be very healthy and exceed the YTD budget projections. That is typical for early in the fiscal year.
- 2. Expenses: Overall expenses are up significantly.
 - Payroll in August included the payment of accrued vacation time. September and October payroll will be low without an Administrator expense. Our interim Administrator was not paid until November and Brian and Nadia started in November so payroll will increase in November. The budget also assumed that the payroll would be cut at the start of July and the reductions didn't occur until August.
 - A large project was completed in July (possibly replacing the balcony railing) which
 elevated the operating expenses. Other large projects included the replacement of the
 HVAC for the sanctuary in September which impacted the FECA account.
 - Shared Plate expenses are below budget because checks were not paid out until November. The full principal and interest mortgage payment was budgeted rather than just the mortgage interest payment which is shown as an expense.
- 3. Brian Franklin, our new Director of Congregational Administration has hit the ground running. He completed the 11/30 payroll and will soon submit retirement contributions. I would recommend that we put some guidelines in place related to check writing based on the expense amount. Seth also did a wonderful job in bridging the gap until Brian was in place. Seth ensured we had access to many of our online accounts.
- 4. The membership number has now been adjusted to the new number of 386!

SEPTEMBER 2023UUCEF INVESTMENT REPORT									
BALANCE AUGUST 2023 \$506,875.75									
					BALLANCE A	00001 2025	\$300,073.73		
							\$506,875.75		
	Ī				ALLIANO	CE CORPUS	(\$100.00)		
		FUND ADJU	STMENTS						
	Į.								
							\$506,775.75		
				SEPTEM	IBER 2023 ENDING	G BALANCE	\$489,057.77		
				SEPTEMBI	ER 2023 Unrealized	Gains/Losses	(\$19,354.33)		-3.82%
					Actual (Gains/Losses	(\$19,354.33)		-3.82%
	Account Code #	Corpus as of 07/01/2017	8/31/2023	DEPOSIT	DEPOSITS/ WITHDRAWALS	Percentage Split	Share of Earnings	2023-24 YTD Fund Adjustments	9/30/2023
Endowment Fund	255	\$111,162.26	\$113,227.77	\$0.00	\$0.00	22.27%	(\$4,310.38)	\$0.00	\$108,917.39
			·						
Blanke Fund	251	\$85,714.94	\$101,457.51	\$0.00	\$0.00	19.96%	(\$3,862.30)	\$0.00	\$97,595.20
Intern Ministers									
Dunlap Fund		\$49,354.45	\$53,394.35	\$0.00	\$0.00	10.50%	(\$2,032.63)	\$0.00	\$51,361.72
Assist Congregants									
St. Martin's Fund	253	\$29,311.07	\$29,214.89	\$0.00	\$0.00	5.75%	(\$1,112.16)	\$0.00	\$28,102.73
Partner Church	+	\$27,311.07	\$27,214.07	φο.σσ	\$0.00	3.7370	(\$1,112.10)	\$0.00	\$20,102.73
Nutt Music Fund	254	\$13,192.14	\$15,615.04	\$0.00	\$0.00	3.07%	(\$594.44)	\$0.00	\$15,020.60
Principle: \$10,000									
Women's Alliance	2404	\$9,306.82	\$9,893.13	\$0.00	\$0.00	1.95%	(\$376.61)	\$0.00	\$9,516.52
Bergfried Fund	262	\$110,650.24	\$185,609.42	\$0.00	\$0.00	36.51%	(\$7,065.82)	\$0.00	\$178,543.60
							()		
Total for Funds		\$408,691.92	\$508,412.10	\$0.00	\$0.00	100.00%	(\$19,354.33)	\$0.00	\$489,057.77

