

MATERIALS RECOVERY LTD

HEALTH AND SAFETY POLICY STATEMENT

This is the statement of general policy and arrangements for:

Materials Recovery Ltd

Overall and final responsibility for health and safety is that of:

Updesh Gidda

Day-to-day responsibility for ensuring this policy is put into practice is delegated to:

Updesh Gidda

Statement of general policy	Responsibility of	Action / Arrangements
To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities	Director	All key tasks are risk assessed to prevent accidents and reduce the risk of work activities <u>Customer site waste related risk assessments are taken for all new sites on first visit.</u>
To provide adequate training to ensure employees are competent to do their work	Director	All employees undertake regular H&S training based on the job requirements.
To engage and consult with employees on day-to-day health and safety conditions and provide advice and supervision on occupational health	Director	Employees are consulted about H&S as matters arise.
To implement emergency procedures - evacuation in case of fire or other significant incident.	Director	Regular practice evacuations take place in the building which is the responsibility of the landlord.
To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage / use of substances	Director	All equipment and machinery is inspected as per the recommended maintenance schedules and all areas are risk assessed.

Health and safety law poster is displayed:		In the office	
First-aid box and accident book are located:		In the office	
Accidents and ill health at work reported under RIDDOR:		Updesh Gidda	
Signed by Director:		Date:	<u>1st January 2025</u>
Subject to review, monitoring and revision by:	Directors	Every:	Year