September 2023

	Sep 23
Ordinary Income/Expense Income 41-Pledges 411-Current Year Pledges	29,346.87
Total 41-Pledges	29,346.87
42-Contribution Income 421-Contributions 423-Collections 421-Contributions - Other	110.00 3,886.83
Total 421-Contributions	3,996.83
Total 42-Contribution Income	3,996.83
43-Rental Income 433-Building Use Rentals	101.00
Total 43-Rental Income	101.00
46-Investment Income 461-Interest & Dividends	121.79
Total 46-Investment Income	121.79
Total Income	33,566.49
Gross Profit	33,566.49
Expense 50-Payroll Salaries & Benefits 501-Salaries & Benefits 5001-Administrative Salaries 5003-Child Care Salaries 5004-Dental 5005-Healthcare Benefits 5006-Janitorial Salaries 5007-Life 5008-Longterm Disability 5009-Ministers 5010-TIAA Cref 50001-Employee	16,186.24 475.26 90.00 4,831.37 102.60 144.12 250.48 8,968.76 (2,437.31)
Total 5010-TIAA Cref	(2,437.31)
5016Hospital Indemnity Ins 5017Accident Imdemnity Ins 5030-Payroll Fees 5031-Payroll Tax Credit	228.06 126.36 268.08 (6.00)

September 2023

	Sep 23
5032-Payroll Taxes	1,226.02
Total 501-Salaries & Benefits	30,454.04
502-Professional Fees 5027-Staff Professional Expense 001	900.89
Total 5027-Staff Professional Expense	900.89
Total 502-Professional Fees	900.89
Total 50-Payroll Salaries & Benefits	31,354.93
53-Programming 533-Religious Education	(4.85)
Total 53-Programming	(4.85)
54-UUA & MidAmerica District 541-UUA	1,350.00
Total 54-UUA & MidAmerica District	1,350.00
55-Operational Expenses 5511-Copier 5514-Software & Support 5517-Operations/Office Supplies 5518-Background/Driver Checks 5519-Miscellaneous	565.18 433.56 67.50 6.26 140.11
552-Utilities 5521-Telephone Expense 5523-Gas 5525-Water 5526-Electric Dusk2Dawn 5526-Electric - Other	200.85 56.91 32.60 31.59 2,537.29
Total 5526-Electric	2,568.88
5527-Internet 5529-Trash	109.90 155.72
Total 552-Utilities	3,124.86
553-Insurance Expense 5531-Building & Liability Ins	(815.00)
Total 553-Insurance Expense	(815.00)

September 2023

_	Sep 23
554-Facilities 5543-Janitorial Supplies/Equip 5546-HVAC Maintenance	113.02 0.00
Total 554-Facilities	113.02
5551-Contract Labor CLEANING LANDSCAPING THE WINDOW MAN	978.50 1,308.93 (8.40)
Total 5551-Contract Labor	2,279.03
5590-VANCO FEES	192.80
5599-BANK FEES	16.50
Total 55-Operational Expenses	6,123.82
556-Debt Service Mortg Interest 5561-Debt Service Interest Exp	1,215.03
Total 556-Debt Service Mortg Interest	1,215.03
ASK MY ACCOUNTANT	100.00
Total Expense	40,138.93
Net Ordinary Income	(6,572.44)
Net Income	(6,572.44)

	Jul - Sep 23
Ordinary Income/Expense	
Income	
41-Pledges	
411-Current Year Pledges	174,145.58
412-Prior Year Pledges	6,109.17
41-Pledges - Other	309.42
Total 41-Pledges	180,564.17
42-Contribution Income	
421-Contributions	
423-Collections	2,966.00
421-Contributions - Other	10,653.60
Total 421-Contributions	13,619.60
42-Contribution Income - Other	225.00
Total 42-Contribution Income	13,844.60
43-Rental Income	
431-ECNS Reimbursements	5,175.00
433-Building Use Rentals	626.00
Total 43-Rental Income	5,801.00
45-Other Income	
450-Other Income	(682.91)
453-Coffee Income	81.75
454-Other Fundraisers	
454-FUN!	3,290.00
454-T-SHIRTS	80.00
454-Other Fundraisers - Other	3,075.00
Total 454-Other Fundraisers	6,445.00
Total 45-Other Income	5,843.84
46-Investment Income	
461-Interest & Dividends	1,467.65
Total 46-Investment Income	1,467.65
Total Income	207,521.26
Gross Profit	207,521.26
Expense	
50-Payroll Salaries & Benefits	
501-Salaries & Benefits	
5001-Administrative Salaries	84,648.66

	Jul - Sep 23
5003-Child Care Salaries 5004-Dental 5005-Healthcare Benefits 5006-Janitorial Salaries 5007-Life 5008-Longterm Disability 5009-Ministers 5010-TIAA Cref	761.50 120.00 16,495.27 102.60 574.23 991.12 31,399.16
50001-Employee 50002-Employer 5010-TIAA Cref - Other	(4,828.82) 7,741.10 9,595.75
Total 5010-TIAA Cref	12,508.03
5016Hospital Indemnity Ins 5017Accident Imdemnity Ins 5030-Payroll Fees 5031-Payroll Tax Credit	278.74 323.72 3,079.81 (28.00)
5032-Payroll Taxes	4,187.42
Total 501-Salaries & Benefits	155,442.26
502-Professional Fees 5027-Staff Professional Expense 001 007 5027-Staff Professional Expense - Other	1,224.94 34.32 1,125.00
Total 5027-Staff Professional Expense	2,384.26
5028-Staff Development	6,000.00
Total 502-Professional Fees	8,384.26
Total 50-Payroll Salaries & Benefits	163,826.52
51-Church Programming 510-Shared Plate Donations 513-Covenent Groups 514-Membership/Welcome	3,015.00 155.00 30.00
Total 51-Church Programming	3,200.00
52-Leadership 521-Board of Trustees	1,115.00
Total 52-Leadership	1,115.00
53-Programming 531-Worship	655.00

	Jul - Sep 23
533-Religious Education	(84.39)
Total 53-Programming	570.61
54-UUA & MidAmerica District 541-UUA	4,050.00
Total 54-UUA & MidAmerica District	4,050.00
55-Operational Expenses 5509-Kitchen Supplies 5511-Copier 5512-Office Furniture & Equip 5514-Software & Support 5517-Operations/Office Supplies 5518-Background/Driver Checks 5519-Miscellaneous Media Licenses 5519-Miscellaneous - Other	49.39 1,730.10 65.52 1,907.14 298.14 65.72 433.54 140.11
Total 5519-Miscellaneous	573.65
552-Utilities 5521-Telephone Expense 5523-Gas 5525-Water 5526-Electric Dusk2Dawn 5526-Electric - Other	522.55 582.67 319.96 94.77 8,093.60
Total 5526-Electric	8,188.37
5527-Internet 5528-Sewer 5529-Trash	329.86 340.01 427.09
Total 552-Utilities	10,710.51
5520-Licenses & Subscriptions 553-Insurance Expense 5531-Building & Liability Ins 5532-Workers Comp Insurance 5533Auto 5534Umbrella	596.00 6,838.48 549.60 42.00 160.00
Total 553-Insurance Expense	7,590.08
554-Facilities 5541-Repairs	447.68

Net Income

ELIOT UNITARIAN CHAPEL Profit & Loss

	Jul - Sep 23
5542-Large Projects	2,175.00
5543-Janitorial Supplies/Equip	216.06
5544-Landscape Materials	610.00
5545-Elevator	639.58
5546-HVAC Maintenance	2,112.63
5547-Misc Operational Supplies	27.68
5548Inspections/Upkeep	185.50
Total 554-Facilities	6,414.13
5551-Contract Labor	
ACCOUNTING	1,140.00
CLEANING	1,738.50
IT / WIFI	960.00
LANDSCAPING	2,618.37
PIONEER PEST	225.00
SURE LOCK	115.00
TECH ELECTRONICS	625.52
THE WINDOW MAN	(8.40)
5551-Contract Labor - Other	598.50
Total 5551-Contract Labor	8,012.49
5590-VANCO FEES	
POFVANCO PROCESS OFFSET FEES	(155.82)
5590-VANCO FEES - Other	582.04
Total 5590-VANCO FEES	426.22
5599-BANK FEES	52.00
55-Operational Expenses - Other	(18.60)
Total 55-Operational Expenses	38,472.49
556-Debt Service Mortg Interest	
5561-Debt Service Interest Exp	3,626.06
Total 556-Debt Service Mortg Interest	3,626.06
ASK MY ACCOUNTANT	100.00
Total Expense	214,960.68
Net Ordinary Income	(7,439.42)
Net Income	(7,439.42)
=	· · · · · ·

ELIOT UNITARIAN CHAPEL Balance Sheet

As of September 30, 2023

	Sep 30, 23
ASSETS Current Assets Checking/Savings 10-Cash & Equivalents 101-Commerce Checking	94,770.66
Total 10-Cash & Equivalents	94,770.66
11-Money Market Accounts 104-Temp. Restricted MM 11-Money Market Accounts - Other	72,668.25 295.08
Total 11-Money Market Accounts	72,963.33
Total Checking/Savings	167,733.99
Other Current Assets 12-Marketable Securities 122-UUCEF	497,895.44
Total 12-Marketable Securities	497,895.44
Total Other Current Assets	497,895.44
Total Current Assets	665,629.43
Fixed Assets 14-Property & Equipment 141-Building & Improvements 1411-Accumulated Depreciation 142-Land - Kirkwood 143-Land - Bergfried	1,896,374.00 (668,303.00) 671,284.00 47,570.00
Total 14-Property & Equipment	1,946,925.00
Total Fixed Assets	1,946,925.00
TOTAL ASSETS	2,612,554.43
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable Accounts Payable	(2,189.45)
Total Accounts Payable	(2,189.45)
Credit Cards	(2,100.40)
220CREDIT CARDS 222-Camille Credit Card 225-Scott Credit Card	2,833.89 208.39

ELIOT UNITARIAN CHAPEL Balance Sheet

As of September 30, 2023

	Sep 30, 23
225 - Krista Credit Card	1,568.31
Total 220CREDIT CARDS	4,610.59
226DEBIT CARDS 226 #4Music Debit Card 226 #52nd Minister Debit Card 226DEBIT CARDS - Other	(55.99) 873.26 (899.83)
Total 226DEBIT CARDS	(82.56
Total Credit Cards	4,528.03
Other Current Liabilities 20-Payroll Liabilities 205-AFLAC Payable 206-TIAA CREF 208-Health Insurance 216Hospital Indemnity Ins 217Accident Indemnity Ins	(110.68) (2,407.32) (2,289.42) (202.72) (11.07)
Total 20-Payroll Liabilities	(5,021.21
24-Temporarily Restricted 2403-Women's Alliance 2404-Women's Alliance Corpus 2406-Women's Retreat 2411-Partner Church 2413-RATI 2414-Blanke Fund Earnings 2415-Dunlap - Nutt Fund Earning 2416-St. Martins Fund Earnings 2419-Sabbatical Funds 2450EOY HOLDING 2499-Minister's Discretionary	4,445.61 14,664.59 1,400.00 2,835.87 945.00 7,847.31 1,942.98 1,785.54 2,777.32 (2,166.56) 380.00
Total 24-Temporarily Restricted	36,857.66
25-Permanently Restricted 251-Blanke Fund Corpus 252-Dunlap-Nutt Fund Corpus 253-St Martins Fund Corpus 254-Music Fund Corpus 255-Endowment	111,109.48 49,973.91 29,994.22 13,100.53 89,999.48
Total 25-Permanently Restricted	294,177.62
26-Board Designated Funds 261-Bergfried Operating 262-Bergfried Corpus	3,413.84 189,053.23

ELIOT UNITARIAN CHAPEL Balance Sheet

As of September 30, 2023

	Sep 30, 23
263-Cap Improves/FECA/Operation	45,991.63
Total 26-Board Designated Funds	238,458.70
27-Unrestricted Funds 271-Memorials 2788In Memory Of 271-Memorials - Other	1,400.00 7,704.71
Total 271-Memorials	9,104.71
272- Asylum	968.28
Total 27-Unrestricted Funds	10,072.99
Accrued Income	(25,767.57)
Total Other Current Liabilities	548,778.19
Total Current Liabilities	551,116.77
Long Term Liabilities 21-Long Term Liability 214-Commerce Refi Mortgage	379,197.75
Total 21-Long Term Liability	379,197.75
Total Long Term Liabilities	379,197.75
Total Liabilities	930,314.52
Equity 3-Fund Balance 30-Accumulated Fund Balance 31-Current Operating Balance 32-Current Earnings	1,031,581.15 149,993.99 535,211.63
Total 3-Fund Balance	1,716,786.77
Unrestricted Net Assets Net Income	(27,107.44) (7,439.42)
Total Equity	1,682,239.91
TOTAL LIABILITIES & EQUITY	2,612,554.43